

**Minutes, Paw Paw Village Council
Regular Meeting, January 14, 2013**

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| 1. The regular Village Council meeting of Monday, January 14, 2013, convened at 7:34 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Pro-tem Wilhelmi presiding. | Meeting Convened |
| 2. Present: President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr Marcos Flores, and Michael Pioch. Excused; President Plaszczak. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper and Chief of Police, Eric Marshall. | Members Present |
| 3. Motion by Rohr supported by Pioch to approve the updated agenda as submitted. All members present voting yes, motion carried | Approval of Agenda |
| 4. Motion by McIntosh supported by Larcinese, to approve the minutes of the regular meeting minutes of December 10, 2012. All members present voting yes, Rohr abstaining, motion carried. | Approved Minutes |
| 5. Motion by Pioch supported by Flores, to approve the minutes of the executive meeting minutes of December 10, 2012. All members present voting yes, Rohr abstaining, motion carried. | |
| 6. Motion by Larcinese, supported by Flores to approve accounts payable in the amount of \$488,866.31. Nielsen provided further information regarding claim numbers 3, 11 and 13. Wilhelmi questioned claim number 25 and 27. Larcinese asked to have an agenda item added for next meeting to have Nielsen and Small present the Wal-Mart water plan. All members present voting yes, motion carried. Next claims McIntosh and Pioch. | Accounts Payable |
| 7. Let the record show no public comment was received. | |
| 8. Nielsen reported to the Council of the abandonment of the West Michigan Railroad. An advertisement was done last week in the local Courier-Leader. Shortly after the Village received notice of the intent. Nielsen noted of the meeting he had with; Village of Lawrence, Lawrence Township, Van Buren County Road Commission and Friends of the Kal-Haven Trail to discuss the options available for each municipality. After discussion from the municipalities meeting whether there were any other known railroad companies interested in acquiring he WMRR and whether a trail could be supported a consensus from the other municipalities was reached supporting the concept of establishing the right of way as a trail. The consensus of the Council was to allow Nielsen to explore all options benefiting the Village. | New Business
West MI Railroad
Abandonment |
| 9. Motions by McIntosh supported by Rohr to approve and accept the recommendation of the Village President and confirm the appointment of Grace Gant (post formally filled by Eston Roberts) to the DDA Board for the remainder of the tem February 28, 2016. All members voting yes, motion carried. | DDA appointment of
Grace Gant |
| 10. Motion by Rohr supported by Pioch to set budget workshop meetings for January 28, 2013 and February 11, 2013 beginning at 6:30pm at Paw Paw Township Hall and to set the FY 2013-2014 budget hearing for February 25, 2013 at 7:30pm at | FY 2013-2014 Budget
Dates |

**Minutes, Paw Paw Village Council
Regular Meeting, January 14, 2013**

Paw Paw Township Hall 114 North Gremps Street. All members present voting yes, motion carried.

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| 11. Motion by Pioch supported by McIntosh to accept and approve the request from the McKinley-Wilson Hall Post 2532 of the Veterans of Foreign Wars request to hold their annual Poppy Day Sales on Village streets and sidewalks on May 9, 2013 through May 11, 2013. All members present voting yes, motion carried. | McKinley-Wilson
Hall Post 2532 |
| 12. Motion by McIntosh supported by Pioch to approve the agreement with the Paw Paw Quick Response and authorize a contribution of \$6000.00 to the organization. Roll call vote; Pioch, Wilhelmi, Larcinese, Rohr, Flores and McIntosh all voting yes, motion carried. | On Going Business
Paw Paw Quick
Response Annual
Agreement 2013 |
| 13. Motion by McIntosh supported by Rohr authorizing President Plaszczak to enter into the Paw Paw Fire Department agreement continuing the Paw Paw Area Fire District Board, with the recommendation from the President to add the wording change to Section 11 " <i>which is located in a major portion of a building owned by the Village of Paw Paw</i> ". All members present voting yes, motion carried. | Fire Department
Agreement |
| 14. Motion by Pioch supported by Flores to ratify the agreement as submitted with the agenda January 14, 2013 between the Village of Paw Paw and Paw Paw Police Department for the years March 1, 2013 through February 28, 2017. Roll Call voted; Wilhelmi, Larcinese, Rohr, Flores, McIntosh and Pioch all voting yes, motion carried. | Ratification of the
POAM Four Year
agreement |
| 15. Master Plan Committee no report continue efforts to implement the plan. | Committee Reports
Master Plan |
| 16. Rohr reported the Finance and Administration Committee met. Items discussed included; budget workshop dates and schedule. | Finance &
Administration |
| 17. No report | Public Services |
| 18. No report | Parks and Rec. |
| 19. Nielsen reported the DDA met in December. Items discussed; DDA researching ideas helping businesses continue their successes in a community with "Big Box" stores. | DDA |
| 20. Larcinese reported the Fire Board met. Items discussed included; call run report for 2012, proposed budget for FY 2013-2014, new grass truck is in, discussion regarding Workers Compensation Insurance policy. Larcinese commented he would not be able to make the next meeting and asked if Trustee Rohr would fill in for him. | Fire Board |
| 21. No report. Next meeting January 24, 2013 | Historical
Commission |
| 22. No report. Next meeting January 21, 2013 | Housing Commission |
| 23. No report. | Planning Commission |

**Minutes, Paw Paw Village Council
Regular Meeting, January 14, 2013**

24. No report. Meeting date January 30, 2013 **RLF**
25. Pioch reported committee met. Review and approval of contracts for 2013. **WHF**
26. No report. Meeting date January 30, 2013 **Maple Lake
& NR &E**
27. McIntosh commented on her concerns regarding the implantations of the Master Plan. McIntosh concerns addressing walk able community and the downtown district. McIntosh noted she believed the Council was not being pro active enough in getting the recommendation from the Master Plan implemented. The reason behind the recommendations was to help the DDA businesses before the addition to Wal-Mart in the Village. **Council Comments
McIntosh**
28. A general discussion ensued regarding McIntosh's concerns. **Adjournment**
29. Motion by McIntosh, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:09p.m.

Respectfully submitted:

Village President Pro Tem,
Wayne Wilhelmi

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, January 28, 2013**

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| 1. The regular Village Council meeting of Monday, January 28, 2013, convened at 7:34 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Pioch supported by McIntosh to approve the updated agenda as submitted. All members present voting yes, motion carried | Approval of Agenda |
| 4. Motion by Flores supported by Wilhelmi, to approve the minutes of the regular meeting minutes of January 14, 2013. All members present voting yes, Plaszczyk abstaining, motion carried. | Approved Minutes |
| 5. Motion by Larcinese, supported by Flores to approve accounts payable in the amount of \$158,489.61. All members present voting yes, motion carried. Next claims Rohr and Wilhelmi. | Accounts Payable |
| 6. Let the record show no public comment was received. | |
| 7. Small reported the Department of Public Services Committee has been working on a solution for the downtown dumpsters since the Village Parking Lot project was completed a few years ago. Small reported he was still waiting to hear back on pricing for the municipal dumpsters. The Committee believed if the Village was going to be responsible for the maintenance of the dumpsters this would allow a better price and clean up of the surrounding area in the parking lots. Small noted other communities provide the same type of services to their downtown businesses with much success. Small concluded he would be bringing back a recommendation to the Council on the dumpster project after all bid pricing had been received. | New Business
Downtown Dumpster
Discussion |
| 8. Nielsen provided more information regarding the continued discussion of utility rates for Electric, Water and Sewer Funds. A general discussion ensued regarding the proposals. Many questions from Council members ensued regarding the terms of the increases. Several Council members were concerned about the increases and how they would affect large users of utilities. Nielsen commented, per Ordinance Chapter 38-141 Rates, charges and fees; residential customers are subsidizing large power users because of the means of how American Electric Power bills the Village electric demand charges versus how the Ordinance describes how to bill large power users in the Village. More information to be provided to the Council at the next meeting. | On Going Business
Utility Rate
Discussion |
| 9. Master Plan Committee no report continue efforts to implement the plan. Meeting with Housing Commission scheduled for February 18, 2013. | Committee Reports
Master Plan |
| 10. Rohr reported the Finance and Administration Committee met. Items discussed included; updated regarding Wal-Mart, and looking at cost savings with regards to | Finance &
Administration |

**Minutes, Paw Paw Village Council
Regular Meeting, January 28, 2013**

Code Enforcement and Building Permitting.

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| 11. Flores reported the Department of Public Services met. Items discussed included; downtown dumpsters walk able community and code enforcement. | Public Services |
| 12. No report | Parks and Rec. |
| 13. No report | DDA |
| 14. No report | Fire Board |
| 15. No report. | Historical
Commission |
| 16. Rohr reported the Housing Commission met. Items discussed included a fire call to one of the units in the Housing Commission. Chief Marshall continued the discussion regarding the fire. Chief Marshall noted the Police Department was first on scene and put out the fire. Chief Marshall noted he and the Fire Department were addressing several concerns regarding how to get fire trucks and equipment to the Housing Commission because of the location of the buildings. | Housing Commission |
| 17. No report. | Planning Commission |
| 18. No report. Meeting date January 30, 2013 | RLF |
| 19. Pioch reported committee met. Review and approval of contracts for 2013. | WHF |
| 20. No report. Meeting date January 30, 2013 | Maple Lake
& NR &E |
| 21. Plaszczak thanked President Pro-Tem Wilhelmi for presiding over the last meeting. | Council Comments
Plaszczak |
| 22. McIntosh addressed several of her concerns regarding several ordinances. McIntosh also commented on the use of the ice skating arena. | McIntosh |
| 23. Nielsen noted of the Consultant hired by the DDA to visit with DDA businesses and hold a meeting & presentation regarding small towns dealing with Big Box Stores | |
| 24. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:45p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Budget Work Shop, January 14, 2013**

1. The budget work shop session of the Village Council meeting of Monday, January 14, 2013, convened at 6:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**

2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr (late 7:05) Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**

3. Nielsen provided to the Council a proposed draft dated January 28, 2013 as draft one of the budget amendments for FY 2012-2013 and proposed FY 2013-2014 budget. Nielsen provided summaries of revenues and expenses for the General Fund. Nielsen discussed the changes with State Shared Revenue. Nielsen also discussed the increased revenue with Civil Infractions. **Budget Workshop for FY 2012-2013**

4. A general discussion ensued regarding the possibility of adding a part time employee to help assist the Village with Municipal Civil Infractions and BOCA inspections. Nielsen noted the new pro active approach taken by Small and Marshall with regards to blight enforcement has in turn taken more time and resources.

5. Nielsen noted General Fund Summary page 7 of 27 showed the Village would still be in the "black". Nielsen commented the Department Heads and staff continue to find new ways to provide cost savings to the General Fund and also with all other fund.

6. Nielsen discussed the changes at the DDA and how employee changes will affect future budget years. Nielsen noted the change would affect Salaries and Fringes along with Contracted Services. The DDA will now have its own full time Director and the Greater Paw Paw Chamber Commerce will find its own part time employee. Nielsen noted the changes were going to be a positive, for both groups.

7. A general discussion ensued regarding the Electric, Water and Sewer funds. The Council has been discussing a fund policy to address the long term capital improvements of the Village. The discussion continuing regarding possible rate increases to the Enterprise Funds to help fund those capital improvement projects.

8. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 7:36p.m. **Adjournment**

Respectfully submitted:

Village President,
Roman Plaszczyk

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, February 11, 2013**

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|---|--|
| 1. The regular Village Council meeting of Monday, February 11, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese (Excused), Mary McIntosh (Excused at 8:00), Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Flores supported by Pioch to approve the updated additions to the agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Pioch supported by McIntosh, to approve the minutes of the work shop session meeting minutes of January 28, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Flores supported by Rohr, to approve the corrected minutes of the regular session meeting minutes of January 28, 2013. All members present voting yes, motion carried. | |
| 6. Motion by Wilhelmi, supported by Rohr to approve accounts payable in the amount of \$382,372.26. Pioch questioning claim number 3 and Rohr questioning claim number 12. All members present voting yes, motion carried. Next claims Flores and Larcinese. | Accounts Payable |
| 7. Let the record show no public comment was received. | |
| 8. Motion by Pioch supported by Flores to approve the request of the Red Arrow Ministries to use Kids Paradise and Tyler Field on March 30, 2013 between 9:00 am to 1:00 pm for the annual Easter Egg hunt. All members present voting yes, motion carried. | New Business
Request use of Tyler
Field for Easter Egg
Hunt |
| 9. The request was table to allow Nielsen to clarify the request of the property owner. The Council responded positivity to the property owners request but had questions regard the request. Nielsen to follow up with the property owner. | Property Owner
Request |
| 10. Motion by Rohr supported by Pioch to approve the Village President recommendation and appoint Mr. Thomas Shoemaker to the Village of Paw Paw Historical Commission. Rohr noted the members of the Historical Commission serve at the pleasure of the Village and have no specific terms. All members present voting yes, motion carried. | On Going Business
Historical
Commission
appointment |
| 11. Motion by Pioch supported by Rohr to approve and accept the request from Eleanor Miller, on behalf of the CROP Walk Van Buren County to use Village streets and sidewalks with provided assistants from the Village DPS, and Police Departments to hold the annual CROP walk on April 28, 2013. All members present voting yes, motion carried. | CROP Walk
April 28, 2013 |
| 12. Motion by Flores supported by Rohr to approve and accept the request from | SWMAA |

**Minutes, Paw Paw Village Council
Regular Meeting, February 11, 2013**

Cindy Van Schoyck on behalf of the Southwest Michigan Artists Association the use of Village streets and sidewalks on Friday, April 19, 2013 from 6:00 to 9:00 for the annual Art Hop. All members present voting yes, motion carried

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| 13. President Plaszczak provided the annual Village Manager review. Plaszczak noted Nielsen would like to have the review preformed in open session, he does have the option to have the evaluation done in close but has elected to have the review done in open session. Plaszczak reported this was Nielsen's fifth Village Manager review. Plaszczak reported, with comparing reviews each of the five years Nielsen has continued to exceed expectations and continued to receive higher marks each of those five years. After all 16 categories were review Nielsen scored 4.80 out of 5.00. Plaszczak noted Nielsen proposed new contact did not include a pay raise but the continuation of the contact. It was the consensus of the Council to have a pay raise included in Nielsen new contract. President Plaszczak asked the Finance & Administration Committee to review Nielsen's contract and report back to the Council with a new agreement. | Village Manger
Review |
| 14. Master Plan Committee no report continue efforts to implement the plan. Meeting with Housing Commission scheduled for February 14, 2013. | Committee Reports
Master Plan |
| 15. No report | Finance &
Administration |
| 16. No report | Public Services |
| 17. Wilhelmi reported the Parks and Recreation Committee met. Items discussed included; review of dredging reports, goals for 2013 and continued discussion with Paw Paw Rocket Football regarding the installation of a underground sprinkler system at Tyler Field. | Parks and Rec.
DDA |
| 18. No report | Fire Board |
| 19. No report | Historical
Commission |
| 20. No report | Housing Commission |
| 21. Pioch reported the Planning Commission met. Items discussed included; continue discussion of Master Plan implementation, and Brownfield Development Project. | Planning Commission |
| 22. No report. | RLF |
| 23. Pioch reported the Wine and Harvest Festival committee met. Items discussed included; approval of budget for 2013. | WHF |
| 24. Nielsen reported the Maple Lake and Natural Resources & Environment committee met. Items discussed include; report provided by Jennifer Jones regarding Maple Lake. Discussion regarding 319 Grant and continue review of data collected from Maple Lake. | Maple Lake
& NR &E |

**Minutes, Paw Paw Village Council
Regular Meeting, February 11, 2013**

25. Motion by Pioch, supported by Wilhelmi, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:55p.m.

Adjournment

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Budget Work Shop, February 11, 2013**

1. The budget work shop session of the Village Council meeting of Monday, February 11, 2013, convened at 6:35 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding.
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese (Excused), Mary McIntosh (late 6:39), Donne Rohr Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small.
3. Nielsen provided to the Council a proposed draft dated February 11, 2013 as draft three of the budget amendments for FY 2012-2013 and proposed FY 2013-2014 budget. Nielsen provided summaries of revenues and expenses for the General Fund. Nielsen continued his regarding discussed the changes with State Shared Revenue. Nielsen also noted most of activity for the general fund will be completed. He was still waiting for equipment rental projections. Nielsen also noted he was projecting a large dollar amount for Police Department Health Insurance because the Union and the Village had not settled on a new policy for next year.
4. Nielsen noted General Fund Summary page 7 of 27 showed the Village would still be in the "black". Nielsen commented the Department Heads and staff continue to find new ways to provide cost savings to the General Fund and also with all other fund.
5. Nielsen asked the Council for direction regarding General Fund Projects for the new fiscal year. He had noted the Council had done a great job restructuring General Fund expenses over the course of the last few years. Nielsen noted the Council had provided project lists from years past but was unsure of the direction of the Council at current date. Did the Council want to; revisit the recommendations for Village Hall, work on more walking and bike paths in the area parks, make improvements to the Police Department? Council to review list of General Fund projects and provide feedback to Nielsen.
6. Motion by Pioch, supported by Flores, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 7:24p.m.

Meeting Convened

Members Present

**Budget Workshop for
FY 2012-2013**

Respectfully submitted:

Village President,
Roman Plaszczyk

Village Clerk,
Christopher Tapper

Adjournment

**Minutes, Paw Paw Village Council
Regular Meeting, February 25, 2013**

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|---|---|
| 1. The regular Village Council meeting of Monday, February 25, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese (Excused), Mary McIntosh (Excused), Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Pioch supported by Flores to approve the agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Pioch supported by Rohr, to approve the minutes of the work shop session meeting minutes of February 11, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Rohr supported by Pioch, to approve the corrected minutes of the regular session meeting minutes of February 11, 2013. All members present voting yes, motion carried. | |
| 6. Motion by Flores, supported by Rohr to approve accounts payable in the amount of \$226,564.96. Pioch questioning claim number 17. All members present voting yes, motion carried. Next claims Pioch and Wilhelmi. | Accounts Payable |
| 7. Several residents from the Lake Cora area were in attendance to discuss and provide information to the Council regarding the possible development of a public trail along the old railroad. Lori Hornick lives on North Shore Drive and like many of the residents expressed concern with property rights, safety concerns and privacy issues that could possibly happen if the railroad became a public trail. Several residents made note the old dinner train service was not a concern in the past years because no one ever got off the train. The group provided a letter to the Council outlining the possible alternate route for the trail and asked the Council for their support regarding the alternate route. | Comments from
Audience
Lake Cora Residents |
| 8. Plaszczyk thanked the residents for their comments and noted the Village Council would only have authority over the section of the railroad that was located in the Village limits. | |
| 9. Sarah Murray from Abonmarche was in attendance to update the Village Council regarding the S2 Grant Application. Murray noted the Village Council would be hearing from the State of Michigan soon regarding the application. | Sarah Murray,
Abonmarche |
| 10. Motion by Rohr, supported by Pioch to close the regular meeting session at 7:53pm and open a public hearing for the purpose of taking public comments regarding Village of Paw Paw Resolution 13-01 Budget Amendments for fiscal year 2012-2013 and budget proposal for fiscal year 2013-2014. Roll call vote; Flores, Wilhelmi, Plaszczyk, Pioch and Rohr all voting yes, motion carried. | Public Hearing
Budget FY13-14 |

**Minutes, Paw Paw Village Council
Regular Meeting, February 25, 2013**

11. Nielsen presented Resolution 13-01 to the Council and audience. Nielsen noted the resolution was to amend the 2012-2013 fiscal year budgets along with adopting budgets for fiscal year 2013-2014, beginning March 1, 2013. Nielsen reported the resolution does not include any type of tax increase or fee increase. The resolution does describe service transfers between funds. Nielsen noted these transfers had already been approved by the Council but also needed to be included in the resolution.
12. Nielsen discussed each fund individually and the positive and negative affects each fund had throughout the current fiscal year along with the proposed budget year for 2013-2014. General Fund revenues are primarily in decline due to property tax revenues, Major Streets revenues are primarily in decline due to State of Michigan Act 51 dollars, Local Street expenditures are higher than projected as the Village continues to keep maintain and improve local streets, Downtown Development Authority revenue are down due to loss in property values. The DDA expenditure are increased primarily due to the tremendous response to the DDA's grant and loan program which resulted in a large increase in the amount of grants made to local business. Wastewater Fund revenues are down due to a drop in township billing and Motor Pool Fund expense are increased due to purchases of equipment for the Police Department and Electric Department.
13. Let the record show to public comment was received.
14. Motion by Rohr supported by Flores to close the public hearing and re-enter regular session at 8:28 pm. Roll call vote; Flores, Wilhelmi, Plaszcak, Pioch and Rohr all voting yes, motion carried. **Close Public Hearing**
15. Motion by Rohr supported by Pioch to approve Village of Paw Paw Resolution 13-01 Resolution to amend the 2012-2013 fiscal year budgets and adopt the budget for fiscal year 2013-2014, beginning Friday, March 1, 2013. Roll call vote; Flores, Wilhelmi, Plaszcak, Pioch and Rohr all voting yes, motion carried. **New Business
Resolution 13-01**
16. Nielsen noted he provided more information on the topic. More information was asked in the Committee meeting and he would gather more comparisons. **On Going Business
Utility Rate
Discussion**
17. Master Plan Committee no report continue efforts to implement the plan. A meeting with the Michigan DOT was held last week to discuss possible changing South Kalamazoo to include some roundabouts. These changes would provide the Village with a more walk able community as discussed in the Master Plan. **Committee Reports
Master Plan**
18. Rohr report the Finance Committee met. Items discussed included; budget, utility rates and Village Manager Employment Contract. **Finance &
Administration**
19. Motion by Rohr, supported by Pioch to approve and accept the Finance Committee recommendation and grant a two year extension with a 3% increase to the retirement section for the employment contract of Larry Nielsen, Village Manager. All members present voting yes, motion carried.

**Minutes, Paw Paw Village Council
Regular Meeting, February 25, 2013**

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| 20. Flores reported the Department of Public Service Committee met. Items discussed included; Well #4, EMS mapping for utility crews, painting project at DPS building, dumpster project in the downtown and possible ordinance regarding dogs. | Public Services |
| 21. No report. | Parks and Rec. |
| 22. Plaszczak reported the Downtown Development Authority met. Items discussed included; new membership, grants approved, Mary Springer will start full time as Executive Coordinator. | DDA |
| 23. Pioch reported the Fire Board met. Items discussed included; bids for new pumper truck, budget stuff and claims paid. | Fire Board |
| 24. No report. | Historical
Commission |
| 25. Rohr reported the Housing Commission met. Items discussed included; PILOT agreement, budget and inventories. | Housing Commission |
| 26. No report. | Planning Commission |
| 27. No report | RLF |
| 28. No report | WHF |
| 29. No report | Maple Lake
& NR &E |
| 30. Plaszczak took a moment to thank Nielsen and staff for all the hard work put into the budget process. | Council Comments
Plaszczak |
| 31. Rohr commented on the agenda item from last meeting regarding the request from property owner regarding the fence proposal. Nielsen noted he had not met with the property owner to discuss request but would follow up soon. | Rohr |
| 32. Motion by Flores, supported by Wilhelmi, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:03p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, March 11, 2013**

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| 1. The regular Village Council meeting of Monday, March 11, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Rohr supported by Pioch to approve the updated additions to the agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Wilhelmi supported by Pioch, to approve the corrected minutes of the regular session meeting minutes of February 25, 2013. All members present except McIntosh (abstention) voting yes, motion carried. | Approved Minutes |
| 5. Motion by Pioch, supported by Wilhelmi to approve accounts payable in the amount of \$488,148.16. Larcinese inquired about item 8. All members present voting yes, motion carried. Next claims Larcinese and McIntosh. | Accounts Payable |
| 6. Let the record show no public comment was received. | |
| 7. Motion by McIntosh supported by Flores to approve the agreement with Night Magic for fireworks at the 2013 Wine and Harvest Festival. Members noted desire to grow the fireworks show. All members present voting yes, motion carried. | New Business
2013 Fireworks
Agreement with Night
Magic |
| 8. Nielsen provided information regarding the 2013 request for use of Village Streets, parks, sidewalks and parking lots from the Wine and Harvest Festival. The item will be placed for consideration at the next Council Meeting. | Wine & Harvest
Festival Request |
| 9. Motion by Flores supported by Pioch to accept the S2 grant from the State of Michigan to study the Village's sanitary sewer system and provide cost effective conclusions for improvements. Sarah Murray, Dan Dombos and Tony McGhee were present from Abonmarche to discuss the grant requirements and details with the Council. The Council had authorized submission of the grant at a December 2012 meeting. All members present voting yes, motion carried. | On Going Business
Acceptance of
Michigan S2 Grant
Award |
| 10. The Council continued discussion regarding utility rate increase structure. Nielsen indicated a tiered rate structure based on consumption by metered account was possible. The Council gave direction to Nielsen regarding the tiered system and discounts from a base increase for high volume customers. The item may be ready for consideration at the next meeting. | Utility Rate
Discussion |
| 11. Plaszczyk described recent activities of the Master Plan Review committee and passed out drawings of the committee's plans for Michigan Avenue. Following discussion it was agreed that more detailed and perspective drawings were needed. Nielsen was directed to have the engineers prepare such and bring back to the Council for further consideration. A meeting with Housing Commission scheduled for April 15, 2013. | Committee Reports
Master Plan |

**Minutes, Paw Paw Village Council
Regular Meeting, March 11, 2013**

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| 12. Rohr indicated the topics above were discussed in committee. | Finance &
Administration |
| 13. Flores reported the committee discussed topics above as well as the recent waterline break along Hazen Street, plans for dumpster consolidation and road projects for 2013. | Public Services |
| 14. Wilhelmi reported the Parks and Recreation Committee discussed the return of the Maple Lake to normal level, the Rotary/Village project for Lake Front Park and the amphitheatre seating. The committee also continued discussions with Paw Paw Rocket Football regarding the installation of a underground sprinkler system at Tyler Field. | Parks and Rec. |
| 15. No report | DDA |
| 16. Larcinese reported the Fire Board met for a short meeting taking care of a few routine matters. | Fire Board |
| 17. No report | Historical Comm. |
| 18. Rohr reported the Housing Commission is planning a reception for Robert Adams who is stepping down after 25 years of service on the Housing Commission's Board of Directors; 21 years as Chairman. The event is scheduled for Tuesday March 19, 2013. All are invited. | Housing Commission |
| 19. Pioch reported the Planning Commission continued meeting on Master Plan implementation items. Also discussed was the Planning Commission's progress with regard to the revitalization project area as it relates to amending the Master Plan. Brownfield Development Project. Pioch passed out draft drawings of the revitalization project area, the Master Plan amendment wording. The process requires Council approval before the amendment wording can be distributed as required by state law. An item for Council consideration will be scheduled for the next meeting. | Planning Commission |
| 20. Plaszczak reported the committee continues to await State direction for transferring RLF funds and an ongoing project under consideration. | RLF |
| 21. Pioch reported the Wine and Harvest Festival committee met to continue plans for the 2013 festival. | WHF |
| 22. Larcinese reported the Maple Lake and Natural Resources & Environment committee will meet in April. | Maple Lake
& NR &E |
| 23. McIntosh indicated her continued interest in an outdoor furniture and animal poop-scooper ordinance . | Council Comments |
| 24. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:35p.m. | Adjournment |

**Minutes, Paw Paw Village Council
Regular Meeting, March 11, 2013**

Respectfully submitted:

Village President,
Roman Plaszczak

Village Manager,
Larry Nielsen

**Minutes, Paw Paw Village Council
Regular Meeting, March 25, 2013**

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|---|--|
| 1. The regular Village Council meeting of Monday, March 25, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. Others present included Douglas Craddock and Marilyn Clear of the Wine and Harvest Festival. | Members Present |
| 3. Motion by Flores supported by Pioch to approve the Agenda with New Business Items 2 and 3 moved under Agenda VIII. Also added to Item VIII was the Police Department Annual Report. Lastly, the Agenda was amended to break item X. 6 into an A. and B part as indicated further in these minutes. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by McIntosh supported by Rohr, to approve the corrected minutes of the regular session meeting minutes of March 11, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Larcinese, supported by McIntosh to approve accounts payable in the amount of \$178,898.70. Larcinese inquired about item 8. All members present voting yes, motion carried. Next claims. | Accounts Payable |
| 6. Let the record show no public comment was received. | |
| 7. Motion by Flores, supported by Rohr, to approve the request as presented by the Wine and Harvest Festival for use of Village streets, parks, and parking lots for the 2013 Festival with the provision allowing the Chief of Police to order an earlier closing time should conditions or situations warrant an earlier closing for safety concerns. Discussion regarding the closing time of West Michigan Avenue for Fireworks was discussed. Craddock and Clear noted a follow-up meeting to the 2012 Festival with a concerned business owner the street closing time, 8:45 pm, was acceptable. All members present voting yes, the motion carried. | Presentations
Wine & Harvest
Festival Request |
| 8. A request by the Air Dogs committee of the Wine and Harvest Festival was held so the W&H Festival Board may review the request. The Council concurred and will address the request at its next meeting. | W&H Festival Air
Dogs Dog Walk |
| 9. Chief of Police Eric Marshall presented the departmental annual report. The notes for the report are attached for review and the record. The Community Policing program continues to be successful and the Department continues to perform well both 'qualitatively' and 'quantitatively.' The Chief's report presented data used to measure both the 'quantity' and the 'quality' of the work performed in providing law enforcement services, via the Community Policing program, to the residents and businesses in Paw Paw. All measurement tools indicated progress in both over the prior year. Council members expressed appreciation for the direction and efforts of the Police Department and the excellent personnel of the department. | Chief Marshall:
Annual report to
Council |
| 10. Motion by Pioch, supported by Rohr, to authorize the Village Manager to enter | New Business |

**Minutes, Paw Paw Village Council
Regular Meeting, March 25, 2013**

into the agreement with the Van Buren Conservation District to pledge up to \$500 in financial support for the household hazardous waste collection day planned for June 15, 2013. The Village's financial support covers the cost of recycling household hazardous waste as an encouragement for residents and businesses to remove such from their properties. All members present voting Yes, the motion carried.

Hazardous Waste Agreement

11. Motion by McIntosh supported by Rohr to release the Intent to Plan and Notice of Text Amendment to the Master Plan as required by the Michigan Planning Enabling Act. The intent is to receive comment on a proposed amendment to the Village's Master Plan so it may include a Revitalization Area. All members presenting voting Yes, motion carried.

Notice of Intent to Plan & Amend Master Plan

12. Agenda Item X. 6A: Rotating Committee Chairs and members. Flores presented an idea for consideration to encourage leadership development on Village Boards, Committees, and Commissions. In some cases, the particular Board, Committee or Commission would rotate the Chairmanship positions among its members. In others, they may need to be appointed by the Village President. The concept received general favorable reaction. This may be discussed further.

Agenda Item X.6A, Rotating Committee Chairs and Members

13. Agenda Item X.6B: Annual Appointment List. Motion by McIntosh, supported by Rohr, to approve the annual list of appointments. All members present voting Yes, motion carried. Motion by Pioch, supported by Rohr, to approve the 2013-2014 list of Board members and Committee Chairpersons for the Wine and Harvest festival Board of Directors. All members present voting Yes, motion carried.

Agenda Item X. 6NB, Annual Appointment List

14. The Council continued discussion regarding utility rate increase structure. While the typical annual increase for water consumption may be around \$40, over the six year of implementations the increase in the commodity rate increase may be of concern. The Council consensus was to proceed with the plan as last discussed. Nielsen is to prepare the resolution for Council consideration at the next meeting.

Utility Rate Discussion

15. Plaszczak described recent activities of the Master Plan Review committee and passed out drawings of the committee's plans for Michigan Avenue. Following discussion it was agreed that more detailed and perspective drawings were needed. Nielsen was directed to have the engineers prepare such and bring back to the Council for further consideration. A meeting with Housing Commission scheduled for April 15, 2013.

Committee Reports Master Plan

16. Rohr indicated the Committee discussed the rate increase concepts and that future meetings would look at review of contracts and potential projects for the future. Rohr added the Committee will consider Wilhelmi's request for them to consider an increase in Council compensation.

Finance & Administration

17. Flores reported the committee discussed rate concepts as well. The Committee also discussed dumpsters, department work plans, dumpsters and ordinances.

Public Services

18. No report.

Parks and Rec.

**Minutes, Paw Paw Village Council
Regular Meeting, March 25, 2013**

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| 19. Plaszczak reported the DDA amended its grant guidelines. | DDA |
| 20. No report. | Fire Board |
| 21. No report. | Historical Comm. |
| 22. Rohr reported on the Housing Commission's reception for Robert Adams who served on the Commission for 25 years, 21 as Chairman. | Housing Commission |
| 23. Pioch reported the Planning Commission continues work on the Revitalization Area plan amendment. | Planning Commission |
| 24. No report. | RLF |
| 25. No report. | WHF |
| 26. No report. | Maple Lake
& NR &E |
| 27. Plaszczak reported on the visit to Coca-Cola plant and meeting the interim Plant Manager. | Council Comments |
| 28. McIntosh indicated the Village could think about how to get the word out about its efforts to recruit and promote business growth in the Village. | |
| 29. Motion by McIntosh, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:25p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Manager,
Larry Nielsen

**Minutes, Paw Paw Village Council
Regular Meeting, April 22, 2013**

1. The regular Village Council meeting of Monday, April 22, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, (Excused) President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**
3. Motion by Rohr supported by Pioch to approve the corrected agenda with the addition of the request from the Paw Paw Chamber of Commerce for Paw Paw Days Event as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by Rohr supported by Flores, to approve the minutes of the regular session meeting minutes of April 8, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by Pioch, supported by Rohr to approve accounts payable in the amount of \$551,442.26. All members present voting yes, motion carried. Next claims McIntosh and Larcenies. **Accounts Payable**
6. Let the record show no public comment was received.
7. Nielsen updated the Council regarding the ongoing uncork Paw Paw campaign. Nielsen noted the Council has taken efforts to continue the enhancement and growth of the campaign. Nielsen commented the campaign has a three phase approach; 1) Encourage and educate local residents what Paw Paw has to offer. 2) Focus, encourage and educate the 20 to 30 minute drivers of what is available in Paw Paw. 3) Focus, encourage and educate the greater than 30 minute drives with radio and billboards. The Council thanked Nielsen for the report. **New Business
DDA Marketing
update - Nielsen**
8. Motion by Flores supported by McIntosh to approve and accept the request from the Greater Paw Paw Chamber of Commerce, for street closures, uses of sidewalks and support from the Department of Public Service, Police Department for the annual Paw Paw Days event in July 2013. All members present voting yes, motion carried. **Paw Paw Days 2013
request**
9. It was noted the Council was going to wait until all members were present until further discussion regarding utility rates. Plaszczyk indicated he wanted to discuss an alternative plan. Nielsen provided Plaszczyk's alternative assumption plan with comparisons to the compromised plan discussed by the Council. Plaszczyk plan increased rates higher in the first year of the plan and did not included savings for capital improvements. **Ongoing business
Utility Rate
Discussion**
10. A general discussion ensued regarding Plaszczyk's alternative plan as compared to the other plans discussed by the Council and Committee's. The direction from the Council was to have Plaszczyk work with Nielsen on new alternative assumptions to included increases to cover capital improvements.

**Minutes, Paw Paw Village Council
Regular Meeting, April 22, 2013**

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| 11. Plaszcak described recent activities of the Master Plan Review committee and passed out drawings of the committee's plans for Michigan Avenue. Plaszcak indicated the Committee met with MDOT last week to discuss the Village of Paw Paw Walk able Community Resolution. | Committee Reports
Master Plan |
| 12. Rohr indicated the Committee discussed the rate increase concepts and that future meetings would look at review of contracts and potential projects for the future and utility rates. | Finance &
Administration |
| 13. Flores reported the committee discussed rate concepts as well. The Committee also discussed dumpsters, blight enforcement, spring road projects, new sidewalks and the new alarm system for the waste water system. | Public Services |
| 14. No report. | Parks and Rec. |
| 15. No report. | DDA |
| 16. No report. | Fire Board |
| 17. No report. | Historical Comm. |
| 18. No report. | Housing Commission |
| 19. No report | Planning Commission |
| 20. No report. | RLF |
| 21. No report. | WHF |
| 22. No report. | Maple Lake
& NR &E |
| 23. Plaszcak commented on the continued dredging efforts along with the Paw Paw Middle school salmon release schedule for this week behind the Paw Paw Middle School. | Council Comments |
| 24. Chief Marshall commented on the departments shooting training conducted by the Michigan State Police. Marshall also commented on the events from Bangor Middle School and commented on the hiring of the departments new office Sam Carlsen. | |
| 25. Motion by McIntosh, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:30p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszcak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, April 8, 2013**

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| 1. The regular Village Council meeting of Monday, April 8, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, (Excused) Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Pioch supported by Flores to approve the agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Rohr supported by Pioch, to approve the corrected minutes of the regular session meeting minutes of March 25, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Flores, supported by Wilhelmi to approve the amended motion accounts payable in the amount of \$306,109.85. Flores asked to hold claim number 2. All members present voting yes, motion carried. Next claims. | Accounts Payable |
| 6. Let the record show no public comment was received. | |
| 7. Motion by Pioch, supported by Flores to approve the request from the Ultimate Air Dog subcommittee of the Wine and Harvest Festival, the committee will need to update in letter form to the Village Manager of the changes discussed this evening and the Manager will have final authorization. All members present voting yes, motion carried. | New Business
Ultimate Air Dog
request |
| 8. A request by the Air Dogs committee of the Wine and Harvest Festival was held so the W&H Festival Board may review the request. The Council concurred and will address the request at its next meeting. | |
| 9. It was noted the Council was going to wait until all members were present until further discussion regarding utility rates. | Ongoing business
Utility Rate
Discussion |
| 10. Plaszczyk noted he would like to continue the discussion regarding Committee appointment from the last meeting. This discussion was not part of the agenda Larcinese noted. A general discussion ensued regarding the appointments of committee and commission chairpersons. It was discussed the Council will continue the same until a later discussion. | Committee Chairs |
| 11. Plaszczyk described recent activities of the Master Plan Review committee and passed out drawings of the committee's plans for Michigan Avenue. Next meeting scheduled for April 17, 2013 to further discuss the Village of Paw Paw Walkable Committee Resolution. | Committee Reports
Master Plan |
| 12. Rohr indicated the Committee discussed the rate increase concepts and that future meetings would look at review of contracts and potential projects for the future. | Finance &
Administration |

**Minutes, Paw Paw Village Council
Regular Meeting, April 8, 2013**

Rohr added the Committee did not agree on the request from Wilhelmi for an increase in Council compensation.

