

**Minutes, Paw Paw Village Council  
Regular Meeting, July 22, 2019**

The Regular Village Council meeting of Monday, July 22, 2019, convened at 7:30p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszcak presiding.

**Meeting Convened**

Present: President Plaszcak, President Pro-tem Eric Larcinese and Trustees Douglas Craddock (excused), Amanda Bartlett, Mary McIntosh, Nadine Jarvis and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall (excused) and Department of Public Services Director John Small.

**Members Present**

Motion by Jarvis with support from Bartlett to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by McIntosh with support from Jarvis to approve the regular meeting minutes of July 8, 2019. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Larcinese with support of Rohr to approve all claims for Monday, July 22, 2019, in the amount of \$759,667.23. All members present voting yes, motion carried.

**Approval of Claims**

Randy Peat, District 5 County Commissioner, updated the Council on agenda items Van Buren County has been working on the past month including: the new 20,000 sq. ft Van Buren/Cass Health Dept dental facility and the \$40,000 grant available to assist veterans with up to \$1,000 towards hearing aids or eye glasses. The Council thanked Mr. Peat for his updates.

**Audience  
Participation**

Marilyn Murphy inquired on an update of the Planning Commission's reviewal of possible zoning areas for medical marijuana facilities. Moyer-Cale responded that the review should be on the Commission's August agenda and a public hearing will likely be held in September or October.

Moyer-Cale reported Mark and Heidi Keister, owners of 507 W Michigan Ave, are requesting approval of their site plan for the remodel of an existing building for occupancy as offices for their concrete company, coffee house and retail sales. The property is located at the former location of McDonald Decorating and is in the B2 zoning district.

**New Business:  
Approval of Site Plan  
for 507 W Michigan**

Motion by Rohr with support from Jarvis to approve the site plan for 507 W Michigan Avenue with the six conditions proposed by the Planning Commission. Rohr, Jarvis, Larcinese, Plaszcak, and Bartlett voting yes, McIntosh voting no, motion carried.

Moyer-Cale reported that in preparation for training on the Village's harassment policy, she had our labor attorney update our policy. The updated policy has been reviewed by the Finance and Admin committee.

**Approval of  
Harassment Policy**

Motion by Rohr with support from Bartlett to approve the amendment to the Village of Paw Paw Personnel and Procedures Manual by updating the Harassment Policy as presented. All members present voting yes, motion carried.

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Moyer-Cale reported the Paw Paw Area Rotary is requesting approval of the 2019 Santa Run on Saturday, December 14<sup>th</sup> from 8-11am.

**Ongoing Business  
Santa Run Approval**

Motion by McIntosh with support from Jarvis to approve the request by the Paw Paw Rotary to hold the Santa Run on December 14<sup>th</sup> from 8-11 am and the necessary road closures. All members present voting yes, motion carried.

Rohr reported the Finance and Admin Committee met to discuss employee contracts, water/sewer flat rates and goals for next year.

**Committee Meetings  
and Reports  
Finance and Admin**

No Report.

**Public Services**

No Report.

**Area Parks & Rec**

No Report.

**DDA**

No Report.

**Economic Develop**

No Report

**Farmers Market**

No Report

**Fire Board**

No Report

**Historical Committee**

Rohr reported the Housing Commission has planned an open house for September 14<sup>th</sup> from 3:00-6:00 pm.

**Housing Commission**

Plaszczak noted the Maple Lake Preservation Committee is almost finished with the preliminary lake report to present to Council.

**Maple Lake  
Preservation**

No Report.

**Planning Commission**

No Report.

**Wellhead Protection**

No Report.

**Wine & Harvest**

Plaszczak reported the evaluations for Moyer-Cale need to be turned into him by 8/2.

**Council Member  
Comments  
Plaszczak**

Jarvis reported the Farmers Market scheduled during Paw Paw Days was cancelled due to extreme heat.

**Jarvis**

Larcinese reported he recently received a phone call from the manager of the Rainbow Plaza regarding his water & sewer bills. He is asking we review our billing methods as his bills are significantly higher now that each meter is billed separately.

**Larcinese**

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Bartlett noted that she is enjoying the educational notifications from the Village's new Nixel program.

**Bartlett**

Moyer-Cale announced that the Village's yearly financial audit will be taking place on August 1. Moyer-Cale reminded Council that there is still an opening on the Planning Commission.

**Manager Comments  
Moyer-Cale**

Chief Marshall reported patrols for speeding were increased on Michigan Avenue after hearing the concerns from residents of the Berkshire building. He noted the traffic trailer has also been put into place to make drivers more aware of their speed.

**Staff Comments**

Motion by McIntosh with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:27 p.m.

**Adjournment**

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President