



Village of Paw Paw Council Regular Meeting
Monday October 14, 2024, 7 PM
Paw Paw District Library, Community Room
609 W. Michigan Ave, Paw Paw, MI 49079

Regular Meeting Agenda

I. Call to Order

II. Pledge of Allegiance

III. Roll Call: President Roman Plaszcak; President Pro-Tem Douglas Craddock; Trustees Steve Richardson, Nadine Jarvis, Nik Martinez, David McQueen, and Donne Rohr.

IV. Approval of Agenda

V. Approval of Minutes:

1. Approval of the minutes from the regular meeting of September 23, 2024

VI. Authorization to Pay Claims October 14th (Jarvis, Martinez).
October 28th (Rohr, McQueen).

VIII. Audience Participation (Limited to 3 minutes per speaker):

IX. Council Member Comments

X. Action Items

1. WWTP change order No.9 – Oselka
2. WWTP pay application No.19 Fleis & Vanderbrink
3. MEC Easement for WWTP – 38th Street Barn – Wastewater Parcel ID 80-14-022-001-00
4. Fleis & Vanderbrink Professional Services Contract Amendment
5. Red Arrow Convoy Lighted Truck Parade – Temporary Road Closure Request

XI.. Non-Action/Workshop Items

1. Parks vending machines proposal

XIII. Committee Meetings and Reports (committees may have items to bring to council)
Estimated 30 minutes for all with next meeting dates.

- Area Parks & Rec. Board (Jarvis) November 7 - **4:30 PM**
- Downtown Development Authority Plaszcak November 18 - **5:30 PM**
- Economic and Residential Opportunity (Plaszcak): October 24 - **4 PM**
- Farmers Market (Martinez): November 20 – **5 PM**
- Fire District Board (Craddock): November 12 – **6 PM**
- Historical Commission (Plaszcak): **TBD**

- Maple Lake Preservation and Improvement (Plaszczak) **TBD**
- Planning Commission (TBD): November 7 - **7 PM**
- Wellhead Protection Committee: **TBD**
- Wine & Harvest Board (Craddock): November 6 – **6 PM**

XIII. Council Member Comments

XIV. Manager & Departmental Reports

XV. Adjournment

Notice to Public Attendees

If you would like to speak to the Village Council, please respond during the Public Comment Period. Public comments are limited to **3 minutes** per speaker.

DRAFT

Approval of Minutes

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2024**

The Regular Village Council meeting of Monday, September 23, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszczyk presiding. **Meeting Convened**

Present: President Roman Plaszczyk, Pro Tem Douglas Craddock, Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, David McQueen and Donne Rohr. Also present: Village Manager Bryan Myrkle, Assistant Village Manager Ed Hellwege, and Chief of Police Eric Rottman. **Members Present**

Motion by Rohr with support from Craddock to approve the agenda as presented with the addition under non-action items 3. *Village Manager Evaluation*. All members present voting yes, motion carried. **Approval of Agenda**

Motion by Jarvis with support from Rohr to approve the regular meeting minutes of September 9, 2024, with an addition by Trustee Martinez to add the sentence "*that the Wal-Mart Site plan was approved by the Planning Commission and sent to the Village Council for consideration*". All members present voting yes, motion carried. **Approval of Minutes**

Motion by Richardson with support from Craddock to approve claims for Monday, September 23, 2024, in the amount of \$973,002.64. All members voting yes, motion carried. **Approval of Claims**

None **Council Member Comments:**

Public comment was received from Luke Butler who requested that the Village lower the reconnect costs for lower income families, specifically referring to the \$75 dollar reconnect fee when utilities are shut off for non-bill payment. He cited that the recently approved PILOT requests were helping businesses instead of lower income citizens. **Public Comment**

Pay Application No. 18 Oselka Constructors – Motion by Rohr with support from Jarvis to approve Pay Application 18, Oselka Constructors in the amount of \$259,790.23 for Wastewater Treatment Plant Improvements SRF No. 5779-01 & 5779-02. Roll call vote; Richardson, Rohr, Craddock, Plaszczyk, McQueen, Jarvis and Martinez voting yes, motion carried. **Action Items:**

Pay Application No. 4 – Five Star Energy Services. - Motion by Martinez with support by Richardson to approve Pay Application No. 4 – Five Star Energy Services in the amount of \$290,807.52 for. All members voting yes, motion carried.

Wal-Mart Parking Lot Modification and Building Expansion – Site Plan Approval – Motion by Rohr with support by Craddock to approve the Wal-Mart Site Plan with conditions cited. All members voting yes, motion carried.

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2024**

Award Bids – 2024 Street program. The projects include the milling and resurfacing of Ampey, North and St. Joseph streets. Three bids were received with the low bid from Reith-Rely Construction Co. in the amount of \$202,407.00. Motion by Rohr with support from Jarvis to approve the amount of \$202,407.00 for the 2024 Street Projects. All members voting yes, motion carried.

**Action Items
Continued**

M40 Project – Village Manager Myrkle looking for consensus from the Village Council from the three options presented in memorandum entitled “MDOT M-40 project planning. After Council member discussion President Plaszczak cited that the consensus of the Village Council was to recommend option one to MDOT, in which the project would begin in the spring of 2025, last for 59 days (shortest timeframe of the three options) and would also include the construction of a sidewalk along Gremps St from Commercial Ave to West Berrien St to serve as a pedestrian detour.

EGLE Access – EGLE requesting access to certain public property and infrastructure to perform a storm sewer rehabilitation project. The purpose of the project is to protect the Paw Paw river from contaminated groundwater infiltrating the storm sewer system from the former Paw Paw Plating brownfield site. Motion by Rohr with support from Craddock to sign the consent form to allow EGLE access to the public land and Infrastructure referenced. All members voting yes, motion carried.

Christmas Lights Contest Utility Credit – Former Councilmember Wilhelmi requested that the Village reinstate a \$5 utility credit for residents who participate in the Christmas Lights Contest. Motion by Jarvis with support from Richardson to approve the \$5 utility credit for contest participants. All members voting yes, motion carried.

Distribution of Audit – VM Myrkle gave a synopsis of the accounting audit which showed minimal significant issues. Mr. Myrkle asked the Council if they would like the Audit firm to make a presentation to the Council on the audit and the Council members replied that they would invite such a presentation.

Non-Action Items:

Collection Services – VM Myrkle presented some research we investigated regarding retaining a collection services agency to potentially assist with the Village in collection of unpaid tenant utility bills more than \$100. Motion by Rohr with support from Craddock to approve use of a collection agency. All members voting yes, motion carried.

Collection Services

Village Manger Evaluation – Council members discussed VM Myrkle’s performance to date. All approved of his performance to date.

**Village Manager
Evaluation**

No Report.

**Committee Meetings
Parks and Rec**

No Report.

DDA

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2024**

No Report.

**Economic &
Residential
Opportunity**

No Report.

Farmers Market

Next meeting on Oct 1 at 6 PM

Fire Board

Prospect Hill cemetery tour took place on Sept 21st.

**Historical
Commission**

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

Next meeting on Oct 3 at 7 PM

Planning Commission

No Report

Wellhead Protection

Next meeting on Oct 2 at 6 PM

Wine & Harvest

Trustee McQueen suggested that Administrative staff text citizens whose utility bills are past due instead of calling them.

**Council Member
Comments: McQueen**

Trustee Craddock asked if we still use and pay for Nixel to inform citizens of emergencies such as power outages at the Village and are we still paying for those services. Police Chief Rottman said we do use Nixel but infrequently and are still paying for the service.

Craddock

Trustee Jarvis mentioned the Frankenmuth Best Flower Display Contest may be something Paw Paw wants to investigate.

Jarvis

Village Manager Myrkle discussed complaints regarding homeless persons and would like the Village to draft verbiage on how Village employees should respectfully respond to such inquiries. He also cited that we should have a list of resources at hand we can share with people who bring concerns in this area to Village staff.

**Manager Comments
Myrkle**

Police chief Rottman said that Police Chiefs in the area have been discussing how to handle homeless issues. There was an insurance liability summit recently to discuss these type issues.