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| 13. Flores reported the committee discussed rate concepts as well. The Committee also discussed dumpsters, department work plans, dumpsters and ordinances. | Public Services |
| 14. Nielsen reported the Parks and Recreation Committee met. Items discussed included; continued discussion regarding Paw Paw Rocket Football agreement with the sprinkler system at Tyler Field | Parks and Rec. |
| 15. No report. | DDA |
| 16. Larcinese reported the Fire Board met. Items discussed included; changes with regards to accident insurance policy. | Fire Board |
| 17. No report. | Historical Comm. |
| 18. No report. | Housing Commission |
| 19. Pioch reported the Planning Commission continues work on the Revitalization Area plan amendment. Meeting scheduled for April 23, 2013 | Planning Commission |
| 20. No report. | RLF |
| 21. No report. | WHF |
| 22. No report. | Maple Lake
& NR &E |
| 23. Plaszczak reported on the visit to Coca-Cola plant and meeting the interim Plant Manager. | Council Comments |
| 24. McIntosh indicated the Village could think about how to get the word out about its efforts to recruit and promote business growth in the Village. | |
| 25. Motion by McIntosh, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:30p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, May 13, 2013**

1. The regular Village Council meeting of Monday, May 13, 2013, convened at 7:34 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**
3. Motion by Rohr supported by Pioch to approve the corrected agenda with the addition of the request from the American Legion as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by Flores supported by Rohr, to approve the minutes of the regular session meeting minutes of April 8, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by Larcinese, supported by McIntosh to approve accounts payable in the amount of \$650,206.92. All members present voting yes, motion carried. Next claims Flores and Rohr. **Accounts Payable**
6. Let the record show no public comment was received.
7. Trustee Larcinese excused himself from the discussion because of a conflict of interest. **New Business Recommendation from Planning Commission**
8. Nielsen reported to the Council from the Planning Commission meeting held May 2, 2013. Nielsen reported the Commission voted to grant a Special Land Use permit and recommend approval of the site plan submitted for Multani Petroleum located at 186 West Michigan. Nielsen noted the proposed site plan was an expansion of the existing gasoline station and convenience store. **Multani Petroleum**
9. A general discussion ensued regarding the recommendation from the Planning Commission to approve the Special Land Use along with the nine conditions listed in the agenda memo dated May 10, 2013.
10. Motion by Pioch supported by Wilhelmi to accept the recommendation of the Planning Commission and approve the site plan for Multani Petroleum with the following conditions;
 - A) Detail of existing/proposed on-site lighting
 - B) Any further requirements from the Village Public Utilities Department
 - C) Any further requirements from the Village of Paw Paw Fire Department
 - D) Submission of building elevations that demonstrate compliance Sec 42-225
 - E) Landscaping plan demonstration compliance
 - F) Any proposed signage
 - G) Compliance with the State of Michigan Environmental Quality and DNR
 - H) Compliance with the Van Buren County Drain Commission
 - I) Compliance with all local, county and state laws, ordinance and regulations.

**Minutes, Paw Paw Village Council
Regular Meeting, May 13, 2013**

All members present voting yes, Larcinese abstaining, motion carried.

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| 11. Motion by McIntosh supported by Rohr to approve the request from the Blue Star Mothers – Southwest Chapter 17 and allow the request of Tyler Field track and accessories of Kids Paradise Pavilion between the hours of 6:00 and 9:00 p.m. on May 22, 2013. All members present voting yes, motion carried. | Blue Star Mothers request |
| 12. Motions by Flores supported by Pioch to approve the request from the Sky Walker’s Relay for Life Team’s Bass Tournament and allow the use of the board launch and parking area to conduct a Bass Fishing tournament on June 15, 2013 between the hours of 6:30 a.m and 2:00 p.m. All members present voting yes, motion carried. | Bass Fishing Tournament, Relay for Life Team |
| 13. Motion by McIntosh supported by Rohr to approve the request from the Paw Paw Relay for Life Committee and allow them to “Paint the Town Purple” between June 10 and June 23, 2013 with de-painting to be completed the following week. All members present voting yes, motion carried. | Paint the Town Purple, Relay for Life |
| 14. Motion by Pioch supported by Rohr to approve the request from the Van Buren County Senior Services to use one of Paw Paw’s canoe/kayak launch sites and allow the use of the senior kayaking session on June 14, 2013 between the hours of 11:00 a.m and 3:00 p.m. All members present voting yes, motion carried. | Van Buren Senior Services, request Sarah Jones |
| 15. Motion by Rohr supported by Flores to approve the request from the American Legion Post 68 dated May 9, 2013 for the annual Memorial Day Parade on May 27, 2013. All members present voting yes, motion carried. | American Legion Memorial Day request |
| 16. Motion by Pioch supported by Wilhelmi to approve the request to change the regular Village Council meeting date from Monday, May 27, 2013 to Tuesday, May 28, 2013 at Paw Paw Township Hall. All members present voting yes, motion carried. | Moving Council meeting date |
| 17. A general discussion ensued regarding the Water & Wastewater Rate considerations. Nielsen noted he had provided several new alternatives including; emergency repairs, depreciation expenses, capital expenses, and projected revenues. It was the consensus of the Council to have Nielsen prepare the resolution and ordinance amendments for the next Village Council meeting containing the alternatives for water and wastewater rates schedule as detailed in assumptions #4. | Ongoing business Utility Rate Discussion |
| 18. Plaszczak reported the Master Plan Committee met. Items discussed included; meeting with the Housing Commission, improvement to Michigan Ave and next meeting schedule with MDOT May 22, 2013 | Committee Reports Master Plan |
| 19. Rohr indicated the Committee discussed the rate increase concepts and that future meetings would look at review of contracts and potential projects for the future and utility rates. | Finance & Administration |
| 20. Flores reported the committee discussed rate concepts as well. The Committee also discussed dumpsters, blight enforcement, spring road projects, new sidewalks | Public Services |

**Minutes, Paw Paw Village Council
Regular Meeting, May 13, 2013**

and the new alarm system for the waste water system.

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| 21. Wilhelmi reported the Parks and Recreation Committee met. Items discussed; Paw Paw Rocket Football sprinkler agreement, and dredging update. | Parks and Rec. |
| 22. No report. | DDA |
| 23. Larcinese reported the Fire Board met. Quick meeting, approved bills. | Fire Board |
| 24. No report. | Historical Comm. |
| 25. No report. | Housing Commission |
| 26. Pioch reported the Planning Commission met. Items discussed included; site plan recommendation for the Marathon Station, Brownfield redevelopment project and continued discussion regarding form base codes. | Planning Commission |
| 27. No report. | RLF |
| 28. No report. | WHF |
| 29. No report. | Maple Lake
& NR &E |
| 30. Plaszczak commented on the Planning Commission annual report. Plaszczak thanked the members of the Planning Commission for their efforts. | Council Comments
Plaszczak |
| 31. Larcinese commented on the customer service of the DPS crews. Larcinese commented the crews were working on a sewer backup on Birch Lane and members of the crew went door to door in the area to make sure no home owners were having any difficulties. | Larcinese |
| 32. McIntosh commented she would like to have the Planning Commission annual report put on the agenda for discussion. | McIntosh |
| 33. Rohr commented on the scheduled fire dill at the Housing Commission. | Rohr |
| 34. Motion by McIntosh, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:10p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, May 28, 2013**

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| 1. The regular Village Council meeting of Monday, May 28, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, (Excused) Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Flores supported by Pioch to approve the revised agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Pioch supported by Flores, to approve the corrected minutes of the regular session meeting minutes of May 13, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Flores, supported by McIntosh to approve accounts payable in the amount of \$220,445.50. All members present voting yes, motion carried. Next claims Rohr and Pioch. | Accounts Payable |
| 6. Let the record show no public comment was received. | |
| 7. Chief Marshall provided a presentation of employee recognitions for the Police Department. Chief Marshall also introduced new Patrol Officer Samuel Carlson to the Council. Chief Marshall thanked all family members for attending this evening recognition. Chief Marshall expressed his appreciation for his staff. Chief Marshall commented on how proud he was of the department and the new Community Policing roll. | Employee
Recognitions Police
Department |
| 8. Motion by Pioch supported by Flores to approve the request from the Wine and Harvest Festival and allow the use of Niles Street between Oak and Michigan from Friday, September 6 to Sunday, September 8, 2013 for the annual Wine and Harvest Event. All members present voting yes, motion carried. | New Business
WHF request for
streets, sidewalks |
| 9. Planning Consultant, Rebecca Harvey was in attendance to discuss the idea of the Village of Paw Paw adopting a form-based code for the downtown overlay district. Also in attendance was Elise Crafts. Harvey provided hand outs with discussion regarding the old Shopping Center site and Master Plan items. Harvey explained; "Form based codes foster predictable built results and a high quality public realm by using physical form as the organizing principle for the code". Harvey and Crafts took several questions from Council. | Ongoing business
Form Based Codes
Discussion |
| 10. The consensus of the Council was to continue the discussion and move forward with the concept of Form Based Codes for the CBD. | |
| 11. Motion by McIntosh supported by Pioch to adopt Village of Paw Paw Resolution 13-04 electing to comply with the provision of public act 152 of 2011 by exercising the Village's rights to exempt itself from the requirements of the act for the next succeeding year. All members present voting yes, motion carried. | Resolution No 13-04 |

**Minutes, Paw Paw Village Council
Regular Meeting, May 28, 2013**

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| 12. No report. | Committee Reports
Master Plan |
| 13. Pioch indicated the Committee discussed shared services, audit field work and the possibility of the Village accepting credit cards for utility payments. | Finance &
Administration |
| 14. Flores reported the committee discussed possibility of a new DPS work truck, Major and Local Street improvements and dumpster project in the CBD. | Public Services |
| 15. No report. | Parks and Rec. |
| 16. Plaszczyk reported the DDA met. Items discussed included; grants approved and the loss of Jack Mihelich. | DDA |
| 17. No report | Fire Board |
| 18. No report. Meeting schedule June 19, 2013 | Historical Comm. |
| 19. No report. | Housing Commission |
| 20. No report. | Planning Commission |
| 21. No report. | RLF |
| 22. No report. | WHF |
| 23. Larcinese reported the Committee met last week. The committee heard from both the Maple Lake Association and Ackley Lake Association, along with the Van Buren County Drain Commissioner. The committee received updated information regarding the dredging project. | Maple Lake
& NR & E |
| 24. Plaszczyk commented on the Planning Commission annual report. Plaszczyk thanked the members of the Planning Commission for their efforts. | Council Comments
Plaszczyk |
| 25. Plaszczyk commented on the Memorial Day presentation and thanked the American Legion and all parties involved with the mornings events. | Plaszczyk |
| 26. Nielsen commented on the new Police vehicle. Nielsen also wanted to thank Sgt. Parsell for the hard work put into the equipment box for the vehicle. | Nielsen |
| 27. Motion by McIntosh, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:10p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczyk

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, June 10, 2013**

1. The regular Village Council meeting of Monday, June 10, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**
3. Motion by Pioch supported by Rohr to approve the agenda as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by McIntosh supported by Pioch, to approve the minutes of the regular session meeting minutes of May 28, 2013. All members present voting yes, Rohr abstaining, motion carried. **Approved Minutes**
5. Motion by Pioch, supported by Larcinese to approve accounts payable in the amount of \$221,913.09. All members present voting yes, motion carried. Next claims Rohr and Wilhelmi. **Accounts Payable**
6. Let the record show no public comment was received.
7. Motion by Pioch supported by Flores to approve the request from Mr. Larry McPhillip and allow the use of Maple Island on and between the hours of 8:00 am and 3:00 pm on Saturday, July 27, 2013 for the 15th Annual Float Fly Event. All members present voting yes, motion carried. **New Business
Maple Lake Float Fly**
8. Motion by Pioch supported by McIntosh to approve President Plaszczyk recommendation to appoint Elise Crafts to the vacant Planning Commission position. Ms Crafts will be filling the term of George Reeder for the period ending March 31, 2014. All members present voting yes, motion carried. **Elise Crafts
appointment to PC**
9. Motion by McIntosh supported by Pioch to adopt Village of Paw Paw Resolution 13-02 Wastewater Rates for implementation beginning January 1, 2014. Roll call; Pioch, Plaszczyk, Larcinese, Rohr, Flores, Wilhelmi and McIntosh all voting yes, motion carried. **Ongoing business
Resolution 13-02
Wastewater Rates**
10. Motion by Pioch supported by Flores to adopt Village of Paw Paw Resolution 13-03 Water Rates for implementation beginning January 1, 2014. Roll call; Plaszczyk, Larcinese, Rohr, Flores, Wilhelmi, McIntosh and Pioch all voting yes, motion carried. **Resolution 13-03
Water Rates**
11. Planning Consultant, Rebecca Harvey was in attendance to present to the Council with the Planning Commission 2012-2013 annual report. Harvey highlighted the years site plan recommendation; Walmart, ECCU, Tapper Ford and Multani Marathon Mart. Harvey also noted other ordinance/text amendment recommendations. Several special use permits were reviewed, public hearing. Harvey noted work items completed from the Master Plan 2011-2012. **Planning Commission
Annual report
Rebecca Harvey**

