

**Minutes, Paw Paw Village Council  
Regular Meeting, January 9, 2017**

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| 1. The regular Village Council meeting of Monday January 9, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Pro Tem Eric Larcinese presiding.  | <b>Meeting Convened</b>  |
| 2. Present: (President Roman Plaszczak, excused) President Pro-Tem Eric Larcinese, and Trustees (Douglas Craddock, excused) Marcos Flores, Nadine Jarvis, (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>   |
| 3. Motion by Jarvis with support of Rohr to approve the Agenda for Monday, January 9, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>  |
| 4. Motion by Rohr with support of Flores to approve of the minutes of the regular session meeting minutes of December 19, 2016. All members present voting yes, motion carried.   | <b>Approved Minutes</b>  |
| 5. Motion by Jarvis with support of Rohr to approve accounts payable in the amount of \$314,855.69. All members present voting yes, motion carried. Next claims, Craddock and Rohr.   | <b>Accounts Payable</b>  |
| 6. Let the record show, no public comment was offered.  | <b>Audience Participation</b>                                    |
| 7. Motion by Flores with support of Rohr to approve the recommendation of the Van Buren County Brownfield Redevelopment Authority and adopt Resolution 17-01 supporting Act 381 a combined Brownfield & Work Plan as presented by Midwest V LLC, for the development at 711 East Michigan Ave in the Village of Paw Paw. Roll Call vote; Rohr, Larcinese, Jarvis and Flores all voting yes, motion carried.   | <b>New Business<br/>Resolution 17-01</b>                         |
| 8. Motion by Jarvis with support of Rohr to approve and accept the recommendation of the Planning Commission and grant site plan/special land use for the Performance Fieldhouse at 1027 East Michigan with the following conditions;<br>a) Rezoning the rear 5.7 acres, or portion thereof of the subject site to the B-2 District.<br>b) The provision of required parking lot screening along the east boundary<br>c) Compliance with outdoor lighting requirements set forth in Section 42-405<br>d) Compliance with applicable building design requirements<br>e) Submission of the final landscape plan that meets applicable landscape requirement<br>f) Fire Department review/approval<br>g) Village Department of Public Works review/approval of utility extension/connections and the proposed method of storm water disposal<br>h) Proposed signage shall comply with the applicable provisions of Article VI and shall be review/approved through the permit process<br>Compliance with all applicable, Federal, State, and Local codes/ordinances. | <b>Performance<br/>Fieldhouse 1027 East<br/>Michigan Ave SLU</b> |

**Minutes, Paw Paw Village Council  
Regular Meeting, January 9, 2017**

All members present voting yes, motion carried.

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| 9. Motion by Flores with support of Rohr to approve the agreement with the Paw Paw Quick Response Team dated January 3, 2017 and authorize the contribution of \$6000.00 and authorize the Village Manager to execute the agreement on behalf of the Village Council. All members present voting yes, motion carried.  | <b>Ongoing Business<br/>PPQRS 2017</b>                             |
| 10. Motion by Rohr with support of Jarvis to grant and authorize the McKinley-Wilson VFW Post 2532 the use of Village Streets/Sidewalks for the annual Poppy Sales May 11, 2017 through May 14, 2017. All members present voting yes, motion carried.  | <b>McKinley-Wilson<br/>VFW Post 2532<br/>sidewalk/streets 2017</b> |
| 11. Moyer-Cale reported to the Council after much due diligent working with the United States Department of Housing and Urban Development, United States Congressmen, Fred Upton and the Michigan Economic Development Corporation, the Village of Paw Paw was now designated as a Low-Mod community. The designation will now make the Village eligible for greater variety of grant opportunities. | <b>CDBG Low Mod<br/>Designation</b>                                |
| 12. Flores noted the topic would be ready for next meeting.  | <b>DPS-Easement</b>  |
| 13. Larcinese noted the topic would put on a future agenda when more Trustees would be available.  | <b>Paw Paw Plating<br/>Property</b>                                |
| 14. Gerald Dundun and Freeman Kirby from 1022 East Michigan were present to ask the Council why their Special Land Use application was not on the agenda for this evening. Larcinese thanked both for attending and asked the applicants to follow up with staff to schedule the agenda item.  | <b>1022 East Michigan<br/>Ave</b>                                  |
| 15. No report.   | <b>Committee Reports<br/>Finance &amp; Admin</b>                   |
| 16. Flores reported the Department of Public Service Committee met. Items discussed included; Storm Easement, SRF Project update, Solid Waste Ordinance and Downtown Dumpsters.  | <b>DPS</b>   |
| 17. No report  | <b>Master Plan Steering</b>  |
| 18. No report  | <b>Parks &amp; Recreation</b>                                      |
| 19. No report  | <b>Downtown Develop</b>  |
| 20. No report  | <b>Fire Board</b>  |
| 21. No report  | <b>Historical Board</b>  |