**Staff Comments
Rottman**

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2024**

Motion to adjourn the Village Council meeting by Rohr with support by Craddock

Adjournment

Respectfully submitted:

Ed Hellwege
Assistant Village Manager

Roman Plaszczak
Village President

DRAFT

Action Items

WWTP change order No.9 - Oselka

CHANGE ORDER
No. 9

OWNER: Village of Paw Paw
CONTRACTOR: Oselka Constructors Co. LLC
CONTRACT: 2022 WWTP Improvements Project
PROJECT: 2022 WWTP Improvements Project
SRF Project No. 5779-01/5779-02 **ENGINEER's Project No.** 840561
ENGINEER: Fleis & VandenBrink Engineering, Inc.

The Contract is modified as follows upon execution of this Change Order:

Description:

Item No. 1:

A balancing change order is being issued for the earthwork completed in lagoon no.1 and no.2. The change in work includes additional clay liner repair volume and additional erosion control gravel. Unit cost for erosion control gravel has been adjusted to reflect stone material and labor costs only.

Line Item	Increase of Contract	Contract Unit Price	Total Price
Clay Liner Repairs	2455 CYD	\$83.20	\$204,256.00
6" Erosion Control Gravel	100 CYD	\$25.00	\$2,500.00

Add: \$206,756.00

Item No. 2

Additional work and materials necessary to abandon two 6" PVC pipes between Lagoon 1 and Lagoon 2. 1980 Record drawings indicated these pipes were previously plugged and abandoned. However, as water was added into lagoon no.1 a hydraulic connection between lagoon no.1 and no.2 was observed. Additional pumping was necessary to lower the water level and properly plug and abandon each pipe.

Add: \$ 42,020.00

Item No. 3

A request for extension of contract was submitted by Oselka due to on-site conditions. This request will not effect the current unit prices for the project.


NET ADDITION: **\$ 248,776.00**

Attachments: Oselka Constructors Co. Letter 7-30-24
Oselka Constructors Co. Letter 9-25-24
Oselka Constructors Co. Letter 9-27-24

CHANGE IN CONTRACT PRICE:	
Original Contract Price	\$ <u>8,400,800.00</u>
Net increase from previous Change Orders No. <u>1</u> to <u>8</u> :	\$ <u>140,704.10</u>
Contract Price prior to this Change Order:	\$ <u>8,541,504.10</u>
Net increase of this Change Order:	\$ <u>248,776.00</u>
Contract Price incorporating this Change Order:	\$ <u>8,790,280.10</u>

CHANGE IN CONTRACT TIMES:	
Original Contract Times:	Substantial completion: <u>October 1, 2024</u> Ready for final payment: <u>November 1, 2024</u>
Net increase (Decrease) from previous Change Orders	No. <u>1</u> to <u>8</u> : Substantial completion: <u>0 days</u> Ready for final payment: <u>0 days</u>
Contract Times prior to this Change Order:	Substantial completion: <u>October 1, 2024</u> Ready for final payment: <u>November 1, 20224</u>
Net increase of this Change Order:	Substantial completion: <u>November 1, 2024</u> Ready for final payment: <u>December 1, 2024</u>
Contract Times incorporating this Change Order:	Substantial completion: <u>November 1, 2024</u> Ready for final payment: <u>December 1, 2024</u>

RECOMMENDED:

By: 
ENGINEER (Authorized Signature)
Title: Project Manager
Date: 9-30-24

APPROVED:

By: _____
OWNER (Authorized Signature)
Title: _____
Date: _____

ACCEPTED:

By: _____
CONTRACTOR (Authorized Signature)
Title: _____
Date: _____

Approved by Funding Agency:

By: _____
Title: _____

Date: _____

OSELKA CONSTRUCTORS CO.

ENGINEERING & CONSTRUCTION

July 30, 2024

Fleis & Vandenbrink
2960 Lucerne Dr. SE
Grand Rapids, MI 49546

via email: shall@fveng.com

Att: Scott Hall, PE

Re: Village of Paw Paw, WWTP Project, 6" PVC pipe abandonment

Dear Scott,

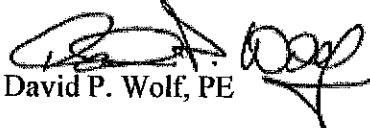
This letter is a follow up to our recent discussions and your email of 7/29/24 regarding the 6" PVC pipe which was discovered. Specifically, we found a 6" PVC pipe which connects lagoon #1 & #2. The pipe is located approx. 30' east of structure J and is approx. 18" below the current water elevation in the 2 lagoons. Following is our additional project cost to abandon this pipe.

Proposed Cost = \$7,810.00 lump sum

This work will include constructing a temporary clay dike around each end of the PVC pipe, pumping the water out from behind the temporary dike, installing a PVC riser on each end and placing flowable fill in the pipe. Then after the flowable fill cures we will cut the PVC pipe flush with the existing clay liner face & remove the clay dike.

I would appreciate you reviewing the above with the Village. If you have any questions or would like to discuss this further, please call.

Very Truly Yours,


David P. Wolf, PE

OSELKA CONSTRUCTORS CO.

ENGINEERING & CONSTRUCTION

September 27, 2024

Fleis & Vandenbrink
2960 Lucerne Dr. SE
Grand Rapids, MI 49546

via email: shall@fveng.com

Att: Scott Hall, PE

Re: Village of Paw Paw, WWTP Project, Additional 6" PVC pipe abandonment

Dear Scott,

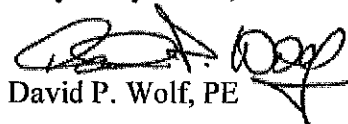
This letter is a follow up to our discussions with the Owner regarding an additional connecting pipe between lagoons #1 & #2. Early in July, when lagoons #1 & #2 were being emptied an abandoned 6" PVC pipe was discovered connecting lagoons #1 & #2. This pipe was subsequently abandoned, with flowable fill, and included in my letter of 7/30/24. Then several weeks later, after we began filling lagoons #1 & #2 another connecting pipe was discovered, this pipe was not flowing water earlier.

To properly abandon this additional found pipe we had to reverse our pumping operation and remove approx. 11,000,000 gallons of water from both lagoons. The exact pipe locations were found using water soluble dye & exploratory digging. The pipe was located below the lagoon floor elevation. We then filled the pipe with flowable fill, installed pipe caps & repaired the clay liner. After the clay liner repair we reversed our pumping operation & pumped 11,000,000 gallons of water back into the lagoons to reach our starting point. Our cost for this additional work is detailed below.

Pump Set-ups	\$3200.00
Pump 11,000,000 gallons out	\$8500.00
Flowable Fill & liner repair	\$10,810.00
Pump Set-ups	\$3200.00
Pump 11,000,000 gallons back	\$8500.00
Total Additional Cost	\$34,210.00

If you have any questions or would like to discuss this further, please call.

Very Truly Yours,


David P. Wolf, PE

OSELKA CONSTRUCTORS CO.

ENGINEERING & CONSTRUCTION

September 25, 2024

Fleis & Vandenbrink
2960 Lucerne Dr. SE
Grand Rapids, MI 49546

via email: shall@fveng.com

Att: Scott Hall, PE

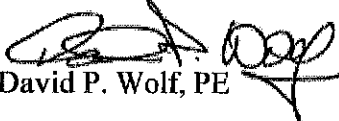
Re: Village of Paw Paw, WWTP Project, Extension of Time

Dear Scott,

Pursuant to my conversations with you & the Owner please consider this letter our formal request for an extension of contract time for the above project. We are requesting the substantial completion be changed from October 1, 2024 to November 1, 2024 & the final completion be changed from November 1, 2024 to December 1, 2024. This extension of time will not effect our current unit prices for the project.

If you have any questions or would like to discuss this further, please call.

Very Truly Yours,


David P. Wolf, PE

WWTP pay application No.19
Fleis & Vanderbrink



October 7, 2024

Mr. Bryan Myrkle, Village Manager
Village of Paw Paw
PO Box 179
111 E. Michigan Avenue
Paw Paw, MI 49079

**RE: Wastewater Treatment Plant Improvements
SRF No. 5779-01 & 5779-02
Recommendation for Payment, Pay Application No. 19 – September 2024**

Dear Bryan,

Enclosed please find Application for Payment No. 19 for the referenced project from Oselka Constructors Co., LLC, in the amount of \$546,591.17 for work completed through September 2024.

We have reviewed the Application for Payment and recommend the Village approve payment to the Contractor in the amount specified above pending approval of Change Order No. 9.

Michigan Fair Contracting Center (MFCC) has reviewed and approved the certified payroll documents, which are attached to this letter and can be included with your disbursement request.

If you have any questions regarding the Recommendation for Payment, please contact us.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

Scott Hall, PE
Project Manager

Enclosure(s)

- Application for Payment No. 19
- Certified Payroll Approval

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005

Contractor's Application for Payment

Owner: Village of Paw Paw **Owner's Project No.:** SRF 5779-01
Engineer: Fleis & Vandenbrink **Engineer's Project No.:** _____
Contractor: Oselka Constructors Co LLC **Contractor's Project No.:** _____
Project: WWTP Project Improv.
Contract: WWTP Project Improv.

Application No.: 19 **Application Date:** 10 / 1 / 2024
Application Period: From 9 / 1 / 2024 to 9/30/2024

1. Original Contract Price	\$8,400,800.00
2. Net change by Change Orders	\$389,480.10
3. Current Contract Price (Line 1 + Line 2)	\$8,790,280.10
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$8,634,048.95
5. Retainage	
a. 0.10 X <input type="checkbox"/> Work Completed	
b. 0.10 X <input type="checkbox"/> Stored Materials	
c. Total Retainage (Line 5.a + Line 5.b)	\$428,546.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$8,205,502.95
7. Less previous payments (Line 6 from prior application)	\$7,658,911.78
8. Amount due this application	\$546,591.17
9. Balance to finish, including retainage (Line 3 - Line 4)	\$156,231.15


Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Oselka Constructors Co. LLC
Signature:  **Date:** 10/1/2024

Recommended by Engineer		Approved by Owner	
By: <u></u>	_____	By:	_____
Title: <u>Project Manager</u>	_____	Title:	_____
Date: <u>10-7-24</u>	_____	Date:	_____
Approved by Funding Agency			
By:	_____	By:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

Stored Material Summary		#13																					
Owner:		Village of Paw Paw, 111 E. Michigan Ave., Paw Paw, MI 49079																					
Engineer:		Fleis & Vandenberg, 2960 Lucerne Drive SE, Suite 100, Grand Rapids, MI 49546																					
Contractor:		Oselka Constructors Co, PO Box 253, 10900 Kruger Rd, Union Pier, MI 49129																					
Project:		Wastewater Treatment Plant Improvements																					
Contract:		SRF 5779-01 & 5779-02																					
A	B	C	D	E	F	G	H	I	J	K	L	M											
Item No.	Supplier Invoice No.	Submittal No. (spec section)	Descrip. of Mat'l	Storage Location	Application No. when placed in storage	Prev. Amt stored	Amt. stored this period	Amt. stored todate (G+H)	Amt. Prev. incorp. in the work	Amt. Incorp. in this work period	Total Amt. incorp. in the work (J+K)	Mat'l remaining in storage											
2G	S104794433.009	33 01 20	DI Fittings	Paw Paw WWTP	3	\$ 4,864.34	\$ -	\$ 4,864.34	\$ 4,864.34	\$ -	\$ 4,864.34	\$ -											
2G	S104794454.003	33 01 20	DI Acc.	Paw Paw WWTP	3	\$ 4,364.55	\$ -	\$ 4,364.55	\$ 4,364.55	\$ -	\$ 4,364.55	\$ -											
2G	S104794454.002	33 01 20	DI Acc.	Paw Paw WWTP	3	\$ 268.18	\$ -	\$ 268.18	\$ 268.18	\$ -	\$ 268.18	\$ -											
2G	S104794454.004	33 01 20	DI Acc.	Paw Paw WWTP	3	\$ 163.24	\$ -	\$ 163.24	\$ 163.24	\$ -	\$ 163.24	\$ -											
2G	S104794336.003	33 01 20	DI Pipe	Paw Paw WWTP	3	\$ 21,396.10	\$ -	\$ 21,396.10	\$ 21,396.10	\$ -	\$ 21,396.10	\$ -											
2G	S104794336.001	33 01 20	DI Acc.	Paw Paw WWTP	3	\$ 73,405.00	\$ -	\$ 73,405.00	\$ 73,405.00	\$ -	\$ 73,405.00	\$ -											
2G	S104798848.001	33 01 20	DI Pipe	Paw Paw WWTP	3	\$ 39,545.42	\$ -	\$ 39,545.42	\$ 39,545.42	\$ -	\$ 39,545.42	\$ -											
2G	S104794454.001	33 01 20	DI Acc.	Paw Paw WWTP	3	\$ 73,738.26	\$ -	\$ 73,738.26	\$ 73,738.26	\$ -	\$ 73,738.26	\$ -											
2G	S104794433.007	33 01 20	DI Fittings	Paw Paw WWTP	3	\$ 19,652.40	\$ -	\$ 19,652.40	\$ 19,652.40	\$ -	\$ 19,652.40	\$ -											
2G	S104794454.005	33 01 20	DI Acc.	Paw Paw WWTP	3	\$ 20,326.56	\$ -	\$ 20,326.56	\$ 20,326.56	\$ -	\$ 20,326.56	\$ -											
Sub-total						\$ -	\$ -	\$ 257,724.05	\$ 257,724.05	\$ -	\$ 257,724.05	\$ -											
2G	S104798910.001	33 01 20	DI Pipe	Paw Paw WWTP	4	\$ 6,455.40	\$ -	\$ 6,455.40	\$ 6,455.40	\$ -	\$ 6,455.40	\$ -											
2G	S104794433.008	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 54,775.50	\$ -	\$ 54,775.50	\$ 54,775.50	\$ -	\$ 54,775.50	\$ -											
2G	S104794336.005	33 01 20	DI Pipe	Paw Paw WWTP	4	\$ 1,405.56	\$ -	\$ 1,405.56	\$ 1,405.56	\$ -	\$ 1,405.56	\$ -											
2G	S104794336.007	33 01 20	DI Pipe	Paw Paw WWTP	4	\$ 75,964.64	\$ -	\$ 75,964.64	\$ 75,964.64	\$ -	\$ 75,964.64	\$ -											
2G	S104794454.006	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 1,669.50	\$ -	\$ 1,669.50	\$ 1,669.50	\$ -	\$ 1,669.50	\$ -											
2G	S104794336.009	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 25,815.24	\$ -	\$ 25,815.24	\$ 25,815.24	\$ -	\$ 25,815.24	\$ -											
2G	S104794454.008	33 01 20	DI Pipe	Paw Paw WWTP	4	\$ 2,378.64	\$ -	\$ 2,378.64	\$ 2,378.64	\$ -	\$ 2,378.64	\$ -											
2G	S104794454.007	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 6,490.38	\$ -	\$ 6,490.38	\$ 6,490.38	\$ -	\$ 6,490.38	\$ -											
2G	S104794454.009	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 1,012.30	\$ -	\$ 1,012.30	\$ 1,012.30	\$ -	\$ 1,012.30	\$ -											
2G	S105049659.001	33 01 20	PVC Acc.	Paw Paw WWTP	4	\$ 291.50	\$ -	\$ 291.50	\$ 291.50	\$ -	\$ 291.50	\$ -											
2G	S105049659.002	33 01 20	PVC Acc.	Paw Paw WWTP	4	\$ 874.50	\$ -	\$ 874.50	\$ 874.50	\$ -	\$ 874.50	\$ -											
2G	S105050185.001	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 845.88	\$ -	\$ 845.88	\$ 845.88	\$ -	\$ 845.88	\$ -											
2G	S104794454.011	33 01 20	DI Acc.	Paw Paw WWTP	4	\$ 422.94	\$ -	\$ 422.94	\$ 422.94	\$ -	\$ 422.94	\$ -											
Sub-total						\$ -	\$ -	\$ 178,401.98	\$ 178,401.98	\$ -	\$ 178,401.98	\$ -											
2G	91835	33 01 20	DI Acc.	Paw Paw WWTP	5	\$ 7,550.00	\$ -	\$ 7,550.00	\$ 7,550.00	\$ -	\$ 7,550.00	\$ -											
2G	91843	33 01 20	DI Acc.	Paw Paw WWTP	5	\$ 2,250.00	\$ -	\$ 2,250.00	\$ 2,250.00	\$ -	\$ 2,250.00	\$ -											
6A	S104794454.012	31 21 01	Filter Cloth	Paw Paw WWTP	5	\$ 34,450.00	\$ -	\$ 34,450.00	\$ 34,450.00	\$ -	\$ 34,450.00	\$ -											
2Q	715735	08 11 13	Door & Acc.	Paw Paw WWTP	5	\$ 11,595.00	\$ -	\$ 11,595.00	\$ -	\$ 11,595.00	\$ 11,595.00	\$ -											
2L	10114	46 51 44	Aeration Equip	Paw Paw WWTP	5	\$ 180,700.00	\$ -	\$ 180,700.00	\$ -	\$ 180,700.00	\$ 180,700.00	\$ -											
Sub-total						\$ -	\$ -	\$ 236,545.00	\$ 44,250.00	\$ 192,295.00	\$ 236,545.00	\$ -											
2J	31161	35 21 16	Slide Gates	Paw Paw WWTP	7	\$ 180,700.00	\$ -	\$ 180,700.00	\$ 180,700.00	\$ -	\$ 180,700.00	\$ -											
2N	2641	40 91 13.33	Flow Meter	Paw Paw WWTP	8	\$ -	\$ -	\$ 6,844.56	\$ 6,844.56	\$ -	\$ 6,844.56	\$ -											
2W	S105026971.001	33 31 00	Conc. Struc.	Paw Paw WWTP	8	\$ -	\$ -	\$ 10,663.60	\$ 10,663.60	\$ -	\$ 10,663.60	\$ -											

Village of Paw Paw		
WWTP Project		
Clay Trucking Summary thru 9/11/24		
Date	Ticket #	# of train loads
4/3/2023	1050411	3
4/10/2023	1050753	4
4/11/2023	1050404	4
4/12/2023	1050405	4
4/13/2023	1050406	4
4/14/2023	1050407	4
4/18/2023	1050754	4
4/19/2023	1050410	4
4/20/2023	1050412	4
4/21/2023	1050413	4
4/24/2023	1050414	4
4/25/2023	1050416	4
4/26/2023	1050755	4
4/27/2023	1050418	4
4/28/2023	1050419	4
5/3/2023	1050757	4
5/4/2023	1050758	4
5/5/2023	1050759	4
5/8/2023	1050761	3
5/9/2023	1050762	4
5/10/2023	1050763	4
5/11/2023	1050764	4
5/12/2023	1050765	4
5/15/2023	1050766	3
5/16/2023	1050767	4
5/17/2023	1050768	4
5/18/2023	1050769	4
5/19/2023	1050770	3
5/20/2023	1050771	4
5/22/2023	1050778	4
5/23/2023	1050775	2
5/24/2023	1050776	4
5/25/2023	1050777	1
5/29/2023	1036485	1
5/26/2023	1050778	4
5/26/2023	1036486	3
5/27/2023	1050779	4
5/30/2023	1050780	4
5/31/2023	1050781	4
6/1/2023	1050782	4
6/2/2023	1050783	4
6/5/2023	1050784	4
6/6/2023	1050785	2
6/7/2023	1050788	3
6/7/2023	1050787	1
6/8/2023	1050789	1
6/9/2023	1047565	3
6/12/2023	1047566	3
6/13/2023	1047567	3
6/14/2023	1047568	2
6/15/2023	1047569	2
6/15/2023	1050427	4
6/16/2023	1050428	4
6/16/2023	1047570	3
6/19/2023	1050429	1
8/9/2023	1030211	2
8/10/2023	1030212	3
8/11/2023	1030213	2
8/21/2023	1050440	2
8/21/2023	1050441	1
9/1/2023	1050442	1
Sub-Total		198
10/23/2023	1047601	1
10/24/2023	1050444	3
11/14/2023	1050445	1
11/15/2023	1050446	3
11/16/2023	1050447	2
11/20/2023	1050448	2
2/26/2024	1047604	2
2/27/2024	1047606	3
2/28/2024	1047608	2
3/1/2024	1047609	3
3/11/2024	1050449	3
3/12/2024	1050450	4
3/13/2024	1030215	1
3/19/2024	1030216	1
3/21/2024	1030217	1
Sub-Total		32
7/17/2024	1030218	1
7/18/2024	1030219	4
7/24/2024	1036351	4
7/25/2024	1066352	4
7/31/2024	1030220	1
Sub-Total		14
8/1/2024	1030221	2
8/2/2024	1030222	4
8/5/2024	1030223	1
8/8/2024	1030224	2
8/7/2024	1030225	2
8/22/2024		2
8/23/2024	1030226	1
	1030227,	
	1030228,	
8/28/2024	1030229	3
9/3/2024		1
9/5/2024	1030230	2
9/11/2024	1030232	3
Sub-Total		23
Total		267
267 loads x 47 cyd/load = 12549 cyd		
12,549-8000=4549 cyd delivered, less 2 train loads un-used		
equals 4455 cyd used for Lagoons #1 & #2		

1030221

Date 9-1-29

M *Matt*

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	2 Train Road Clay	
2	Lawson	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

93

1030222

Date 8-2-24

M *Matt Clark*

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	Train Road Clay	
2	Lawson	4
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

1030223

Date 08-05-24

M *Matt Clark*

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	Train Road Clay	
2	Lawson	1
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

93

1030224

Date 08-06-24

M *Matt Clark*

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	Train Road Clay	
2	Lawson	2
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

1030225

Date 8-27-24

Matt Clark

No.

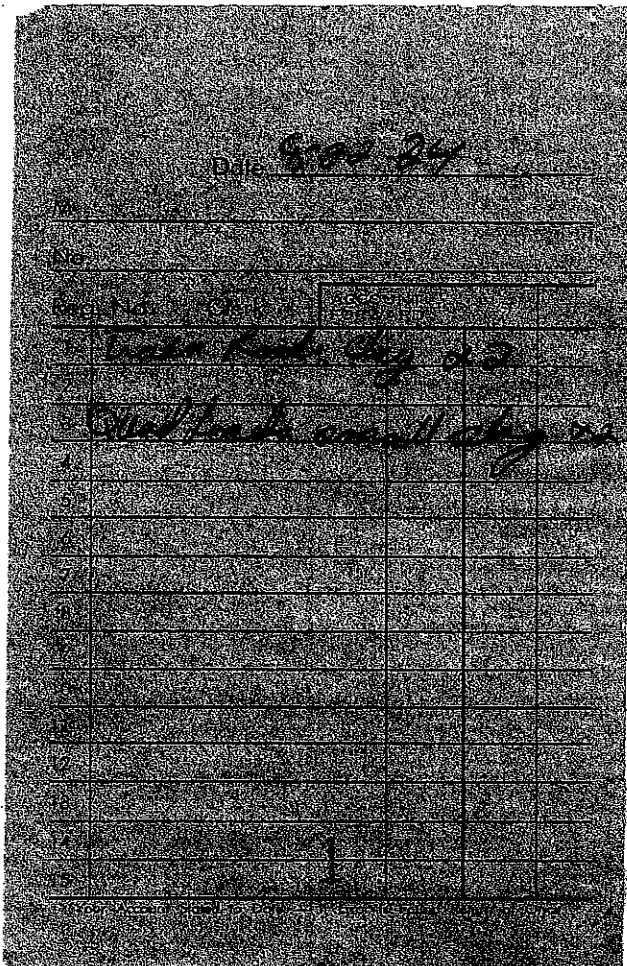
Reg. No. Clerk

ACCOUNT FORWARDED

1	Train load		
2	Clay Row per 2		
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Your account stated to date. If error is found, return at once.

930



1030226

Date 8-23-24

M

No.

Reg. No. Clerk

ACCOUNT FORWARDED

1	Train of Clay	1	
2	Row per		
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Your account stated to date. If error is found, return at once.

930

1030228

Date 8-28-24

M _____

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	<i>train load day</i>	
2	<i>pow pow</i>	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

1030227

Date 8-28-24

M _____

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	<i>train load to</i>	
2	<i>pow pow</i>	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

1030229

Date 8-28-24

M _____

No. _____

Reg. No.	Clerk	ACCOUNT FORWARDED
1	<i>full train load</i>	
2	<i>day pow pow</i>	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

1030230

Date 9-5-24

M No. *not*

Reg. No.	Clerk	ACCOUNT FORWARDED
1	<i>train load clay</i>	
2		
3	<i>pan pan 22</i>	
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

Matt
Date 9/3/24

Reg. No.	Clerk	ACCOUNT FORWARDED
1	<i>train load</i>	
2	<i>clay - pan pan</i>	<i>1</i>
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Your account stated to date. If error is found, return at once.

930

1030232

Date 9-17-24

M No.

Reg. No.	Clerk	ACCOUNT FORWARDED
1	<i>train load clay</i>	
2	<i>pan pan 23</i>	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

3

Your account stated to date. If error is found, return at once.

930



Davis-Bacon Act Compliance CERTIFICATION

Project: Paw Paw CWSRF 5779-01

Period: September 2024

Contractor(s) Reporting This Period

1. Oselka Constructors Co. LLC (through payroll 86)

I certify to the best of my knowledge and belief that the above listed contractors on the referenced project are in compliance with the Davis-Bacon Act, and that all laborers and mechanics employed by the contractors and subcontractors during the above referenced period were paid wages and rates not less than those listed on the prevailing wage rate determination contained in the contract documents.

Signature: *Adam Strong*

Date: 10/04/2024

**MEC Easement for WWTP
38th Street Barn**

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: MED Utilities Easement
Date: October 10, 2024

Background

As I reported at a recent Village Council meeting, staff recently identified an opportunity to get electrical power to a point needed at the wastewater treatment plant much cheaper than originally estimated.

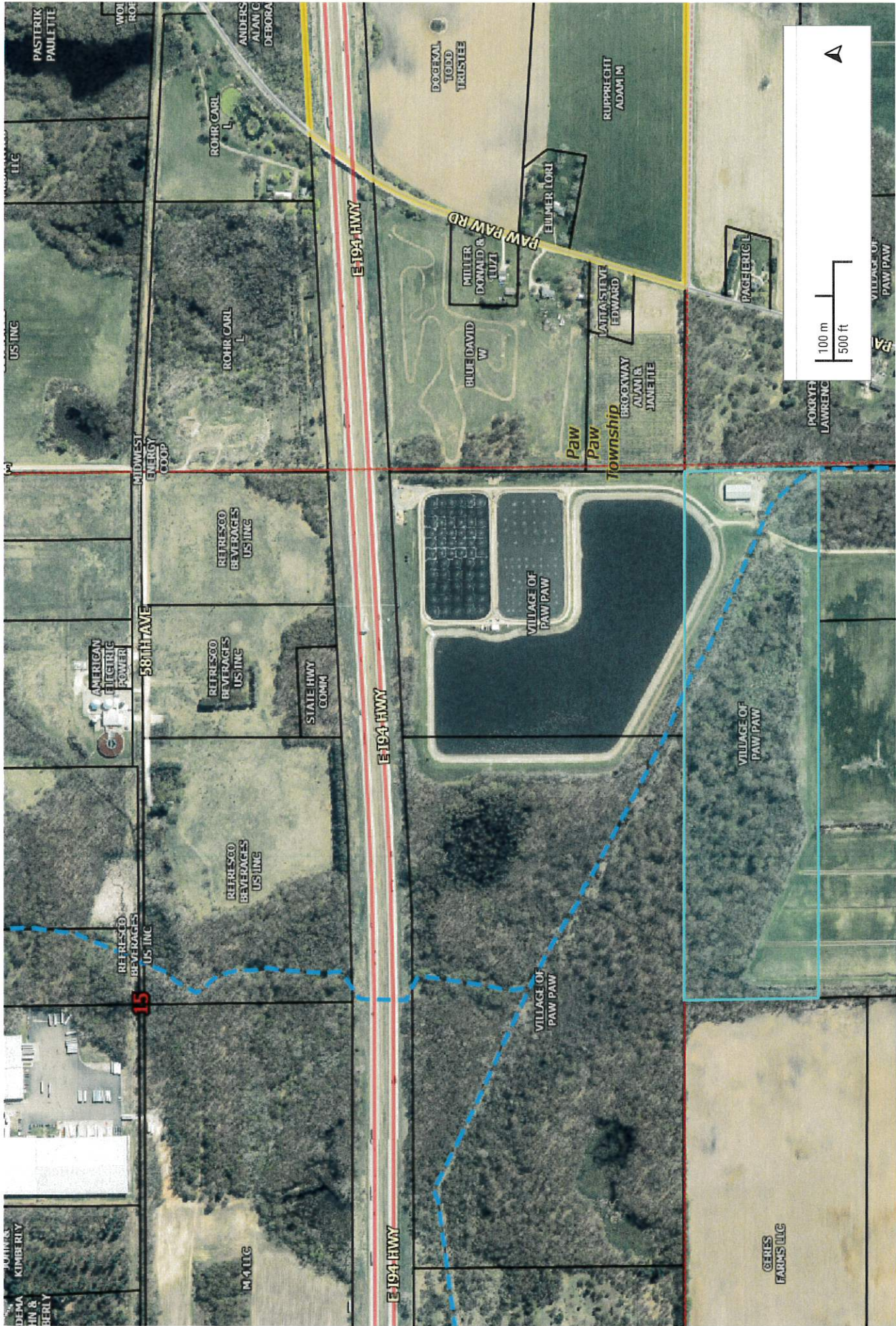
Initially, we believed that AEP had rights to provide electricity to the facility. Supplying power to the storage building at the south end of the site from AEP would have required 10 to 13 new power poles and a significant amount of wire. We estimated the cost could be as high as \$100,000.

However, we determined that the building is actually located on a separate parcel to which MEC could provide power (see illustration). Because MEC power is so much closer, it can be done with a short run of wire and a single pole. MEC will install this for less than \$1,000. There will be some expense associated with replacing a well pump that is currently 3-phase electric with single-phase, but the cost is insignificant compared to the savings.

In order to give MEC rights to install the electrical, we need to execute the attached utility easement.

Recommendation

Authorize execution of a utilities easement for MEC at the wastewater treatment plant.



PASTERIK PAULETTE
WOL ROA
ANDERS ALAN C DEBORA
ROHR CARL L
ROHR CARL L
US INC
MIDWEST ENERGY COOP
58TH AVE
AMERICAN ELECTRIC POWER
REFRESKO BEVERAGES US INC
REFRESKO BEVERAGES US INC
STATE HWY COMM
REFRESKO BEVERAGES US INC
REFRESKO BEVERAGES US INC
REFRESKO BEVERAGES US INC
15
M 4 LLC
JOHNS KIMBERLY
DENA HW & BERLY

E-194 HWY
E-194 HWY
E-194 HWY
E-194 HWY

DOGEMAL TODD TRUSTEE
RUPPRECHT ADAM M
EUBNER LORI
MILLER DONALD & LUZI
BLUE DAVID W
LATA STEVE EDWARD
BROGAWAY ALAN & JAMETTE
PAGE ERIC L
POKRYN LAWRENCE
VILLAGE OF PAW PAW

Paw Paw Township
VILLAGE OF PAW PAW
VILLAGE OF PAW PAW
VILLAGE OF PAW PAW

GENES FARMS LLC

100 m
500 ft

▲

UTILITY EASEMENT (ACCOUNT #) 8444400

MEC SERVICE MAP LOC: 19-22-01-1156

#1) Grantor(s), Village of Paw Paw, Michigan

Property Address: Paw Paw Rd. Paw Paw MI 49079

(collectively call the "grantors"), for MIDWEST ENERGY & COMMUNICATIONS, a Michigan non-profit corporation, 60590 Decatur Road., Cassopolis, Michigan 49031, Grantee, receipt of which is hereby acknowledged, Conveys and Warrants to Grantee, its successors and assigns, forever, the easement and right to enter upon the land hereinafter described and to construct, operate, maintain, repair, inspect, replace, bury, improve, upgrade and remove overhead and/or underground electric distribution facilities, communications facilities, other utility services and lines and other fixtures and electric and other control circuits and devices in, over, under and across said land, including all public highways upon or adjacent to said land, which land is in:

#2) Section 22 of Paw Paw Township, County of Van Buren and State of Michigan, and described as:

#3) Parcel ID

80-14-022-001-00

Property Description:

286 22-3-14 N 1/2 N 1/2 NE 1/4. 40 A.

Said line to be built as staked. The line when constructed shall be deemed conclusively to have been constructed in the proper location. Easement to be where the line is constructed.

Grantor also conveys the right to cut, trim and otherwise control, using herbicides or tree growth regulators, or other means, all trees and brush now or hereafter standing or growing on the land of Grantor described in this easement within ten (10) feet on each side of the center line of any underground line, and within (20) feet on each side of the center line of any overhead line, and all trees and brush which, in the opinion of the Grantee interfere or threaten to interfere with the construction or safe operation and maintenance of Grantees facilities.

Grantor agrees that he or she will not do any of the following: plant any trees within the easement which will at any time interfere with the construction, operation, or maintenance of Grantee's facilities, place any building or other structure, on, under or over the easement herein granted or consent to the placement of any such building or other structure on said easement, and raise or lower the elevation of the ground level of the easement, either temporarily or permanently.

EXEMPT FROM TRANSFER TAXES UNDER MCL 207.505 (a) AND MCL 207.526 (a),

#4) IN WITNESS WHEREOF, Grantor has executed this instrument or has caused this instrument to be executed by its duly authorized officer this _____ day of _____, _____.

Grantor (Signature exactly as it appears below)

Grantor

Grantor (Signature exactly as it appears below)

Grantor

NOTARY USE ONLY BELOW

STATE OF NOTARIZATION)

COUNTY OF NOTARIZATION)ss.

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by

Grantor(s)

#5) _____
(Notary Signature)
, Notary Public
_____ County, State _____
My Commission Expires: _____
Acting in the County of: _____

Drafted by and when recorded
please return to:

Perry Banta
Midwest Energy & Communications
60590 Decatur Rd
Cassopolis, MI 49031
LAN01\366726.1
ID\WJP - 025096\0037



MIDWEST ENERGY & COMMUNICATIONS

Hold Harmless Agreement

Customer Name: Village of Paw Paw

Service Address: 38th St, Barn – Waste Water

Paw Paw, MI. 49079

Midwest is committed to completing your project in a timely and professional manner. However, because customer-owned underground facilities are not marked or protected by Miss Dig, we must have a signed Hold Harmless Agreement before we proceed. Also, despite our most diligent efforts, ruts or other cosmetic property damage may result as Midwest moves vehicles or equipment onto the property. **The agreement is limited to the Account Number and Service Location referenced below and expires upon completion of this project or removal of facilities.**

Refusal to return this signed agreement will delay the completion of this work and related services. Please read, complete and return in order to begin the work in a timely manner. If you have specific questions or concerns, please contact the Midwest Customer Care Department at 800-492-5989. Thank you for your prompt response.

By signing below, I agree that Midwest (including Midwest Energy Cooperative, Midwest Propane and Midwest Connections) is not responsible for damage to any unmarked, customer-owned underground facilities as it relates to work at the service location referenced below. This includes secondary electric, water, phone, gas, septic, well head and any other underground facilities. I further agree that Midwest is not responsible for yard or property damage incurred as a result of accessing property for this project.

Signature: _____

Date: _____

For office use only:

Service Location #: 19-22-01-1156

Business unit: Electric Propane Fiber

Account #: 8444400, wo#2024094992

Date of Issue: _____



APPLICATION FOR SERVICE

For office use only		
County: Van Buren	Twp:Paw Paw	Account #:8444400
Location #:19-22-01-1156	Capital Credit #:113814	Meter #:

The undersigned hereby applies for service at MIDWEST ENERGY & COMMUNICATIONS (MEC) and in consideration of the acceptance of this application agrees with MEC as follows:

1. As soon as electric energy is available, the undersigned will purchase monthly electric service from MEC not less than the monthly service charge, which shall be determined by the Board of Directors of MEC, and will pay for all additional electric energy used by the undersigned for not less than twelve consecutive months following connection at the price approved by the Board of Directors.
2. The undersigned will grant to MEC, at its request, the necessary rights, privileges, easements and necessary tree work to construct, operate, replace, repair and perpetually maintain equipment on the property owned or occupied by the undersigned and in or upon all roads, streets or highways abutting said property or the line or lines for the transmission or distribution of electric energy. The undersigned will execute and deliver to MEC any conveyance, grant or instruments which MEC shall deem necessary or convenient for said purposes. All service lines supplying the undersigned with electric energy and all switches, motors and other appliance and equipment constructed or installed by MEC on said property, shall be the sole property of MEC, and MEC shall have the right to access said property to repair and service, and upon the discontinuance of service for any reason, to remove the same. MEC shall not be liable for any damage to any un-located member-owned facilities during the installation of electric service.
3. The undersigned shall have all the rights and privileges granted to members under the Articles of Incorporation and By-Laws of MEC or any amendments thereto and will comply with and be bound by such Articles of Incorporation and By-Laws and all rules and regulations as may be adopted by the Board of Directors of MEC.
4. The acceptance of this application by MEC shall constitute an agreement between MEC and the undersigned upon the terms hereinabove set forth.

Applicant signature

Co-applicant signature

Date

Date



NEW POLE

METER

53362

350053

ARC
C/R-50



Logout

**Fleis & Vanderbrink Professional
Services Contract Amendment**



CONTRACT AMENDMENT FOR PROFESSIONAL SERVICES

Project Name: 2024 Road Resurface Projects **Project Number:** 866290
Requested By: Mike DeVries, PE **Contract Amendment No.:** 1
Proj. Manager: Mike DeVries, PE **Organization:** Kalamazoo
Anticipated Authorization Date: August 12, 2024

Client: Village of Paw Paw **Contact:** Mr. Tim Brandys, Director of Public Services
Address: 111 East Michigan Avenue **Email:** t.brandys@pawpaw.net
Paw Paw, MI 49079 **Phone:** 269-350-0963

PROFESSIONAL SERVICES CHANGE INFORMATION

Description of Change to Project Scope: *This Contract Amendment reflects services requested outside the original scope of work due to Village's request to split the 2024 Road Resurfacing Project into two separate construction contracts. A separate construction contract for Hazen Street allows the Village to coordinate the Hazen Street water construction with the pavement resurfacing. This allows the Village to complete the project prior to the Wine & Harvest Festival.*

SCOPE OF SERVICES

- Create a separate bidding package for Hazen Street Resurfacing
- Prepare an advertisement for bids for Hazen Street
- Attend a bid open for Hazen Street resurfacing
- Review project bids with the Village.
- Prepare a recommendation of award
- Assist the Village with preparation of a Notice of Award and contract documents for execution.

It was acknowledged that this change in scope from bidding all projects would increase the scope and professional fees. However, this allows the Hazen Street improvements to be completed before the Wine & Harvest Festival as requested by the Paw Paw Village Council.

An additional Contract Amendment will be provided if further services are requested.

4798 Campus Drive
Kalamazoo, MI 49008
P: 269.385.0011
F: 269.382.6972
www.fveng.com

Impact of Change on Project Cost:

Additional Lump Sum Fee of \$12,000.00

COSTS

Current Contract Value	\$	<u>24,500.00</u>
Contract Amendment Value	\$	<u>12,000.00</u>
New Contract Value	\$	<u>36,500.00</u>

The change described in this Professional Services Contract Amendment is made a part of the indicated Professional Services Agreement between the Client and Fleis & VandenBrink Engineering. All other provisions of the agreement shall remain in force.

Approval of Contract Amendment:

Fleis & VandenBrink Engineering, Inc. October 7, 2024
Date

Village of Paw Paw _____
Date



Red Arrow Convoy Lighted Truck Parade

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: Request for road closure assistance – Holiday semi-truck cruise
Date: October 9, 2024

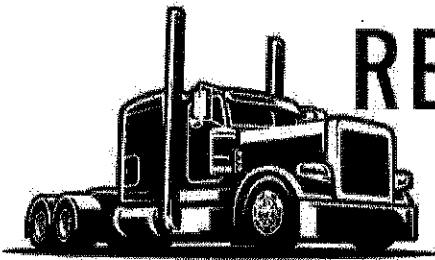
Background

The Village of Paw Paw received a request (attached) for road closure and traffic assistance for a planned holiday semi-truck cruise that will pass through Paw Paw. If approved, the Village of Paw Paw Police Department will use reserve officers to help with the intersections as the event is continuously moving. Chief Rottman does not envision any need for traffic control beyond the three intersections in the Village with traffic lights.

Organizers indicated they will attend the Council meeting on Monday to answer any questions you may have.

Recommendation

Authorize the Village of Paw Paw to assist with the required temporary road closure permit for M-40, and to assist with traffic control during this event.



RED ARROW CONVOY

Dear MDOT representative or to whom it may concern,

I hope this letter finds you well. I am writing to formally request approval for a temporary road closure to facilitate the Red Arrow Convoy Lighted Truck Parade, scheduled to take place on December 14, 2024. This event is an important community celebration and we anticipate a large number of participants and spectators.

The proposed route for the parade is as follows:

- Leave West Michigan International on Beatrice Drive in Kalamazoo at 6pm
- Head east on Beatrice Drive
- North on 9th Street
- West onto Stadium Drive
- Continue down Red Arrow Highway until I-196 west of Coloma
- Ending at I-196 where trucks will separate and head home

We are requesting the closure of M-40 and Red Arrow Highway in Paw Paw, Michigan around 6:45 pm until all of the trucks get through. A member of our team is more than willing to keep in contact with an officer assisting with road closure to update them throughout the parade. We understand the importance of maintaining traffic flow and are committed to working closely with your department to ensure minimal disruption. Our team will coordinate with local law enforcement and other relevant agencies, if needed, to ensure proper traffic management and the safety of both participants and the public.

Please let us know if you require additional information or if there are any specific steps we should take to ensure this request is processed smoothly. We are eager to work with you to make the Red Arrow Convoy: Lighted Truck Parade a success and appreciate your attention to this matter.

Thank you for considering our request. We look forward to your response.

Sincerely,

Emily Melton,

269-815-2152 -or- Emily.d.melton22@gmail.com

Co-Founder of Red Arrow Convoy



RED ARROW
CONVOY
PRESENTS...

2ND ANNUAL LIGHTED TRUCK PARADE

When: Saturday, December 14, 2024

Begin: 9th Street at Stadium Drive in Kalamazoo, Mi

End: I-196 West of Coloma, Mi

Departure: 6pm

Estimated Duration: 2.5 hours

*For more information follow us on Facebook
at: Red Arrow Convoy - Public*

TO OUR PATRONS: PLEASE REFRAIN
FROM PARKING ON THE SHOULDERS OF
RED ARROW HIGHWAY FOR
EVERYONE'S SAFETY



DRIVERS



SATURDAY 14 DECEMBER

- Staging and start location will be at West Michigan International on Beatrice Drive in Oshtemo, Michigan
- Route:
 - East on Beatrice Drive
 - North on 9th Street
 - West on Stadium Drive/Red Arrow Hwy
 - Continue on Red Arrow Hwy until the I-196 loop West of Coloma
- If you are planning to drive in the Lighted Truck Parade, please arrive during staging hours: 3pm-5pm to ensure timely departure
- What type of vehicle? Class A & B or otherwise approved
- Pizza will be provided to drivers at 4:30pm - donations accepted
- There will be a driver's meeting at 5:15pm, wheels up at 6pm
- Any and all decorations must be secured for up to 50mph per law enforcement concerns
- Please join the "Red Arrow Convoy - Drivers" Facebook group and answer questionnaire & vehicle poll for future driver specific updates as well as RSVP to:
redarrowconvoy@gmail.com

For any questions or concerns text or leave voicemail for
Noah at 269-849-6330 or Clayton at 269-369-8389 or email:

redarrowconvoy@gmail.com

Non-Action Items

Parks Vending Machine Proposal

Vending Machine Proposal

Gabriel W. Guimond

gabriel.guimond@gmail.com | (269) 532-4530 | 407 East Michigan Ave. Unit 1, Paw Paw MI, 49079

Preface:

As a young entrepreneur living in Paw Paw, I see the potential that this community has to offer. From the thriving business district to its prime geographical location to the dedicated individuals looking to draw out the best of their community, Paw Paw's potential is limitless.

Originally, I grew up in Mattawan. As a child, my family and I would often visit Paw Paw for little outings. I would always remark on how nice of an area Paw Paw was and share my dream of living here one day. Twenty years later, I have fulfilled that dream, achieving a goal of homeownership with my newlywed wife in a community I always wanted to be a part of and grow with.

I believe my business proposal will take a small step towards improving the Paw Paw experience. The details will be outlined below.

Proposal:

Place vending machines at the following locations:

- Paw Paw Amphitheater by the bathrooms
- Sunset Park Boat Launch
- Maple Island by the bathrooms
- Other Village of Paw Paw locations as business grows

Time Frame:

Spring of 2025.



The vending machines would be strategically placed out of the way in high traffic, accessible areas, for the convenience of passerbyers.

Benefits:

- Cash or Cashless Purchasing
 - For greater flexibility, our machines accept credit and debit cards as well as cash.
- Allows people to stay and have food and beverage options within the building.
- Healthy options provided for customers, creating a healthier community.

Snacks and Drinks Offered:

- Granola bars
- Carbonated drinks
- Water
- Pretzels
- Candy
- Chips
- Peanuts
- Jerky and meat snacks
- Trail mix
- Pop Tarts
- Recommendations from the public

Machine Dimension and Weights

- Non-refrigerated Snack Machine – 40 inches wide, 62 inches high, 36 inches deep, approximately 500 lbs when filled with products.
- Refrigerated Drink Machine – 40 inches wide, 72 inches high, 39 inches deep, approximately 700 lbs when filled with products.
- Combination Snack/Drink Machine - 40 inches wide, 72 inches high, 39 inches deep, approximately 600 lbs when filled with products.

Methods for Determination of Footprint:

To allow for electrical plugs and air circulation, machines must be placed no closer than 4 inches to the back wall. Machines may be placed in multiple formations with no space between machines or against side walls. A space of 40 inches must be kept clear in front of each machine to allow for customer access and restocking. Thus, a non-refrigerated snack machine requires a space 40 inches wide, 62 inches high, and 80 inches deep, while the refrigerated drink and combination machines require spaces that are 40 inches wide, 72 inches high, and 84 inches deep.

For power supply, each non-refrigerated snack machine requires 4 amps at 115 (460 watts), each refrigerated drinks machine and combination machine requires 6 amps at 115 (690 watts).

Footprint Comparison:

The dimensions of our machines and the access space required are typical of standard food and drink vending machines. We're proud to state that our machines generally require 1 amp less electricity than the average machine on the market today, resulting in energy savings for you.

Maintenance:

We are committed to maintaining our machines in the best of condition and to restocking all items in a timely manner. The internal temperature, numbers of stock items, and change dispensers are monitored within each vending machine. Our personnel have access to this information from remote sites, so they can respond quickly to any need for restocking or service. Machines are cleaned and checked every time our personnel visit your site.

My personnel and I regularly perform the following checks. Times and dates of these checks are kept on record.

Maintenance Tasks	Schedule
Double-check recorded temperatures with handheld thermometers.	At least once a month.
Check that all internal delivery devices are clean and working properly.	Every visit.
Check for expiration date and intact packaging of all products.	Every visit.
Check plug and fan at rear of machine and vacuum or dust as needed.	At least once a month.

When machines are installed at your facility, we will consult with your staff to schedule service/restocking visits for minimum disruption to normal activities. You may also contact me or personnel at any time to report a problem or concern.

Common Objections and Responses:

- Vandalism
 - All machines are fully insured with the option to install security cameras within them as well as having warning labels informing would-be-vandals that they are being recorded when purchasing a snack/beverage.
 - Motion sensor lights could be installed as a deterrent.
 - In addition to these measures, these outdoor machines are quite durable.
 - Cashless payment options could be implemented to reduce the risk of theft.
 - Vending cages exist and could be used to mitigate property damage.
- Placement
 - Location placement is flexible. If there is a better location to place the machines, we are happy to have a discussion. In the winter, the machines could be stored in the bathrooms.
- Energy Usage
 - Monthly commission payment will more than cover the cost of energy the vending machines use.
- ***What's in it for the Village of Paw Paw?*** I am willing to pay 10% of the monthly profits for the use of space for the vending machines. I think these vending machines will improve the overall Paw Paw experience. If people visiting the Amphitheater, Sunset Park Boat Launch, and Maple Island are able to get food and beverages at these prominent Paw Paw sites, they are likely to stay longer and enjoy their time, rather than having to drive somewhere else and leave the area. Families, fishermen, and individuals alike can all enjoy this convenience.

Questions/Concerns?

Please feel free to contact me by the following methods:

- Phone: 269-532-4530 or Email: gabriel.guimond@gmail.com

Example of Vending Cage:



Example of Security Camera:



SEHMUA 4G LTE Cellular Solar Security Camera Wireless Outdoor, No WiFi Solar Powered Camera, 360° Live View, 2K Color Night Vision, PIR Motion Sensor, 2 Way Talk, Built in SIM Card

Manager & Departmental Reports

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: Village Manager Report for October 14, 2024

Updates & Reports

Maple Island Bridge – Abonmarche completed the design of the Maple Island Bridge and submitted it to EGLE and the MDNR for review and permitting. Because the design and construction plan is relatively straightforward, Abonmarche expects the permit to be issued without any trouble. However, because the deadline to commit our ARPA funds is quickly approaching (December 31), I have urged Abonmarche to let bids on the project prior to the issuance of permits, if necessary, to ensure we have a contract in place before the end of the year. They indicated that bid packages could be prepared and made available for contractors within 2 weeks. Abonmarche feels that while we can let bids prior to having permits with little risk, however because the grants funding the majority of this project are from MDNR, we should not proceed before its review is complete.

It remains our intention to construct the new bridge this winter. We will need to request one more grant extension from MDNR, which MDNR is expecting from us.

Briggs Dam – Members of staff and Barr Engineering met with representatives of EGLE held a pre-application meeting regarding the Briggs Dam replacement project last week. The intention of the meeting was to familiarize EGLE staff with the project and answer any initial questions they may have about the proposed dam replacement prior to applying for permits. EGLE staff visited the site in person, and then discussed the project plans with Barr remotely from Village Hall. It seemed to be a positive meeting, and Barr was able to answer all of their questions.

Last month, Barr staff met with Lounsbury Construction to discuss the work they did on the dam several years ago, and Lounsbury was able to provide additional information about site and soil conditions as well as provide dozens of photos from the previous project for review by Barr.

I believe a lot of progress has taken place in the last 4-6 weeks, and the project remains on schedule to take place next summer.

Zoning Administration – With the retirement of Leonard Lux, I have reassigned some of his work responsibilities within the organization. Code Enforcement (blight, lawn mowing, etc) will be handled by the police department, for example. I will be handling zoning administration for the time being. This is work that I am very familiar with, as it was a primary responsibility of mine for many years in my previous community. Through cooperation with our Planner, Tricia Anderson, I believe we will be able to perform this task for Village.

Budget/CIP – I have been meeting with staff to update the Village’s Capital Improvement Plan (proposed) and will present that soon for review by the Village Council and Planning Commission, per the schedule we presented earlier.

Audit – A representative from Maner Casterisan will attend your next meeting to present the findings of the annual financial audit.

Fire Department Annual Dinner – Along with other Village of Paw Paw officials, I attended the annual dinner of the Paw Paw Fire Department. It was a great opportunity to learn more about the department, tour their new facility and introduce myself to a number of people I hadn’t previously met.

MEDC Revitalization and Placemaking program – The Michigan Economic Development Corporation has introduced another round of grants under the program name RAP (for Revitalization and Placemaking). These funds, if awarded, can be used for local placemaking and façade improvement. In talking with local building owners, the MEDC and Market One, it appears the Village may have an opportunity to partner with Market One to seek funding that would supplement our local façade improvement program and bring additional grant funding to our community.



PAW PAW POLICE DEPARTMENT

P.O. Box 179 • 114 Harry L. Bush Blvd. • Paw Paw, MI 49079
Phone: 269-657-5501 / Fax: 269-657-5144
email: pppd651@pawpaw.net

ERIC ROTTMAN
Chief of Police

DATE: October 7, 2024

TO: Manager Bryan Myrkle

FROM: Chief of Police Eric Rottman

VIDEO SURVEILLANCE SYSTEM

The police department has received the selected surveillance system that will be installed and used for the police department, public services and the transfer station. It is scheduled to be installed on October 13th. Once it is operational we will be able to evaluate whether additional systems of this brand may be an option to be installed at village properties. The system will provide an additional level of security and safety for staff and village infrastructure.

ORDINANCE ENFORCEMENT

Larry Haynor, who is currently our Accreditation Manager, has taken on the task of ordinance enforcement on a six-month trial basis. Larry started the week of the October 7th going over our current ordinance process. Prior to coming to the Paw Paw Police Department Larry retired after a 36-year career in law enforcement. During that time, he was a community policing officer addressing blight issues and has extensive experience in this field. Larry will be working two days a week on ordinance enforcement.

CPE TRAINING

The Michigan Commission on Law Enforcement Standards (MCOLES) has implemented in service training requirements in 2024. This is a three-year pilot program and is referred to as Continuing Professional Education (CPE). The department is well on the way to fulfilling this requirement for 2024. Accreditation Manager Larry Haynor and Lieutenant Carlsen have been instrumental in locating trainings and scheduling officers to attend. Fortunately, we are part of an online training program that allows us to full fill a number of the requirements on-line.



10/10/2024

DPS Update

We recently flushed all the fire hydrants on our system and flushed the mud valve in the water tower. This is done to remove mineral deposits in our system and to flush water from our dead-end lines to maintain water quality. The fire hydrants are inspected during the flushing. We are in the process of sucking the water out of our hydrants for the winter months and are making any repairs that are necessary.

Our crews have pressure washed and painted the Rotary Bridge.

We have unofficially started to pick up leaves, the official leaf pickup will begin on October 14th. We will start with one leaf truck and will add the second one as needed.

Crews have completed the last brush pickup for Zone 1 the week of October 7th and will complete the last brush pickup for Zone 2 the week of October 21st,

We are planning on closing the public restrooms the week of November 4th if the weather stays above freezing. We will also be removing the shallow area buoys, the Kayak launch, and the dock at Maple Island towards the end of October. We will also be winterizing all the sprinkler systems.

We are continuing to patch potholes on our streets, we will be using hot patch smear over rough areas to help smooth them out. Reith and Riley have been awarded the contract to pave portions of North St, St. Joseph St, and Ampey Rd and this work will begin shortly.

Our crew have been trimming trees on the snowplow route to maintain clearance, so we don't lose any door mirrors.

Lounsbury has returned to the Lake Blvd area to complete more of the watermain/restoration work. They have plans to work as long as they can, this will be dependent on the weather.

Respectfully Submitted,

Tim Brandys

Director of Public Services

Village of Paw Paw

Timothy Brandys

From: Cassandra Holmes <cholmes@mpower.org> on behalf of Katie Abraham <kabraham@mpower.org>
Sent: Wednesday, October 9, 2024 1:02 PM
Cc: Cassandra Holmes
Subject: Michigan Proclaims Oct 6 - 12 as Public Power Week
Attachments: Public Power Week Proclamation 2024.pdf

CAUTION: This email originated from outside the Village of Paw Paw. Maintain caution when opening external links/attachments

MMEA Members –

We are pleased to let you know that Michigan has officially declared October 6 – 12, 2024 as Public Power week. Please see the attached proclamation, which can also be [found here](#). You are encouraged to share this with your local Public Power communities in your Public Power Week social media posts, events, and communications. Please see below some of the glowing language contained in the proclamation:

“...public power utilities provide the most reliable power in the state, ensuring that residents can depend on their utility when they turn on their lights;”

As a reminder, please send [Cassandra](#) pictures / videos / information about what your community is doing for Public Power Week. We are featuring this in Currents magazine next month and want to ensure you are included!



Katie Abraham
Executive Director

D: [517-853-6680](tel:517-853-6680)
C: [734-765-5581](tel:734-765-5581)
kabraham@mpower.org
mipublicpower.org

Keep up to date on Michigan energy news – get your [FREE subscription](#) to *Currents!*

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STATE OF MICHIGAN



CERTIFICATE OF PROCLAMATION

ON BEHALF OF THE PEOPLE OF MICHIGAN,
I, Gretchen Whitmer, governor of Michigan, do hereby proclaim

October 6-12, 2024

as

PUBLIC POWER WEEK

WHEREAS, public power utilities are non-profit, community-owned and operated utilities, regulated directly by the city and the customers they serve; and,

WHEREAS, 40 public power utilities operate in Michigan providing safe, reliable, and affordable electricity to nearly 300,000 homes, businesses, schools, social services, and government agencies; and,

WHEREAS, Michigan's public power utilities employ nearly 2,000 employees in roles from line workers to customer service representatives, who live, work, and give back to their communities serving as a valuable community asset; and,

WHEREAS, public power utilities contribute to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and,

WHEREAS, public power utilities provide the most reliable power in the state, ensuring that residents can depend on their utility when they turn on their lights; and,

WHEREAS, during the week of October 6-12, we recognize the people behind public power at our state's municipal utilities for their contributions to the community;

NOW, THEREFORE, I, Gretchen Whitmer, governor of Michigan, do hereby proclaim October 6-12, 2024 as Public Power Week in Michigan.

A handwritten signature in blue ink that reads "Gretchen Whitmer".

Gretchen Whitmer
Governor