**Minutes, Paw Paw Village Council
Regular Meeting, June 10, 2013**

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| 12. Nielsen presented several ordinance topics, provided by the Public Services Committee. Plaszczak noted the Council would review each concept. The ordinances may be beneficial to the health, general welfare and safety of the Village of Paw Paw. McIntosh noted the Committee wanted to re rank the order of the ordinance discussion topics base upon the Committee view of importance's. | Ordinance Discussion
Memo dated
5-28-2013 |
| 13. The Council review ordinance discussion number one, fire damaged structures to be repaired to existing safety codes and working condition with one year. The Committee wanted to see an ordinance drafted to require repairs to the interior of structurally sound buildings when fire damages have accrued. A general discussion ensued regarding the possible ordinance. The consensus of the Council was to have staff find other examples from municipalities and to continue discussion on a future agenda. | Fire Damages to
buildings |
| 14. Plaszczak reported the Master Plan Committee met last Thursday. The Committee continued discussions with MDOT regarding street concepts, the Committee also met with representatives from Capital Group regarding additional Senior Housing. | Committee Reports
Master Plan |
| 15. No report. | Finance &
Administration |
| 16. Flores reported the committee discussed street bids, ordinance discussions, update from dumpster project and update regarding blight. | Public Services |
| 17. Wilhelmi reported the committee met. Items discussed included; Tyler Field sprinkler agreement with Rocket Football, update dredging report and listening to presentation from the Rotary Club regarding new setting at the Amphitheatre. | Parks and Rec. |
| 18. No report. | DDA |
| 19. No report | Fire Board |
| 20. No report. Meeting schedule June 19, 2013 | Historical Comm. |
| 21. No report. | Housing Commission |
| 22. Pioch reported the Planning Commission met. Items discussed; public hearing held, and received comments regarding Master Plan amendments. | Planning Commission |
| 23. No report. | RLF |
| 24. No report. | WHF |
| 25. No report. | Maple Lake
& NR &E |

**Minutes, Paw Paw Village Council
Regular Meeting, June 10, 2013**

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| 26. Plaszcak commented on the continued improvements in the park areas. Plaszcak noted some of the work was being performed by volunteers from Fresh Water Church. | Council Comments
Plaszcak |
| 27. McIntosh commented on the continued need for more blight enforcement. | McIntosh |
| 28. Pioch commented on the State Farm insurance building and the continuing of the building mural around the back side of the building. | Pioch |
| 29. Chief Marshall updated the Council regarding the new fire arms the department had just purchase and the training and education being conducted regarding the new fire arms. | Chief Marshall |
| 30. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:06p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszcak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, June 24, 2013**

1. The regular Village Council meeting of Monday, June 24, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, (Excused) Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**
3. Motion by Rohr supported by Pioch to approve the agenda as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by Rohr supported by Pioch, to approve the minutes of the regular session meeting minutes of June 10, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by Wilhelmi, supported by Rohr to approve accounts payable in the amount of \$187,662.47. All members present voting yes, motion carried. Next claims Larcinese and McIntosh. **Accounts Payable**
6. Let the record show no public comment was received.
7. Nielsen and Small presented to the Council a report regarding their experiences with the nature shores project. Small outlined the highlights of the project and how the class was conducted on Maple Island. Small reported he, Robert Harvey and Juan Vasquez were all certified with regards to these types of nature shore repairs after passing the CNSP test. **Presentations and Guest – CNSP Report**
8. Motion by Pioch supported by Rohr to close the regular session at 7:57 and open a public hearing to take public comment on the proposed Truth in Taxation for the Village of Paw Paw. All members present voting yes, motion carried. **Public Hearing Truth in Taxation**
9. Let the record show no public comment was received.
10. Nielsen presented to the Council the tax levies when other laws and taxable values change, a hearing must be advertised and held. Nielsen reported if the Council adopted to change the taxable values this would result in a small drop in what the Village would be able to levy. Nielsen commented technically according to Truth and Taxation having the hearing will allow the Council to levy the same amounts of mill for general operation and roads.
11. Motion by Wilhelmi supported by Pioch to close the public hearing at 8:02 and re open the regular session. All members present voting yes, motion carried. **Re open Regular Session**
12. Motion by Rohr supported by Wilhelmi to accept the increase in taxes as per the Truth in Taxation law of the State of Michigan and levy the same mills as have been levied in past year; 11.3252 mills for general operations and 4.5299 mills for streets. Roll call vote; Wilhelmi, McIntosh, Plaszczyk, Larcinese, Pioch and Rohr voting yes, motion carried. **New Business Truth in Taxation**

**Minutes, Paw Paw Village Council
Regular Meeting, June 24, 2013**

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| 13. Motion by McIntosh supported by Rohr, to accept the recommendation from the Village Manager and create the position of a Community Development Coordinator and authorizes the Village Manager to fill the position. All members present voting yes, motion carried. | Request for
Community Dev
Coordinator |
| 14. Nielsen provided to the Council a copy of the Walk able Community Ordinance #428 draft. Nielsen provided back ground information regarding the draft and discussed how the Council adopted the Resolution last year and now incorporates the Resolution into Ordinance text. Nielsen noted he would like both Committee's to review along with Village Attorney. | Ongoing business
Walk able
Community
Ordinance #428 |
| 15. Motion by McIntosh supported by Wilhelmi to adopt Resolution 13-05 establishing a six month moratorium on the issuance of the Village of Paw Paw permits, licenses or approvals for the sale or dispensation or use of medical marijuana in the Village of Paw Paw. All members present voting yes, motion carried. | Michigan Medical
Marijuana Res 13-05 |
| 16. McIntosh excused at 8:55 pm | |
| 17. Nielsen presented several ordinance topics, provided by the Public Services Committee. General discussions ensued regarding the proposed list and why the Committee was bringing them to the full Council. It was the consensus of the Council to combine several of the listed items to add them together to make one ordinance as opposite to several. It was the consensus of the Council to strike numbers 3, 5, 6. It was the consensus to review and combine the rest of the 14 proposals from the Ordinance Discussion memo dated 5-28-2013. It was the consensus of the Council to allow staff and the Committee to provide more examples of other communities with these types of ordinance examples. | Ordinance Discussion
Memo dated
5-28-2013 |
| 18. No report | Committee Reports
Master Plan |
| 19. Rohr reported the Committee met tonight before the Council meeting. Items discussed included; shared services. | Finance &
Administration |
| 20. Wilhelmi reported the committee discussed street bids, ordinance discussions, update from dumpster project and update regarding blight. | Public Services |
| 21. No report | Parks and Rec. |
| 22. Plaszczak reported the DDA meet. Items included; report from the CPO, awarded grants, and heard a presentation regarding possible new sitting at the Amphitheatre. | DDA |
| 23. No report | Fire Board |
| 24. No report. Meeting schedule June 19, 2013 | Historical Comm. |
| 25. Rohr reported the Commission met. Items discussed included audit draft. | Housing Commission |

**Minutes, Paw Paw Village Council
Regular Meeting, June 24, 2013**

26. No report.

Planning Commission

27. No report.

RLF

28. No report.

WHF

29. No report.

**Maple Lake
& NR &E**

30. Motion by Pioch, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:06p.m.

Adjournment

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

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**Minutes, Paw Paw Village Council
Regular Meeting, July 22, 2013**

1. The regular Village Council meeting of Monday, July 22, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. **Meeting Convened**
2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch (Excused). Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**
3. Motion by Rohr supported by Flores to approve the amended agenda as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by Flores supported by McIntosh, to approve the minutes of the regular session meeting minutes of July 8, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by McIntosh, supported by Rohr to approve accounts payable in the amount of \$567,983.20. All members present voting yes, motion carried. Next claims Larcinese and Wilhelmi. **Accounts Payable**
6. Let the record show no public comment was received.
7. The newly elected Miss Paw Paw court was in attendance to be presented with keys to the City along with certificates of appreciations. Miss Paw Paw Kaytee Cox, Miss Teen Paw Paw Kylee Bain and Mr. Paw Paw David Webster all provided to Council brief summaries of their history and why they wanted to be involved with the program. **Presentations and Guest – Certificates and Appreciation Miss Paw Paw**
8. Plaszcak presented; John Small, Robert Harvey and Juan Vasquez with certificates of appreciation for completing the CNSP program. Plaszcak thanked the three employees' for showing interest in this program as the knowledge and experience would be very beneficial to the Village of Paw Paw. **Employee Recognition Small-Harvey-Vasquez**
9. Motion by McIntosh supported by Flores to approve the request from the Paw Paw Rotary Club and approve the Amphitheatre setting project and to commit an amount not to exceed \$50,000. Roll call vote; Plaszcak, Larcinese, Rohr, Flores, Wilhelmi and McIntosh all voting yes, motion carried. **New Business Paw Paw Rotary Amphitheatre request**
10. Motion by Flores supported by Rohr to approve the intergovernmental agreement between the Village of Paw Paw and the City of Bangor for municipal personnel and grant the President and Clerk to execute the agreement. All members present voting yes, motion carried. **Shared Services Agreement City of Bangor**
11. Motion McIntosh supported by Wilhelmi to approve the recommendation of the Department of Public Services Committee and award Rieth-Riley Construction the 2013 heavy road maintenance construction. Roll call; Plaszcak, Larcinese, Rohr, Flores, Wilhelmi and McIntosh all voting yes, motion carried. **Major and Local Street Projects**

**Minutes, Paw Paw Village Council
Regular Meeting, July 22, 2013**

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| 12. Motion by Flores supported Rohr to grant the easement proposal from Indiana Michigan Power job name; I&M Murch North Load Transfer, 51 st Avenue and authorize the Village Manager to execute the easement documents. All members present voting yes, motion carried. | Ongoing business
IMP/AEP Easement
51st Street/Power
Plant Rd |
| 13. No report. | Committee Reports
Master Plan |
| 14. Rohr reported the Committee met tonight before the Council meeting. Items discussed included; audit report presentation and Share Services Agreement. | Finance &
Administration |
| 15. McIntosh reported the committee discussed street bids, ordinance discussions, dredging, mowing, update from wellhead project and update regarding blight. | Public Services |
| 16. No report | Parks and Rec. |
| 17. Plaszcak reported the Downtown Development Authority met. Items discussed included; grants and staff report. | DDA |
| 18. No report | Fire Board |
| 19. No report. | Historical Comm. |
| 20. No report | Housing Commission |
| 21. No report. | Planning Commission |
| 22. No report. | RLF |
| 23. No report. | WHF |
| 24. No report. | Maple Lake
& NR &E |
| 25. Plaszcak updated the Council with reference to the Paw Paw Corkers. | Council Comments |
| 26. McIntosh thanked Small and his department for all of the work with summer projects. | McIntosh |
| 27. Motion by Flores, supported by McIntosh, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:53p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszcak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, July 8, 2013**

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| 1. The regular Village Council meeting of Monday, July 8, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese (Excused), Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Pioch supported by Rohr to approve the agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Rohr supported by Wilhelmi, to approve the minutes of the regular session meeting minutes of June 24, 2013. All members present voting yes, Flores abstaining, motion carried. | Approved Minutes |
| 5. Motion by Pioch, supported by McIntosh to approve accounts payable in the amount of \$418,255.14. All members present voting yes, motion carried. Next claims Flores and Rohr. | Accounts Payable |
| 6. Let the record show no public comment was received. | |
| 7. Chief Marshall presented Vance Owen from Pride Care Emergency Services with a Certificate of Appreciation from the Paw Paw Police Department. Chief Marshall reported on the event that took place and how Owen help the department stop a subject on foot pursuit. Chief Marshall again thanked Owen for his act of kindness. | Presentations and Guest – Certificates and Appreciation |
| 8. Motion by Pioch supported by Rohr to approve the request from the Knights of Columbus to allow the use of Village Streets and sidewalks for the annual Tootsie Roll Drive Saturday, July 13 th , 2013. All members present voting yes, motion carried. | New Business
Knights of Columbus |
| 9. It was the consensus of the Council to hold the request until further information could be provided. The request to be added to next agenda. | IMP/AEP Easement Request |
| 10. Nielsen provided to the Council a copy of the updated list of Ordinance Discussion following the June 24, 2013 meeting. Nielsen noted of the numbers that were combined, removed and stand alone explains. A general discussion ensued regarding the memo. It was noted McIntosh provided to the Council several other municipalities with the same type of ordinance examples. It was noted the Department of Public Service Committee did discuss the list in their Committee meeting. | Ongoing business
Ordinance Discussion
Memo dated
5-28-2013 |
| 11. Plaszczyk report the committee met. Items discussed included; continued discussion regarding new street designs on Kalamazoo street, walk able community and continued meetings with MDOT. | Committee Reports
Master Plan |

**Minutes, Paw Paw Village Council
Regular Meeting, July 8, 2013**

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| 12. Rohr reported the Committee met tonight before the Council meeting. Items discussed included; audit report presentation for next Council meeting and proposed Amphitheater project. | Finance & Administration |
| 13. Flores reported the committee discussed street bids, ordinance discussions, dredging, mowing, update from wellhead project and update regarding blight. | Public Services |
| 14. No report | Parks and Rec. |
| 15. No report | DDA |
| 16. No report | Fire Board |
| 17. No report. Meeting schedule June 19, 2013 | Historical Comm. |
| 18. No report | Housing Commission |
| 19. No report. | Planning Commission |
| 20. No report. | RLF |
| 21. No report. | WHF |
| 22. No report. | Maple Lake & NR &E |
| 23. Plaszcak updated the Council with reference to the Paw Paw Corkers. | Council Comments |
| 24. McIntosh asked the Council to review the list of Ordinance examples from other municipalities she had provided. | McIntosh |
| 25. Flores commented on the positive feedback he had received regarding the Police Department bike patrol. | Flores |
| 26. Nielsen commented the new Community Development Coordinator should be starting sometime around July 22, 2013. | Nielsen |
| 27. Motion by Pioch, supported by Flores, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:15p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszcak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, August 12, 2013**

1. The regular Village Council meeting of Monday, August 12, 2013, convened at 7:31 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese (Excused), Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, and Christopher Tapper. **Members Present**
3. Motion by Rohr supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by McIntosh supported by Flores, to approve the corrected minutes of the regular session meeting minutes of July 22, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by Wilhelmi, supported by Flores to approve accounts payable in the amount of \$595,536.82. All members present voting yes, motion carried. Next claims McIntosh and Pioch. **Accounts Payable**
6. Several village residents were in attendance to discuss Lake Blvd and the removal of the dredging materials and removal of the dredging bags. Several residents were concerned the project was taking too long to complete and were also concerned of any type of ground contamination. Plaszczyk thanked residents for their comments and noted the Council had an action item under new business to discuss the sediment removal on Lake Blvd. **Lake Blvd residents**
7. Eleanor LaRue was in attendance to discuss the Paw Paw Day event. LaRue concerns were she was not able to use her parking lot behind her business because it was closed due to the event. Nielsen replied he was not aware of her lane to her parking lot close. Nielsen to follow up with Department of Public Services regarding the concern. **Eleanor LaRue**
8. Motion by Flores supported by Wilhelmi to accept the recommendation of the Parks and Recreation Committee and award the contract to Terra Contracting LLC in the amount not to exceed \$172,245.68 for the removal of bagged sediments and restoration of the Lake Blvd site. Roll call vote; Wilhelmi, McIntosh, Plaszczyk, Pioch, Rohr and Flores all voting yes, motion carried. **New Business
Sediment Removal
Contract**
9. Motion by Flores supported by McIntosh to adopt the resolution Welcoming Michigan the resolution is to affirm Van Buren County and its communities are welcoming to immigrant and migrant peoples. All members present voting yes, motion carried. **Welcoming Michigan
Resolution**
10. Flores reported the Department of Public Services committee continues to draft ordinance language which would affect actions with the wellhead delineated zones in the Village of Paw Paw. Flores noted the Committee would like to receive comments from the Council regarding the language. The consensus of the Council was to continue the review of the language and send questions to the committee. **Ongoing business
Various Ordinance
Discussion**

**Minutes, Paw Paw Village Council
Regular Meeting, August 12, 2013**

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| 11. No report. | Committee Reports
Master Plan |
| 12. Pioch reported the Committee met tonight before the Council meeting. Items discussed included; Police Department report. | Finance &
Administration |
| 13. Flores reported the committee discussed bids for Lake Blvd dredging dirt removal update from wellhead project and update regarding blight. | Public Services |
| 14. Wilhelmi reported the Parks and Recreation Committee met. Items discussed included; bids for Lake Blvd dredging removal. | Parks and Rec. |
| 15. No report | DDA |
| 16. No report | Fire Board |
| 17. No report. | Historical Comm. |
| 18. Rohr reported the Housing Commission met. Items discussed; 5 year plan, repairs and maintenance needed for the water boilers. | Housing Commission |
| 19. No report. | Planning Commission |
| 20. No report. | RLF |
| 21. No report. | WHF |
| 22. No report. | Maple Lake
& NR &E |
| 23. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:05p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2013**

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| 1. The regular Village Council meeting of Monday, September 23, 2013, convened at 7:31 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr (Excused), Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Chief of Police, Eric Marshall Village Clerk, Christopher Tapper and Director of Department of Public Works, John Small. | Members Present |
| 3. Motion by Pioch supported by McIntosh to approve the amended agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Pioch supported by McIntosh, to approve the minutes of the regular session meeting minutes of September 9, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Pioch, supported by McIntosh to approve accounts payable in the amount of \$669,584.79. All members present voting yes, motion carried. Next claims Flores and Larcinese. | Accounts Payable |
| 6. Let the record show no public comment was received. | Public Comment |
| 7. Motion by Pioch supported by Flores to close the regular session meeting and open a Public Hearing to take comment on the application for an industrial facilities tax exemption certificate submit by Great Lakes Belting at 7:35. All members present voting yes, motion carried. | Public Hearing
Resolution 13-06
GLB IFT |
| 8. Kip Kerby and Dale Willis from Great Lakes Belting were present to take question regarding their application for an industrial facilities tax exemption certificate. Kerby discussed the exemption was being sought for a period of 12 years and is for an abatement of 50% of the taxable value. Kerby also discussed the job creation and growth the company has experience with the new facility along with the need for more grow with the equipment being sought in the abatement. | |
| 9. Let the record show no public comment was received. | |
| 10. Motion by Flores supported by Pioch to close the public hearing and re open the regular session at 7:44. All members present voting yes, motion carried. | Regular session |
| 11. Motion by McIntosh supported by Larcinese to close the regular session and open a Public Hearing to take comment on whether the Village of Paw Paw wishes to continue to maintain its own MEDC CXDBG Revolving Loan Fund or turn the funds over to a regional non-profit administrator at 7:46. All members present voting yes, motion carried. | Public Hearing
MEDC CDBD RLF |
| 12. Nielsen reported to the Council of the changes with the State of Michigan regarding the CDBG Revolving Loan Funds. Option one; would include | |

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2013**

transferring the funds to a regional non-profit corporation, a Subrecipient Agreement was included in the Council packet. This option also allows Paw Paw to have 2 of 6 people participate on a loan review committee should a project or business within our community requests a loan. This option also places some accountability and obligation on the Village for the compliance of the CDBG program. Option two; would be a Replacement Agreement to operate the Village RLF as with considerable increased accountability and report obligations. Nielsen noted the Council needed to take action before the October 1, 2013 deadline.

13. Let the record show no public comment was received
14. Motion by McIntosh supported by Larcinese to close the public hearing and re open the regular session at 8:04. All members present voting yes, motion carried. **Regular session**
15. Motion by McIntosh supported by Flore to adopt Village of Paw Paw Resolution 13-06 and grant an Industrial Facilities Exemption Certificate of 50% to Great Lakes Belting for a period of 12 years and authorizes the Village President and Clerk to sign the resolution and application to be submitted to the State of Michigan. Roll Call vote; Wilhelmi, McIntosh, Pioch, Plaszczak, Larcinese and Flores all voting yes, motion carried. **New Business
Great Lakes Belting
Resolution 13-06**
16. Motion by Flores supported by Pioch to approve and accept the Development Agreement between the Village of Paw Paw and Great Lakes Belting for an Industrial Facilities Exemption Certificate of 50% for a period of 12 years and authorizes the Village President and Clerk to execute the resolution. Roll Call vote; Wilhelmi, McIntosh, Pioch, Plaszczak, Larcinese and Flores all voting yes, motion carried.
17. It was the consensus of the Council to request the Village Manager submit Council questions to the program MEDC RLF Director and not to adopt either of the State of Michigan options for the RLF program. **MEDC RLF
Discussion**
18. Motion by Pioch supported by Flores to approve and accept the request from Kelsey Heidema, Paw Paw High School Student Council and grant permission for the use of Village Streets and sidewalks for the Paw Paw Homecoming parade Friday, October 4, 2013. All members present voting yes, motion carried. **PPHS Homecoming
parade 2013**
19. Motion by Flores supported by Wilhelmi to approve and accept the request from the Paw Paw Area Rotary Club submits September 11, 2013 for the annual 5k Santa Run, December 14, 2013. All members present voting yes, motion carried. **Paw Paw Rotary Club
5k Santa Run**
20. Motion by McIntosh supported by Flores to grant the Knights of Columbus the use of Village streets and sidewalks October 11-13, 2013 to conduct their annual "tootsie roll drive". All members present voting yes, motion carried. **Ongoing business
Knights of Columbus
Tootsie Roll Drive**
21. It was the consensus of the Council to allow the Maple Lake and Nature Resources & Environment committee review the proposed drafted ordinance 441 Regulate the protection of groundwater resources in the Village of Paw Paw. Larcinese to report back to the Council regarding draft. **Ordinance 441
Protection of
Groundwater**

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2013**

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| 22. Motion by McIntosh supported by Pioch to approve and adopt Ordinance 428 Establishment of Standards, Requirements and Responsibilities for the Walkable Community Initiative with the following revisions listed on pages 14, 15 and 16. Roll call vote; Pioch – yes, Plaszczak – yes, Larcinese – no, Flores – yes, Wilhelmi – no and McIntosh – yes. Motion carried. | Ordinance 428
Walkable Community |
| 23. No report. | Committee Reports
Master Plan |
| 24. Pioch report the committee met this evening before the Council meeting. Items discussed included; Share Service Agreement and Donation Policy. | Finance &
Administration |
| 25. Flores reported the committee discussed donation of property to the Village, road projects, and dumpster and security cameras. | Public Services |
| 26. Motion by Flores supported by Wilhelmi to approve and accept the bid from Michigan Paving & Material for a price not to exceed \$47,300 for local street work (Gremps and Charles). Roll call vote: Wilhelmi, McIntosh, Pioch, Plaszczak, Larcinese and Flores all voting yes, motion carried. | |
| 27. No report | Parks and Rec. |
| 28. Plaszczak reported the DDA met. Items discussed; grants approved | DDA |
| 29. Larcinese reported the Fire Board met. Items discussed; fire hose inspection and report from Wine and Harvest Festival regarding large crowd control. | Fire Board |
| 30. No report. | Historical Comm. |
| 31. No report. | Housing Commission |
| 32. Pioch report the Commission met. Items discussed included; Form Base Codes | Planning Commission |
| 33. No report. | RLF |
| 34. No report. | WHF |
| 35. No report. | Maple Lake
& NR &E |
| 36. Larcinese commented regarding the opportunity to review the Village of Paw Paw Drinking Water policies and the conservation needed in areas of the Village. | Council Comments
Larcinese |
| 37. Chief Marshall again thanked the Michigan State Police and the Van Buren County Sheriffs Reverses for their assistance during the Wine and Harvest Festival. | Chief Marshall |
| 38. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:30p.m. | Adjournment |

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2013**

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

DRAFT

**Minutes, Paw Paw Village Council
Regular Meeting, September 9, 2013**

1. The regular Village Council meeting of Monday, September 9, 2013, convened at 7:31 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Chief of Police, Eric Marshall Village Clerk, Christopher Tapper and Director of Department of Public Works, John Small. **Members Present**
3. Motion by Rohr supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by McIntosh supported by Flores, to approve the corrected minutes of the regular session meeting minutes of August 26, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by Flores, supported by Rohr to approve accounts payable in the amount of \$275,958.05. All members present voting yes, motion carried. Next claims McIntosh and Pioch. **Accounts Payable**
6. Eleanor LaRue was in attendance to discuss the Wine and Harvest Festival event. LaRue concerns were she was not able to use her parking lot behind her business because it was closed due to the event. Nielsen to address the Wine and Harvest Festival Committee **Eleanor LaRue**
7. The Village of Paw Paw submitted a grant to the MDEQ back in October 2011 for a Clean Michigan Initiative Non Point Source pollution grant. Marcy Colclough, Senior Planner, Southwestern Michigan Planning Commission and Matt Meersman, Watershed Coordinator, Van Buren Conservation District was in attendance to discuss and take questions regarding the grant. Nielsen noted a copy of the grant contract was included in Council packet. Colclough and Meersman address sediment and nutrient loading in the South Branch of the Paw Paw River. This grant application will help assist clean up and education to the areas of high sediment and nutrient levels. Nielsen discussed the importance of a team collaboration regarding this grant application and thanked all parties for their assistance in the process. **Presentation & Guest
Marcy Colclough and
Matt Meersman**
8. Motion by Flores supported by Larcinese to accept the grant contract between the Village of Paw Paw and the State of Michigan MDEQ for the implementation of a Clean Michigan Initiative Non Point Source project and authorize the Village Manager to enter into the contract on behalf of the Village of Paw Paw. Roll Call vote; Wilhelmi, McIntosh, Pioch, Plaszczyk, Larcinese, Rohr and Flores all voting yes, motion carried. **New Business
CMINPS Grant**
9. Motion by McIntosh supported by Pioch to set a public hearing for September 23, 2013 for the purpose of taking comment on whether or not the Village of Paw Paw should operate its own Revolving Loan Fund or Transfer funding to the MEDC's designated regional non-profit. All members present voting yes, motion carried. **MEDC RLF public
hearing**

**Minutes, Paw Paw Village Council
Regular Meeting, September 9, 2013**

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| 10. Motion by Pioch supported by Flores to set a public hearing for September 23, 2013 for the purpose of taking comment on the request from Great Lakes Belting for Industrial Facilities Tax abatement. All members present voting yes, motion carried. | IFT Public Hearing
for Great Lakes
Belting |
| 11. Motion by Flores supported by McIntosh to change the agenda and move ongoing business number one to new business number four. All members present voting yes, motion carried. | Agenda change |
| 12. Motion by Flores supported by Larcinese to approve and accept the recommendation from the Department of Public Service Committee to approve the engineer's recommendation and award the project to low, local bidder, Lounsbury Excavating in a price not to exceed \$25,700 for the Hazen street storm water interceptors. Roll Call vote; Wilhelmi, McIntosh, Pioch, Plaszcak, Larcinese, Rohr and Flores all voting yes, motion carried. | Storm water
interceptor Quotes
Hazen Street |
| 13. Motion by Pioch supported by Flores to approve the Shared Services Proposal for the Village of Paw Paw and the City of Bangor to enter into an agreement for 90 days and allow Village Manager, Larry Nielsen to work 16 hours a week in and for the City of Bangor, with the wording changes on page four (4) of the agreement. All members present voting yes, McIntosh no, motion carried. | Ongoing business
Shared Services
Proposal, City of
Bangor |
| 14. Nielsen, Chief Marshall and Small provided positive feedback regarding last week's Wine & Harvest Festival. Nielsen noted the fireworks display this year was wonder and felt the Festival had a record turnout for the display. Chief Marshall noted of the arrest numbers and police department complaints. Small noted of the number of vendor who helped clean up their own site. Small indicated in years past many vendors did not help the DPS crew clean up from their vendor locations. | Wine & Harvest
Festival Comments |
| 15. No report. | Committee Reports
Master Plan |
| 16. Rohr report the committee met this evening before the Council meeting. Items discussed included; Share Service Agreement (Village Manager) and Donation Policy. | Finance &
Administration |
| 17. Flores reported the committee discussed donation of property to the Village, road projects, security cameras and Lake Blvd sediment bag removal. | Public Services |
| 18. No report | Parks and Rec. |
| 19. No report | DDA |
| 20. No report | Fire Board |
| 21. No report. | Historical Comm. |
| 22. No report. | Housing Commission |

**Minutes, Paw Paw Village Council
Regular Meeting, September 9, 2013**

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| 23. Pioch report the Commission met. Items discussed included; Form Base Codes | Planning Commission |
| 24. No report. | RLF |
| 25. No report. | WHF |
| 26. No report. | Maple Lake
& NR &E |
| 27. Plaszczak commented on the successful weekend of the Wine and Harvest Festival. Plaszczak was please to see such a large turnout of people in the community. | Council Comments
Plaszczak |
| 28. Flores commented on the continued efforts of the Village to make a more Walk able Community. | Flores |
| 29. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:17p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, October 14, 2013**

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| 1. The regular Village Council meeting of Monday, October 14, 2013, convened at 7:33 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Chief of Police, Eric Marshall Village Clerk, Christopher Tapper and Director of Department of Public Works, John Small. | Members Present |
| 3. Motion by Rohr supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by McIntosh supported by Wilhelmi, to approve the corrected minutes of the regular session meeting minutes of September 23, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Larcinese, supported by Flores to approve accounts payable in the amount of \$573,496.78. All members present voting yes, motion carried. Next claims McIntosh and Rohr. | Accounts Payable |
| 6. Let the record show no public comment was received. | Public Comment |
| 7. Flores asked the Council and staff to reflect in a moment of silence for the Paw Paw High School students and their families who were in a recent fatal car accident and passed away this past weekend. | |
| 8. Motion by Pioch supported by McIntosh to adopt Resolution 13-07 and enter into a Subrecipient Agreement/Replacement Agreement with the Michigan Economic Development Corporation for a period of November 2013 through October 2016 a governing administration of the Revolving Loan Fund currently held by the Village of Paw Paw. Roll call vote; Pioch, Plaszczyk, Larcinese, Rohr, Flores, Wilhelmi and McIntosh all voting yes, motion carried. | New Business
MEDC RLF
Res 13-07 |
| 9. Motion by Pioch supported by Wilhelmi to approve the request from the Village Manager and authorize the Manager to submit an application for removal of geese in 2014 in area Village Parks. All members present voting yes, Larcinese no, motion carried. | Goose Removal
Application |
| 10. A recommendation from the Department of Public was presented for discussion regarding the bids for Camera in Village Parks. A general discussion ensued regarding the bids. Comments included; Are the expenses worth the project, does the Village need to spend \$33,876.54 for camera's to view Village parks, are the camera's going to increase Village residents safety in the parks, has staff provide the cost saving analyzes. The consensus of the Council was to allow staff to provide more information regarding expense versus cost saving. | Ongoing business
Camera Bids |
| 11. Motions by Flores supported by McIntosh to approve and accept the recommendation from the Department of Public Service Committee and award the bid for Maple Island Sediment Leveling to Compton Inc, for a price not to exceed | Maple Island
Sediment Bids |

**Minutes, Paw Paw Village Council
Regular Meeting, October 14, 2013**

\$21,600.00. Roll Call vote; Wilhelmi, McIntosh, Pioch, Plaszczak, Larcinese, Rohr and Flores all voting yes, motion carried.

12. Chief Marshall updated the Council of the going operations of the Police Department. Marshall commented of the past weeks investigation regarding last week's homicide. Marshall expressed his department due diligence and the assistance from the Van Buren County Sheriff's Department along with the Michigan State Police to solve the crime quickly. Marshall also commented on the departments continued education and training regarding road testing and firearms testing. Marshall thanked the Council for the continued efforts to provide health budget dollars to the Police Department to continue these types of training actives.
13. No report.
14. No report.
15. Flores reported the committee met and discussed the following; security cameras, water leak on S Kalamazoo, Maple Island bids, Lake Blvd soil remove update. Flores also asked staff to review Traffic Control motions to find the reasons why "Stop Signs" were placed on Gremps and Commercial, Gremps and Berrien. The Committee would like to have those intersections reviewed.
16. Wilhelmi reported the Parks and Recreation Committee met. Items discussed; Maple Island Bids and an update to the Lake Blvd soil removal.
17. No report
18. No report
19. No report.
20. Rohr reported the Housing Commission met. Items discussed included; final audit report, and annual HUD reporting.
21. Pioch report the Commission met. Items discussed included; Form Base Codes
22. No report.
23. No report.
24. No report.
25. Plaszczak reminded the Council to please turn in Village Manager Evaluations.

Police Department

**Committee Reports
Master Plan**

**Finance &
Administration**

Public Services

Parks and Rec.

DDA

Fire Board

Historical Comm.

Housing Commission

Planning Commission

RLF

WHF

**Maple Lake
& NR &E**

**Council Comments
Larcinese**

**Minutes, Paw Paw Village Council
Regular Meeting, October 14, 2013**

Adjournment

26. Motion by McIntosh, supported by Larcinese, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:02p.m.

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

DRAFT

**Minutes, Paw Paw Village Council
Regular Meeting, October 28, 2013**

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|--|---|
| 1. The regular Village Council meeting of Monday, October 28, 2013, convened at 7:32 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Chief of Police, Eric Marshall and Village Clerk, Christopher Tapper. | Members Present |
| 3. Motion by Rohr supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Rohr supported by Wilhelmi, to approve the corrected minutes of the regular session meeting minutes of October 14, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by McIntosh, supported by Rohr to approve accounts payable in the amount of \$277,443.75. All members present voting yes, motion carried. Next claims Flores and Pioch. | Accounts Payable |
| 6. Let the record show no public comment was received. | Public Comment |
| 7. Motion by Pioch supported by Rohr to approve and accept the Shared Service Agreement with the Van Buren County Sheriff's Department resolution # 13-06. Roll call vote; Pioch, Plaszcak, Larcinese, Rohr, Flores, Wilhelmi and McIntosh all voting yes, motion carried. | New Business
Shared Services
Agreement VBCS |
| 8. Motion by Flores supported by Rohr to set a public hearing November 25, 2013 to take public comments regarding St. Julian Winery's request for an Industrial Facility Tax Abetment. All members present voting yes, motion carried. | St Julian Winey
Company IFT |
| 9. Leonard Lux, Community Development Coordinator was in attendance to update the Council regarding several concerned properties in the Village. Lux discussed several properties of concern. The Council thanked Lux for his work and looked forward to receive updates. | Ongoing business
Community
Development
Coordinator |
| 10. Plaszcak reported the Master Plan Committee met. Items discussed included; meeting with MDOT regarding S Kalamazoo Street improvements. | Committee Reports
Master Plan |
| 11. Rohr reported the Finance and Administration Committee met. Items discussed included; Shared Service Agreement with VBCS. | Finance &
Administration |
| 12. Flores reported the DPS Committee met. The Committee received a report from the Community Development Coordinator. | Public Services |

**Minutes, Paw Paw Village Council
Regular Meeting, October 28, 2013**

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| 13. No report. | Parks and Rec. |
| 14. Plaszczak reported the Downtown Development Authority. Items discussed included; grants approved and floral contract for next year approved. | DDA |
| 15. Larcinese reported the Fire Board met. Items discussed included; discussion regarding more training needed regarding large corn storage units. The concern was regarding the new units being constructed on M51. | Fire Board |
| 16. No report | Historical Comm. |
| 17. No report. | Housing Commission |
| 18. No report. | Planning Commission |
| 19. No report. | RLF |
| 20. No report. | WHF |
| 21. No report | Maple Lake
& NR &E |
| 22. McIntosh reminded the Council to please turn in Village Manager Evaluations. | Council Comments
McIntosh |
| 23. Flores commented on the upcoming community Thanksgiving Dinner | Flores |
| 24. Motion by Flores, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:53p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, November 11, 2013**

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|--|---|
| 1. The regular Village Council meeting of Monday, November 11, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr, Marcos Flores, and Michael Pioch. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Larcinese supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Rohr supported by Pioch, to approve the corrected minutes of the regular session meeting minutes of October 28, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by McIntosh, supported by Rohr to approve accounts payable in the amount of \$479,304.90. All members present voting yes, motion carried. Next claims Flores and Wilhelmi. | Accounts Payable |
| 6. Let the record show no public comment was received. | Public Comment |
| 7. Brendan Crumlish, from Crumlish & Crumlish Architects along with Mickey Bittner, Engineer Wightman & Associates was in attendance to discuss the Master Plan Committee report regarding implementation of the Village of Paw Paw Master Plan. Nielsen also provided to the Council a memo dated November 7, 2013 regarding the process and key findings, along with planning issues the committee had come across. The memo outlined the; realizing the vision and goals & strategies. | Presentation & Guest
Brendan Crumlish
and Mickey Bittner |
| 8. Crumlish provided a presentation regarding formed-base codes in the downtown district. Crumlish explained his research with each building and history of those changes. Crumlish commented the Village downtown was very historical and the few buildings that did not fit the form base code were not difficult to update. | |
| 9. Bittner was in attendance to discuss the possible changes to the Michigan Ave and Kalamazoo Street. Bittner reported the Master Plan Committee had met with MDOT for several months to discuss the possible changes. Bittner provide concepts for the committee for the Michigan Ave street scope. | |
| 10. A general discussion ensued regarding the two presentation. Comments included; wanting to see more data on the Kalamazoo Street proposed changes. Larcinese wanted to see why the Committee believe it needed any changes to the Kalamazoo Street because of the grow Kalamazoo Street has experienced over the past 10 plus years. Larcinese was concerned about changing something that is not broken. Several other comments included; liked the concepts of the Michigan Ave updates to make Michigan Ave move customer friendly for shopper and people walking in the downtown. Nielsen noted the concepts and proposal was all base upon the Master Plan adopted back in 2010. | |

**Minutes, Paw Paw Village Council
Regular Meeting, November 11, 2013**

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| 11. Small updated the Council regarding a water leak. The leak was in the 100 block of Michigan Ave and because of the concern. The Department of Public Services needed to shut down to repair the leak. Small indicated the leak had been repaired before rush hour traffic on Friday. | New Business
Water Leak update |
| 12. Larcinese reported the Maple Lake Nature Resource and Environment was continuing its efforts for water conservation and wellhead protection throughout the Village of Paw Paw. | Ongoing business
Water Conservation |
| 13. No report | Committee Reports
Master Plan |
| 14. No report | Finance &
Administration |
| 15. No report. | Public Services |
| 16. Wilhelmi reported the Parks and Recreation Committee met. Items discussed included; Maple Island update, winterizing parking has begun and discussion regarding Tyler Field new score board. | Parks and Rec. |
| 17. No report. | DDA |
| 18. Larcinese reported the Fire Board met. Items discussed included; continue education regarding Housing Commission fire drills. | Fire Board |
| 19. No report. | Historical Comm. |
| 20. No report | Housing Commission |
| 21. No report. | Planning Commission |
| 22. No report. | RLF |
| 23. No report. | WHF |
| 24. No report. | Maple Lake
& NR &E |
| 25. No report | |
| 26. Plaszczak commented of the Christmas in the Village actives planned. | Council Comments
McIntosh |
| 27. Flores provided a brief updated regarding the ZBA meeting held last week. | Flores |
| 28. McIntosh commented on her list of new ordinances that were suggested a few | McIntosh |

**Minutes, Paw Paw Village Council
Regular Meeting, November 11, 2013**

months ago and was asking for the list to be placed back on the agenda sometime.

29. Larcinese asked staff to provide presentation information and materials to the Council members before meetings. This would allow Council members to review the material and be prepared. **Larcinese**

30. A general discussion ensued regarding Larcinese' request.

31. Motion by Wilhelmi, supported by Flores, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:50p.m. **Adjournment**

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

DRAFT

**Minutes, Paw Paw Village Council
Regular Meeting, November 25, 2013**

1. The regular Village Council meeting of Monday, November 25, 2013, convened at 7:32 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. **Meeting Convened**
2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr and Michael Pioch (Excused Marcos Flores). Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. **Members Present**
3. Motion by Rohr supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. **Approval of Agenda**
4. Motion by Pioch supported by Rohr, to approve the corrected minutes of the regular session meeting minutes of November 11, 2013. All members present voting yes, motion carried. **Approved Minutes**
5. Motion by McIntosh, supported by Wilhelmi to approve accounts payable in the amount of \$156,195.73. All members present voting yes, motion carried. Next claims McIntosh and Pioch. **Accounts Payable**
6. Let the record show no public comment was received. **Public Comment**
7. Motion by McIntosh supported Rohr to close the regular session and open a public hearing to take comments regarding the St. Julian Winery application for an IFT Certificate at 7:38. All members present voting yes, motion carried. **Public Hearing
IFT Certificate St
Julian Winery**
8. Nielsen reported St Julian Wine Company Inc is seeking an Industrial Facilities Exemption Certificate. This request is an tax abatement. The request is for an abatement of 50% of the table value on the purchase of personal property in the amount of \$112,473.26 for a period of 12 years. The Village may consider granting tax abatement for up to 50% and for a period up to 12 years. They have 18 production employees and pledge to create two new jobs with the purchase, installation and operation for this equipment. **Nielsen**
9. Let the record show no public comment was received.
10. Motion by Pioch to close the public hearing and re-enter regular session at 7:46. All members present voting yes, motion carried.
11. Motion by McIntosh, supported by Rohr to adopt Resolution 13-07 and grant an Industrial Facilities Exemption Certificate of 50 percent to St. Julian Wine Company Inc. for a period of 12 years and authorize the appropriate Village officials to sign the necessary documents. Roll call vote; Pioch, Plaszczyk, Larcinese, Rohr, Wilhelmi and McIntosh all voting yes, motion carried. **New Business
Resolution 13-07 IFT
St Julian**
12. Motion by Rohr, supported by Larcinese to approve the Development Agreement between the Village of Paw Paw and St Julian Winery Inc and approve/authorize the Clerk to execute the Resolution. Roll Call vote; Pioch, Plaszczyk, Larcinese, **Development
Agreement St Julian**

**Minutes, Paw Paw Village Council
Regular Meeting, November 25, 2013**

Rohr, Wilhelmi and McIntosh all voting yes, motion carried.

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| 13. Plaszczak reported the Village Manager evaluation was completed. The Manager has agreed to have the evaluation and discussion in open session. Plaszczak reported Nielsen's overall evaluation score was up from the past years. Plaszczak commented Nielsen's average score was a 4.84 out of 5 on all categories. Plaszczak asked the Finance & Administration Committee to review Nielsen's contract and report back with a recommendation on new terms for Nielsen. | Manager Evaluation |
| 14. It was the consensus of the Council to hold its regular meeting December 23, 2013 | Meeting Date |
| 15. Motion by Rohr, supported by Pioch to adopt the SAW Grant Agreement with the State of Michigan and authorize the Manager to submit the application on behalf of the Village of Paw Paw as presented. Roll Call vote; Pioch, Plaszczak, Larcinese, Rohr, Wilhelmi and McIntosh all voting yes, motion carried. | Ongoing business
SAW Grant |
| 16. No report | Committee Reports
Master Plan |
| 17. Rohr reported the Committee met. Items discussed included; possible PILOT agreement and discussion regarding possible site plan proposal at 308 East Michigan Ave. | Finance &
Administration |
| 18. McIntosh reported the Committee met. Items discussed included; report from Leonard Lux, Code Enforcement Coordinator, extra leaf pick up, extra brush pick up and camera project. | Public Services |
| 19. No report. | Parks and Rec. |
| 20. Plaszczak reported the DDA met. Items discussed included; form base codes presentations along with presentation regarding possible new street improvement on the 100-200 blocks Michigan Ave. | DDA |
| 21. No report | Fire Board |
| 22. No report. | Historical Comm. |
| 23. No report | Housing Commission |
| 24. No report. | Planning Commission |
| 25. No report. | RLF |
| 26. No report. | WHF |
| 27. No report. | Maple Lake
& NR &E |
| 28. Plaszczak commented of the Christmas in the Village actives planned. | Council Comments
Plaszczak |

**Minutes, Paw Paw Village Council
Regular Meeting, November 25, 2013**

29. Wilhelmi commented he would be resigning from the Village Council at the end of December. The Council thanked Wilhelmi for his years of service and wished him well with his new endeavors. **Wilhelmi**

30. Motion by Pioch, supported by McIntosh, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:56p.m. **Adjournment**

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

DRAFT

**Minutes, Paw Paw Village Council
Regular Meeting, December 9, 2013**

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|---|--|
| 1. The regular Village Council meeting of Monday, December 9, 2013, convened at 7:33 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: President Plaszcak, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, Mary McIntosh, Donne Rohr and Michael Pioch Marcos Flores. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Flores supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Rohr supported by Wilhelmi, to approve the corrected minutes of the regular session meeting minutes of November 25, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Pioch, supported by McIntosh to approve the amended accounts payable in the amount of \$156,195.73. All members present voting yes, motion carried. Next claims McIntosh and Pioch. | Accounts Payable |
| 6. David Jonassen was in attendance to discuss the bidding process with the recent dredge purchase. Mr. Jonassen questioned the Council about the process and asked if the Council would be revisiting the bid regarding the dredge. The Council thanked Mr. Jonassen for attending and commented they would not be revisiting the bid. | Public Comment |
| 7. Sig Strautmanis, General Capital Group was in attendance to present the proposed Berkshire – Paw Paw a 3 story mixed use senior housing development at 308 East Michigan Ave. Strautmanis provided some background information regarding the proposed site and subject lots that would be designed with the consistent applicable standards of the Central Business District. Strautmanis thanked the work of Planning Consultant, Rebecca Harvey and staff for reviewing the plans and making applicable design standards with reference to the Village of Paw Paw Master Plan. | New Business
PC Recommendation
Site Plans General
Capital Group |
| 8. Strautmanis provided a power point presentation with reference to several exiting Berkshire mixed housing developments. Strautmanis reported the Planning Commission found the application satisfactory for granting the Special Land Use request and Site Plan base upon the finding the proposal meets the criteria set forth in section 42-366 and section 42-402 (4) and the seven conditions listed in the agenda memo provided to the Council dated 12-9-2013. A general discussion ensued regarding the proposal. | |
| 9. Motion by Wilhelmi supported by Pioch to accept the recommendation of the Planning Commission and approve the site plan for 308 East Michigan Ave as requested by General Capital Group with the following conditions:

A) Village Fire Department review/approval. | |

**Minutes, Paw Paw Village Council
Regular Meeting, December 9, 2013**

B) Compliance with lighting standards set forth in section 42-405.

C) The final landscape plan that demonstrates compliance with the landscape requirements set forth in 42-406 to be submitted within 90 days after final approval of the site plan,

D) Any proposed signage shall be subject to compliance with Ordinance standards and shall require a sign permit.

E) Village Public Utilities review/approval of all proposed utility connections and the storm water management proposal.

F) Compliance with any necessary and appropriate soil erosion and sedimentation permits which may be required from the Van Buren County Drain Commissioners office.

G) Compliance with all applicable local, county, state and federal laws, regulations and ordinance.

All members present voting yes, motion carried.

10. Let the record show no public comment was received.

11. Motion by Pioch supported by Rohr to accept, with regrets, the resignation of Council President Pro-tem Wayne Wilhelmi effective 11:59 PM on December 31, 2013. All members present voting yes, McIntosh no, motion carried.

**Ongoing business
Wilhelmi resignation**

12. No report

**Committee Reports
Master Plan**

13. Rohr reported the Committee met. Items discussed included; possible PILOT agreement with General Capital Group and the upgrades to the Police Department MVRS program.

**Finance &
Administration**

14. Flores reported the Committee met. Items discussed included; camera proposals, site plan General Capital Group.

Public Services

15. Wilhelmi reported the Committee met. Items discussed included; possible new playground equipment for Maple Island in the spring.

Parks and Rec.

16. No report.

DDA

17. Larcinese reported the Board met. Items discussed included; proposed budget for fiscal year 2014-2015. Larcinese asked staff to make copies of the budget proposal for the Council.

Fire Board

18. No report.

Historical Comm.

19. No report

Housing Commission

**Minutes, Paw Paw Village Council
Regular Meeting, December 9, 2013**

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| 20. No report. | Planning Commission |
| 21. No report. | RLF |
| 22. No report. | WHF |
| 23. No report. | Maple Lake
& NR &E |
| 24. Plaszczak commented of the Christmas in the Village actives planned. | Council Comments
Plaszczak |
| 25. Flores commented of the Christmas in the Village actives planned. | Flores |
| 26. Wilhelmi commented on the Public Act 295 information Nielsen provided to the Council regarding the savings customers should be seeing on their bills | |
| 27. Motion by Wilhelmi, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:10p.m. | Adjournment |

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper

**Minutes, Paw Paw Village Council
Regular Meeting, December 23, 2013**

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| 1. The regular Village Council meeting of Monday, December 23, 2013, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszczyk presiding. | Meeting Convened |
| 2. Present: President Plaszczyk, President Pro-tem Wayne Wilhelmi, and Trustees, Eric Larcinese, (Mary McIntosh, excused), Donne Rohr and Michael Pioch Marcos Flores. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, Chief of Police, Eric Marshall and Director, Department of Public Services, John Small. | Members Present |
| 3. Motion by Rohr supported by Pioch to approve the amended agenda as submitted. All members present voting yes, motion carried. | Approval of Agenda |
| 4. Motion by Rohr supported by Wilhelmi, to approve the corrected minutes of the regular session meeting minutes of December 9, 2013. All members present voting yes, motion carried. | Approved Minutes |
| 5. Motion by Rohr, supported by Flores to approve the amended accounts payable in the amount of \$238,211.15. All members present voting yes, motion carried. Next claims Larcinese and Pioch. | Accounts Payable |
| 6. Motion by Wilhelmi supported by Larcinese to accept the recommendation of the Village President and approve the appointment of Nadine Jarvis to the vacancy on the Village Council serving until the fall 2014 election. All members present voting yes, motion carried | New Business
Council Vacancy
Wilhelmi |
| 7. Motion by Larcinese supported by Rohr to accept the recommendation of the Village President and approve the appointment of Michael Pioch as President Pro Tem. All members present voting yes, motion carried | President Pro Tem
Pioch |
| 8. Motion by Rohr support Larcinese to set a public hearing on January 20, 2014 for the purpose of establishing a PILOT for the Berkshire Paw Paw development as requested by General Capital Group. All members present voting yes, motion carried | PILOT Public
Hearing |
| 9. Motion by Rohr support Pioch to approve the recommendation from the Finance and Administration Committee and approve the \$2500.00 retirement contribution to the Village Manager and extend the Manager contract from August 2013 to August 2014. All members present voting yes, motion carried. | Village Manager
contract ext
2013-2014 |
| 10. Motion by Rohr supported by Pioch to approve the recommendation from the Finance and Administration Committee and approve the purchase not to exceed \$30,493.05 for the Police Department's purchase of the new MVRS records management system. Roll Call vote; Flores, Wilhelmi, Pioch, Plaszczyk, Larcinese and Rohr all voting yes, motion carried. | Ongoing business
MVRS Police
Department
Equipment |
| 11. No report | Committee Reports
Master Plan |
| 12. Rohr reported the Committee met. Items discussed included; possible PILOT | Finance & |

**Minutes, Paw Paw Village Council
Regular Meeting, December 23, 2013**

agreement with General Capital Group and the upgrades to the Police Department MVRs program. **Administration**

13. Flores reported the Committee met. Items discussed included; lift station number two and the need for capital repairs & maintenance. **Public Services**

14. No report **Parks and Rec.**

15. No report. **DDA**

16. No report. **Fire Board**

17. No report. **Historical Comm.**

18. No report **Housing Commission**

19. No report. **Planning Commission**

20. No report. **RLF**

21. No report. **WHF**

22. No report. **Maple Lake
& NR &E**

23. All members of the Council expressed congratulation on Council member Wilhelmi retirement and thanked him for his years of service and dedication to the Village of Paw Paw and its residents. Council member Wilhelmi will be missed. **Council Comments**

24. Motion by Wilhelmi, supported by Pioch, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:22p.m. **Adjournment**

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper