

**Minutes, Paw Paw Village Council
Regular Meeting, January 13, 2025**

The Regular Village Council meeting of Monday, January 13, 2025, convened at 7:00p.m. at the Paw Paw Township Hall, Meeting Room. President Plaszcak presiding.

Meeting Convened

Present: President Roman Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson (excused), Holly Hamilton, Nicolas Martinez, David McQueen and Donne Rohr. Also present: Village Manager Bryan Myrkle, Assistant Manager Ed Hellwege, Clerk Karla Tacy, Director of Public Services Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Martinez with support from Rohr to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Rohr with support from Martinez to approve the special meeting minutes of December 16, 2024. All members present voting yes, motion carried.

Approval of Minutes

Motion by Craddock with support from Rohr to approve claims for Monday, January 13, 2025, in the amount of \$1,630,589.84. All members present voting yes, motion carried.

Approval of Claims

None

**Audience
Participation**

Trusted McQueen wished everyone an awesome 2025.

**Council Member
Comments:**

John Braganini of St. Julian Winery, voiced his concern with not being notified sooner regarding a water main replacement project underway on Commercial Ave. The road closures for the project are disruptive to his vendors and patrons.

**Speaker: John
Braganini St. Julian
Winery**

Council would like Manager Myrkle to meet with Mr. Guimond to clarify wording in the proposed vending machine contract and bring back to the table at a future meeting.

**Action Items:
Gabe Guimond
Vending Machine
Proposal**

Motion by Rohr with support from Craddock to approve the DWSRF pay request No. 16 for Lounsbury Excavating in the amount of \$203,642.17. Roll call vote; Hamilton, Craddock, Plaszcak, McQueen, Rohr and Martinez voting yes, motion carried.

**DWSRF Pay Request
#16**

Motion by Rohr with support from Craddock to to approve the Street Program pay request No 1 pay request No. 1 for Rieth-Riley Construction Co in the amount of \$153,124.69. Roll call vote; Martinez, Rohr, McQueen, Plaszcak, Craddock and Hamilton voting yes, motion carried.

**2024 Street Program
Pay Request #1**

Motion by Rohr with support from Martinez to accept Fleis & Vanderbrink's proposal for Elm Street Resurfacing Design and Bidding Phase Professional Services for an amount not to exceed \$53,900, with the addition to the proposal of

**Elm St Resurfacing
Professional Services
Proposal**

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requesting the project go out to bid by May 1, 2025. Roll call vote; Martinez, Rohr, McQueen, Plaszczak, Craddock and Hamilton voting yes, motion carried.

Motion by Martinez with support from Rohr to accept the revised proposal from McKenna for an update of the Village of Paw Paw’s Community Master Plan and authorize staff to execute the associated project agreement for an amount not to exceed \$20,000. Roll call vote; Hamilton, Craddock, Plaszczak, McQueen, Rohr and Martinez voting yes, motion carried.

**Master Plan Proposal
Acceptance**

Motion by Martinez with support from Hamilton to approve the recommendation from the Village President and approve the appointment of Kip Kerby to the Planning Commission, to fill the seat recently vacated by Tom Palenick’s resignation. All members present voting yes, motion carried.

**Appointment of Kip
Kerby to Planning
Commission**

Motion by Rohr with support from Martinez to accept the proposed Paw Paw Area Fire Board and Protection Agreement, with addition of the financial formula data being added upon its completion. All members voting yes, motion carried.

**Fire Service
Agreement**

A representative from MPPA will be in attendance at the next Council meeting to give an update on the solar project and answer any questions staff may have.

**Non-Action Items:
Solar Project Update**

No Report.

**Committee Meetings
Parks and Rec**

The DDA Board held a special meeting to discuss a state grant that Holly Hamilton, of H2 Design, is applying for to help restore her building at 148 E Michigan Ave.

DDA

No Report.

**Economic &
Residential
Opportunity**

Trustee Martinez will be attending a market manager accreditation seminar in Alpena.

Farmers Market

The Fire Board discussed the area fire protection contract.

Fire Board

No Report.

**Historical
Commission**

The Historical Commission’s next meeting will be January 22, 2025, at 3pm.

Housing Commission

No Report.

**Maple Lake
Preservation**

The Planning Commission discussed the proposed Old Lane Rd development submitted by Greg Watts, approved the Tapper Detailing building site plans and reviewed the former Copper Grill site’s new concept plans.

Planning Commission

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The Wine & Harvest Board re-elected their board members and approved the 2025-2026 budget.

Wine & Harvest

Trustee Craddock is unable to attend the January 27th meeting.

**Council Member
Comments:
Craddock**

Manager Myrkle reported that due to the Maple Island bridge project, reservations will not be accepted for the 2025 season. The Finance Committee reviewed the first draft of the proposed 2025-2026 General Fund budget.

Manager Comments

Director Brandys reports that the Commercial Ave water main replacement project is on track.

**Staff Comments
Brandys**

Chief Rottman applauded officers Newman and Munn for their recent life saving measures to an individual that had overdosed. Officer McMeekan recently taught Defense Tactics training at the Covert PD.

Rottman

Motion by Craddock with support by Martinez to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:54p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President