

# **SEWER BACK UP? - INFORMATION & CLAIM FORM**

The following information is being provided pursuant to Act 222 of Public Acts of 2001.

Section 19(1) of the Act states in part; "(T)o facilitate compliance with this section, a governmental agency owning or operating a sewage disposal system must make available public information about the provision of notice under this section."

If you experience an overflow or back up of a sewage disposal system or storm water system, and you feel that you may have a claim for damages as a result of that sewer backup you must file such claim in writing with the City Manager **within 45 days after the overflow or back up was discovered or when in the exercise of reasonable diligence the back up or overflow should have been discovered.** Written notice by claimants must contain the information required by Section 19 (2)(c) of the Act or recovery of damages may be prevented. A claim form stating the information required and a copy of Act 222 of 2001 may be obtained at City Hall or by using the links on this page.

Claims should be mailed or delivered to:

**Larry Nielsen, Manager  
Village of Paw Paw  
111 Michigan Avenue  
PO Box 179  
Paw Paw, MI 49079**

Please be sure to provide as much information and documentation of claims as possible. Dated pictures may also be helpful.

Information you provide will be provided out insurance carrier. Under our insurance policy, the carrier retains the right to accept or reject claims as allowed under the law. Should claims be rejected by the carrier, they may be appealed to the Village Council by filling such an appeal with the Village Manager.

Thank you.

**Village of Paw Paw  
Sewer Back Up Claim Form**

**Notice of Claim of Sewer Back Up**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Address of  
Affected Property: \_\_\_\_\_  
(If different than above)

Date of Discovery of Property  
Damages or Physical Injuries: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please attach other information and documents as may be necessary to support your claim.

Return this form:  
Larry Nielsen, Manager  
Village of Paw Paw  
111 Michigan Avenue/PO Box 179  
Paw Paw, MI 49079

An individual that has been injured or has suffered property damage as a result of a Sewage Disposal Event MUST provide written notice of the event within 45 days after the date the damage or injury was, or in exercise of reasonable diligence should have been discovered. Failure to provide proper notice will bar your claim.

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**FOR OFFICE USE ONLY!**

**Date Received:** \_\_\_\_\_

**Forwarded to:** \_\_\_\_\_

**Forwarded to:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_