**Minutes, Paw Paw Village Council  
Regular Meeting, January 9, 2017**

- 22. No report
- 23. No report
- 24. No report
- 25. No report
- 26. No report
- 27. Flores commented regarding the fund raiser information for Eleanor's Panty.
- 28. Larcinese noted January 9, 2017 was National Law Enforcement Appreciation Day. Larcinese wanted to thank all those Law Enforcement agencies for their services.
- 29. Jarvis voices several positive comments about the Paw Paw Quick Response Team and the services they provide.
- 30. Nielsen asked the Council to please review draft number one of the 2017-2018 budget along with 2016-2017 budget amendment. Nielsen noted of timeline for budget adoption in February 2017.
- 31. Moyer-Cale noted of the Rising Tide focus group meeting schedule for January 18, 2017 at 6:00 pm at the DDA office.
- 32. Motion by Flores with support by Rohr to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:33 p.m.

- Housing Board**
- Economic Develop**
- Planning Commission**
- Wellhead Protection**
- Wine & Harvest**
- Council Comments  
Flores**
- Larcinese**
  
- Jarvis**
  
- Nielsen**
  
- Moyer-Cale**
  
- Adjournment**

Respectfully submitted:

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Village President Pro Tem,  
Eric Larcinese

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Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, January 23, 2017**

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|---|---|
| 1. The regular Village Council meeting of Monday January 23, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Pro Tem Eric Larcinese presiding.   | <b>Meeting Convened</b>   |
| 2. Present: (President Roman Plaszczak, excused) President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Marcos Flores, Nadine Jarvis, (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>  |
| 3. Motion by Jarvis with support of Rohr to approve the Agenda for Monday, January 9, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>   |
| 4. Motion by Rohr with support of Jarvis to approve of the minutes of the regular session meeting minutes of January 9, 2016. All members present voting yes, motion carried.   | <b>Approved Minutes</b>   |
| 5. Motion by Craddock with support of Rohr to approve accounts payable in the amount of \$538,365.58. All members present voting yes, motion carried. Next claims, McIntosh and Jarvis.   | <b>Accounts Payable</b>   |
| 6. Let the record show, no public comment was offered.  | <b>Audience Participation</b>   |
| 7. Motion by Flores with support from Jarvis to adopt Resolution 17-02 and approve the request from St Julian Winery Company Inc and recommend approval to the Michigan Liquor Control Commission, granting of a license to allow microbrewer permits 1 & 2 at 716 South Kalamazoo Street and 119 Commercial Ave Paw Paw, MI 49079. All members present voting yes, motion carried.   | <b>New Business<br/>Res 17-02 St Julian<br/>Winery MLCC<br/>License</b> |
| 8. Motion by Rohr with support from Craddock to establish a public hearing to consider comments and questions related to the proposed recreation and parks plan for the Village of Paw Paw on February 13, 2017 at the Paw Paw District Library at 609 West Michigan Avenue in the Village with the hearing to begin shortly after the start of the regular meeting that evening which begins at 7:30 pm. All members present voting yes, motion carried.   | <b>5 Year Recreation<br/>Parks Plan</b>                                 |
| 9. Motion by Rohr with support from Craddock to establish a budget hearing to consider comments and questions related to the proposed amendments to the 2016-2017 fiscal year and adoption of the 2017-2018 fiscal year budget for all funds on February 27, 2017 at the Paw Paw District Library at 609 West Michigan Avenue in the Village with the hearing to begin shortly after the start of the regular meeting that evening begins at 7:30 pm. All members present voting yes, motion carried. | <b>Budget Hearing</b>   |

**Minutes, Paw Paw Village Council  
Regular Meeting, January 23, 2017**

10. Motion by Craddock with support from Rohr to grant the request from the Paw Paw Wine and Harvest Festival Director dated December 14, 2016 the use of various Village Streets, sidewalks, parking lots, and parks for the 2017 festival dates, Friday, September 8 through Sunday September 10, 2017. All members present voting yes, motion carried.
11. Larcinese thanked Nielsen for updated the Council regarding the drafted 2016-2017 amended budget along with the drafted 2017-2018 budget. A general discussion ensued regarding the two drafts. Items discussed included; General Fund Revenues, Real/Personal Tax Collection declines, State Shared Revenue declines. Other comments included; projects & activities list is very helpful. Nielsen noted the draft was subject to change and would keep the Council update regarding changes before the budget hearing set for the end of February.
12. Rohr report the Finance & Administration Committee met. Items discussed included budget discussion.
13. No report
14. No report
15. No report
16. No report
17. No report
18. No report
19. No report
20. No report
21. No report
22. No report
23. No report

**Ongoing Business  
Wine and Harvest  
Festival Request 2017**

**Budget Discussion**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Minutes, Paw Paw Village Council  
Regular Meeting, January 23, 2017**

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| 24. Flores commented he would like to see the Rising Tide Project included on the Village website.   | <b>Council Comments<br/>Flores</b> |
| 25. Jarvis voices several positive comments about Nielsen and Moyer-Cale.  | <b>Jarvis</b>                      |
| 26. Motion by Craddock with support by Flores to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:22 p.m. | <b>Adjournment</b>                 |

Respectfully submitted:

\_\_\_\_\_  
Village President Pro Tem,  
Eric Larcinese

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

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Regular Meeting, February 13, 2017**

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|--|---|
| 1. The regular Village Council meeting of Monday February 13, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>                                       |
| 2. Present: President Roman Plaszczyk, (President Pro-Tem Eric Larcinese, excused) and Trustees Douglas Craddock, Marcos Flores, (Nadine Jarvis 7:58), (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>  |
| 3. Motion by Flores with support of Rohr to approve the amended Agenda for Monday, February 13, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                     |
| 4. Motion by Rohr with support of Craddock to approve of the corrected minutes of the regular session meeting minutes of January 23, 2016. All members present voting yes, motion carried.   | <b>Approved Minutes</b>                                       |
| 5. Motion by Flores with support of Rohr to approve accounts payable in the amount of \$550,229.62. All members present voting yes, motion carried. Next claims, Larcinese and Craddock.   | <b>Accounts Payable</b>                                       |
| 6. Let the record show, no public comment was offered.   | <b>Audience Participation</b>                                 |
| 7. Motion by Flores with support from Rohr to closed the regular session at 7:36 and open a public hearing to take comments regarding the proposed 5 Year Parks and Recreation Plan. All members present voting yes, motion carried.   | <b>Public Hearing<br/>5 – Year Parks Plan</b>                 |
| 8. Nielsen noted the draft has been noticed and open for public comment for the required 30-day period. The draft has received few public comments during this period. Those comments have been provided in the agenda memo dated February 13, 2017.   |   |
| 9. Kenneth Nesbitt, commented he had met with Moyer-Cale regarding the draft and was thankful for the added suggestions to the proposed plan.  |   |
| 10. Motion by Flores with support from Craddock to close the public hearing at 7:44 <u>and</u> <del>re</del> -re-open the regular session. All members present voting yes, motion carried  |   |
| 11. Several representatives from Van Buren County were in attendance to present and discuss the request to vacate a portion of St Joseph Street between Niles and South Kalamazoo Street. Van Buren County has been responsive to the concerns regarding the impact on traffic via vehicle along with foot traffic. Flores expressed the importance of the Village of Paw Paw Walkable Community Plan and how this possible closure could impact pedestrian walkability. | <b>Presentation and Guest VBC, Courthouse Expansion Reps.</b> |

**Minutes, Paw Paw Village Council  
Regular Meeting, February 13, 2017**

12. Nielsen noted the County has been very positive to the suggestions from the Planning Commission along with Village Planner and staff. A general discussion ensued regarding the Courthouse expansion along with the possibility of vacating a portion of St Joseph Street. The Council thanked the representatives from DLZ and Van Buren County for the detail plan. Nielsen noted the Council would have an action item on the agenda for February 27, 2017 for final discussion of vacating the portion of St Joseph Street the County needed to continue moving forward with possible expansion.
13. Motion by Flores with support from Rohr to approve and adopt the amended Resolution 17-03 Parks and Recreation 5-year plan for 2017 through 2021. Roll call vote; Craddock, Rohr, Plaszcak, Jarvis and Flores all voting yes, motion carried.
14. Motion by Rohr with support from Craddock to approve and accept the request from Red Arrow Ministries and grant the use of Tyler Field's Kids Paradise area, along with bathrooms on Saturday, April 15, 2017 between 9:30am and 12:00 noon for the 9<sup>th</sup> annual Paw Paw Community Easter Egg Hunt. All members present voting yes, motion carried.
15. Motion by Flores with support from Jarvis to approve and accept the recommendation of the Planning Commission and release the draft amendments to the Village of Paw Paw Master Plan for public comment. All members voting yes, motion carried.
16. Motion by Jarvis with support from Craddock to approve and accept the recommendation of the Planning Commission and rezone the following parcels to B-2 General Business; Formerly 80-02-007-060-00 Currently 80-41-700-017-00 (Lipson parcel) and Formerly 80-02-007-061-00, Formerly 80-02-007-055-00 Currently 80-41-700-16-00 (MDOT parcels). Roll call vote; Craddock, Rohr, Plaszcak, Jarvis and Flores all voting yes, motion carried.
17. Motion by Flores with support by Jarvis to approve and accept the recommendation of the Planning Commission and grant approval of the site plan for the Dollar General development at 711 East Michigan Ave with the following conditions;
  - A) Submission of building elevations that demonstrate compliance with the applicable building design requirements set forth in section 42-245.
  - B) Village Fire Department review/approval
  - C) Village Department of Public Services review/approval of utility extensions/connections and the proposed method of storm water disposal
  - D) Proposed signage shall comply with the applicable provisions of Article VI and shall be reviewed/approved through the permit process

**New Business  
Res 17-03 Parks &  
Rec 5-year plan**

**Red Arrow  
Ministries, Easter Egg  
hunt request 2017**

**Recommendations  
from Planning  
Commission - MP**

**Rezoning request to  
B-2 General Business**

**Dollar General  
711 East Michigan  
Ave**



**Minutes, Paw Paw Village Council  
Regular Meeting, February 13, 2017**

E) Compliance with all applicable Federal, State and Local codes/ordinances. All members present voting yes, motion carried.

18. Nielsen provided an updated draft budget for fiscal year 2017-2018. A general discussion ensued regarding projects listed in the budget. Nielsen noted he would like to get Council comments regarding the Trail Head Park project. Some of the project expenses are included in the budget for 2017-2018, but not all of the different avenues of construction were included. Nielsen reminded the Council the budget hearing was scheduled for Monday, February 27, 2017.

**Ongoing Business  
Budget Discussion**

19. Motion by Flores with support from Jarvis to ~~approval~~ approve and authorize the utility easement between the Village of Paw Paw and Mr. and Mrs. Whipple on Lakeview Road and approve payment of \$8,200.00 for the easement. All members present voting yes, motion carried.

**Utility easement  
414-611 Lakeview  
Road**

20. A general discussion ensued regarding the Special Land Use approved application regarding 301 West Michigan Ave, U-Haul trailer site. Plaszczak noted he would be removed from the discussion as he has a conflict of interest at the property. Flores expressed ~~continued~~ concerns regarding the site being in violation of the approved application. Flores noted the application was approved d for no more than 4 U-Haul trailers on site in a 24-hour period. Staff thanked the Council for all the comments and would take administrative action regarding the site. Staff noted if the violations continued, staff would bring back to the Council an action item to revoke the approved SLU at the location.

**SLU 301 West  
Michigan Ave**

21. Rohr reported ed the Finance & Administration Committee, with Flores from the Department of Public Service Committee. Items discussed included budget discussion, downtown dumpster update, weed boat equipment update and the continued improvements s being done with water and sewer.

**Committee Reports  
Finance & Admin**

22. No report

**DPS**

23. No report

**Master Plan Steering**

24. Jarvis reported the Parks and Recreation met. Items discussed included; weed boat, Trail Head Project and budget.

**Parks & Recreation**

25. No report

**Downtown Develop**

26. Rohr reported the Fire Board met. Items discussed included; budget approval, and discussion regarding new rescue truck for 2018.

**Fire Board**

**Minutes, Paw Paw Village Council  
Regular Meeting, February 13, 2017**

27. No report

**Historical Board**

28. No report

**Housing Board**

29. No report

**Economic Develop**

30. No report

**Planning Commission**

31. No report

**Wellhead Protection**

32. No report

**Wine & Harvest**

33. Jarvis commented on her request for approval from the Village Council to hold the Paw Paw Farmers Market for a second year. Jarvis presented her letter to the Council and asked for comments and suggestions regarding her need for staff assistances to secure the dates, times, location and staff resources.

**Council Comments  
Jarvis**

34. A general discussion ensued regarding Jarvis request and proposals. Several comments included; help setting up a Mission Statement, help setting up a Board of Directors, concerns of cost of vendor fees and expenses for the market place.

35. Jarvis noted she was open to any and all suggestions to improve the site and Market Place, but would like additional help from those parties interested. The consensus of the Council was not to act on the request until further information and clarification of the direction of the Farmers Market Place was reviewed.

36. Motion by Rohr with support from Craddock to close the regular session at 9:45 and enter into executive session to discuss negotiations with the POAM. Roll call vote; Plaszczak, Jarvis, Flores and Craddock all voting yes, motion carried.

**Executive Session**

37. Motion by Flores with support from Jarvis to close the executive session at 10:05 and re-enter into regular session. Roll call vote; Plaszczak, Jarvis, Flores and Craddock all voting yes, motion carried.

38. Motion by Jarvis with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 10:07 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

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| 1. The regular Village Council meeting of Monday February 27, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>                             |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees (Douglas Craddock 7:41), Marcos Flores, (Nadine Jarvis 8:02), (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall. | <b>Members Present</b>                              |
| 3. Motion by Larcinese with support of Flores to approve the Agenda for Monday, February 27, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>                           |
| 4. Motion by Rohr with support of Larcinese to approve the minutes of the regular session meeting minutes of February 13, 2016. All members present voting yes, motion carried.  | <b>Approved Minutes</b>                             |
| 5. Motion by Rohr with support of Larcinese to approve the minutes of the executive session of February 27, 2017. All members present voting yes, motion carried.  |   |
| 6. Motion by Larcinese with support of Rohr to approve accounts payable in the amount of \$235,653.26. All members present voting yes, motion carried. Next claims, Flores and Jarvis.   | <b>Accounts Payable</b>                             |
| 7. Let the record show, no public comment was offered.   | <b>Audience Participation</b>                       |
| 8. Motion by Flores with support of Larcinese to approve and accept Resolution 17-05; Conditional Intent to Vacate a Portion of St. Joseph Street between Niles Street and Kalamazoo Street. Roll Call vote; Craddock, Rohr, Larcinese, Plaszczyk, Flores and Jarvis all voting yes, motion carried.   | <b>New Business<br/>Res 17-05</b>                   |
| 9. Motion by Rohr with support of Craddock to approve the Michigan Liquor Control Commission resolution for 120 Taphouse & Bistro located at 120 East Michigan Ave. All members present voting yes, motion carried.  | <b>120 Taphouse &amp;<br/>Bistro MLCC License</b>   |
| 10. Motion by Larcinese with support of Rohr to approve the Michigan Liquor Control Commission resolution for Paw Paw Brewing Company located 780 South Gremps Street. All members present voting yes, motion carried.   | <b>Paw Paw Brewing<br/>Company MLCC<br/>License</b> |
| 11. Motion by Larcinese with support of Craddock to approve the request from the Eastern Van Buren County Crop Walk and allow the use of Village Streets and Sidewalks of their annual Crop Walk on April 30, 2017. All members present voting   | <b>Crop Walk 2017</b>                               |

**Minutes, Paw Paw Village Council  
Regular Meeting, February 27, 2017**

yes, motion carried.

12. Motion by Flores with support of Rohr to ratify the Collective Bargaining Agreement with members of the Police Officers Association of Michigan Paw Paw unit and authorize the Village Manager to execute the agreement on behalf of the Village of Paw Paw. All members present voting yes, motion carried.

**Ratify Collective Agreement POAM**

13. Motion by Rohr with support of Larcinese to establish a public hearing for the Village of Paw Paw Capital Improvement Plan to be held, Monday, March 13, 2017. All members present voting yes, motion carried.

**CIP Plan public hearing notice**

14. Motion by Rohr with support of Larcinese to approve and adopt Resolution 17-04 Redevelopment Ready Community as a part of the 10 Project Rising Tide communities. All members present voting yes, motion carried.

**Res 17-04 Redv Ready Community**

15. Motion by Flores with support of Jarvis to approve and adopt Resolution 17-06 and authorize the purchase of the two parcels formerly known as the Paw Paw Plating property for an amount not to exceed \$30,000 and to authorize the Village Manager to execute the purchase agreement on behalf of the Village of Paw Paw. Roll Call vote; Craddock, Rohr, Larcinese, Plaszczak, Flores and Jarvis all voting yes, motion carried.

**Res 17-06 Paw Paw Plating**

16. Motion by Rohr with support of Craddock to authorize Village staff to execute the agreement and make permitting arrangements for Night Magic for \$7,000 for the 2017 fireworks display at the Wine and Harvest Festival. All members present voting yes, motion carried.

**WHF Fireworks 2017 agreement**

17. Moyer-Cale took questions from the Council regarding proposed public hearing regarding Downtown Dumpster. The Department of Public Services Committee along with Moyer-Cale, and Small have been working on the proposed Ordinance. A general ~~discussed-discussion~~ ensued regarding the proposed Ordinance. Comments centered around the history of the Village Parking Lots, the current locations of the dumpsters and costs for residents and business to participate in the program. Moyer-Cale indicated the business in the district have been wonderful to work with and have provided positive feedback.

**Downtown Dumpster Ordinance public hearing schedule**

18. Motion by Larcinese with support of Craddock to close the regular session at 8:31 and enter into a Budget Hearing to take comments regarding proposed amendment to fiscal year 2016-2017 and proposed budget adoption for fiscal year 2017-2018. All members present voting yes, motion carried.

**Budget Hearing**

19. Nielsen provided to the Council Resolution 17-07, Budget amendments to fiscal year 2016-2017 and budget adoption for fiscal year 2017-2018. Nielsen noted he received several comments from Council members regarding the project list. A general discussion ensued regarding Resolution 17-07. Comments included;

**Minutes, Paw Paw Village Council  
Regular Meeting, February 27, 2017**

concerns with losses in State Share Revenue, property tax collection, Major, Local and Municipal Street continue to be very healthy fund balances, several inter fund transfers to the Motor Pool fund to purchase new equipment, continuation of Maple Lake Restoration along with continuation of the improvements to Village, Electric, Water and Sewer systems. Several comments ensued regarding the direction/future of the Maple Lake & Natural Resources & Environment Fund.

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| 20. Let the record show no public comment was received.   |  |
| 21. Motion by Flores with support of Rohr to closed the Budget Hearing at 9:07 and re-enter regular session. All members present voting yes, motion carried.  | <b>Close budget hearing</b>                                    |
| 22. Motion by Jarvis with support of Rohr to approve and adopt Resolution 17-07; amending fiscal year budget 2016-2017 and adopting fiscal year budget 2017-2018, Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, Flores and Jarvis all voting yes, motion carried. | <b>Resolution 17-07<br/>16-17 amendment<br/>17-18 adoption</b> |
| 23. Rohr reported the Finance & Administration Committee, Items discussed included budget discussion.   | <b>Committee Reports<br/>Finance &amp; Admin</b>               |
| 24. No report   | <b>DPS</b>   |
| 25. No report   | <b>Master Plan Steering</b>                                    |
| 26. No report   | <b>Parks &amp; Recreation</b>                                  |
| 27. Plaszczak reported the Downtown Development Authority met. Items discussed included; <del>updated regarding</del> projects for new budget year 2017-2018  | <b>Downtown Develop</b>  |
| 28. No report   | <b>Fire Board</b>  |
| 29. No report   | <b>Historical Board</b>  |
| 30. Rohr reported the Housing Commission met. Items discussed included; upgrades to buildings, bids were sent out and were waiting to see cost projections.   | <b>Housing Board</b>   |
| 31. No report   | <b>Economic Develop</b>  |
| 32. No report   | <b>Planning Commission</b>                                     |
| 33. No report   | <b>Wellhead Protection</b>                                     |

**Minutes, Paw Paw Village Council  
Regular Meeting, February 27, 2017**

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| 34. No report   | <b>Wine &amp; Harvest</b>                  |
| 35. Chief Marshall commented, Sgt. Kirk Goodrich announced his retirement date of July 31, 2017. Marshall indicated his department would be starting the process of replacement of the Sgt along with Shared Services Officer Andrew Galer as he took a full-time position at the Van Buren County Sheriffs Department. | <b>Council Comments<br/>Chief Marshall</b> |
| 36. Nielsen noted he and Moyer-Cale met with Jarvis regarding the future of the Farmers Market. Nielsen noted the topic would be coming back to Council for future discussion.  | <b>Nielsen</b>                             |
| 37. Motion by Flores with support by Larcinese to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:16 p.m.   | <b>Adjournment</b>                         |

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczyk

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, March 13, 2017**

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| 1. The regular Village Council meeting of Monday March 13, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszcak presiding.   | <b>Meeting Convened</b>  |
| 2. Present: President Roman Plaszcak, (President Pro-Tem Eric Larcinese 7:37), and Trustees (Douglas Craddock 8:17), Marcos Flores, Nadine Jarvis, (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.   | <b>Members Present</b>   |
| 3. Motion by Jarvis with support of Flores to approve the amended Agenda for Monday, March 13, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                      |
| 4. Motion by Rohr with support of Flores to approve the minutes of the regular session meeting minutes of February 27, 2016. All members present voting yes, motion carried.  | <b>Approved Minutes</b>  |
| 5. Motion by Flores with support of Jarvis to approve accounts payable in the amount of \$972,942.57. All members present voting yes, motion carried. Next claims, Larcinese and Rohr.  | <b>Accounts Payable</b>  |
| 6. William Buhl was in attendance to present the Village Council the sixth annual report from the Wings of God Transition Home Inc. Buhl provided a list of board of directors, executive directors report for 2016, financial report. Buhl thanked the Council for their continued support of the transition home and looked forward to continue growth with the program.  | <b>Audience<br/>Participation<br/>William Buhl</b>             |
| 7. Pam Eldred from 313 Cedar Street was in attendance to discuss school buses traveling down Cedar Street at high rates of speed during peak travel times. Eldred noted she has spoken to Chief Marshall and Paw Paw Public School Bus Garage regarding her concerns. Eldred noted she has not seen any improvement regarding the speeding school buses. Chief Marshall noted he has spoken to Eldred and the Bus Garage regarding the concerns as well. A general discussion ensued regarding Eldred's concerns. It was noted Eldred <del>to</del> <u>should</u> follow up with Paw Paw Public School Superintendent, