

**Minutes, Paw Paw Village Council
Regular Meeting, February 12, 2024**

The Regular Village Council meeting of Monday, February 12, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson (excused), Nadine Jarvis, Nicolas Martinez, Donne Rohr and Ashley Nottingham (excused). Also present: Interim Village Manager Ed Hellwege, Village Clerk Karla Tacy, Department of Public Services Director Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Jarvis with support from Martinez to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Jarvis with support from Martinez to approve the regular meeting minutes of January 22, 2024 with corrections. All members present voting yes, motion carried.

Approval of Minutes

Motion by Craddock with support from Rohr to approve claims for Monday, February 12, 2024, in the amount of \$1,387,386.38. All members voting yes, motion carried.

Approval of Claims

None.

**Audience
Participation**

No motion made; no action taken.

**Action Items:
Request to Relocate
Electrical Pole 51471
35 ½ St**

Motion by Craddock with support from Rohr to approve the use of public spaces as requested for the 2024 Wine and Harvest Festival on September 5th-8th. All members voting yes, motion carried.

**Wine & Harvest
Festival Use of Public
Spaces Request**

Motion by Rohr with support from Craddock to schedule a public hearing to accept public comments on the proposed Fiscal Year 2024-2025 Budget on February 26, 2024 at 7:00pm at the Paw Paw District Library. All members present voting yes, motion carried.

**Schedule Budget
Public Hearing**

Motion by Martinez with support from Craddock to approve Resolution 24-04 to comply with PA 152 by exercising the village's right to exempt itself from the requirements of the act. Roll call vote; Rohr, Craddock, Plaszcak, Jarvis, Martinez voting yes, motion carried.

**Resolution 24-04 PA
152 Exemption**

Motion by Rohr with support from Jarvis to approve Resolution 24-05 to apply for the USDA grant for an amount of \$199,000, to be used for the Maple Island Bridge replacement. Roll call vote; Rohr, Craddock, Plaszcak, Jarvis, Martinez voting yes, motion carried.

**Resolution 24-05
USDA Grant
Application**

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President Plaszczak will be reinvesting some of the Village's expired certificate of deposit monies.

**Request to Allow
Village President to
Make Investment
Decisions**

Interim Manager Hellwege will be provided the budget amendment chart that was requested at the prior meeting.

**Non-Action Items:
Budget Amendments**

Interim Manager Hellwege will be provided the copies of the 2024-2025 draft budget for Council's review.

**2024-2025 Budget
Info**

Village Manager candidate interviews will be held at a Special Village Council meeting at 6:00pm, Thursday, February 26th at the Paw Paw District Library.

**Village Manager
Recruiting Update**

Director Brandys gave an update on the solar project. Some of the area chosen to construct the project may be too wet so alternate areas are being considered.

Solar Project Update

Interim Manager Hellwege provided an update on grants for the Briggs Dam and Maple Island Bridge replacement projects.

Grant Status

The Parks and Rec Committee discussed the 5-year Parks & Rec plan. Boring samples will be taken March 4th for the Maple Island Bridge project.

**Committee Meetings
and Reports
Parks and Rec**

No Report.

DDA

No Report.

Economic Develop

The Farmers Market Board is looking for a place to hold their meetings.

Farmers Market

The Fire Department order their new fire truck.

Fire Board

No Report.

Historical Committee

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

No Report.

Wellhead Protection

The Wine & Harvest Board approved their budget. The festival will be converting to a web-based point of sale program for 2024.

Wine & Harvest

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President Plaszczyk commended staff for doing an excellent job. He reported Ashley Nottingham has resigned as Trustee, effective 2/12/24. A posting will be made to fill the vacant position.	Council Member Comments: Plaszczyk
Trustee Martinez announced he will be stepping down from the Parks & Rec Committee. Trustee Martinez reports he has been contacted by multiple residents regarding the conditions of the roads. He will be spending the day shadowing staff on 2/26.	Martinez
Trustee Jarvis would love to see Council members in attendance at the upcoming Chili Walk.	Jarvis
Trustee Craddock inquired as to whether it is possible for the Motor pool department to become more efficient by taking more planned and less spur of the moment trips to get parts.	Craddock
Hellwege reported the new Village Hall admin assistant is doing great.	Manager Comments
Director Brandys would like to give mowing responsibility back to three local business that DPS had previously taken over maintaining. He reported the new mechanic is doing a wonderful job and getting a lot of much needed work accomplished.	Brandys
Chief Rottman reported the PD's new recruit is doing well at Academy. The department recently received a donation of two used AED's. Chief Rottman announced a new part-time clerk will be starting March 4 th .	Rottman
Motion by Craddock with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:37p.m.	Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczyk
Village President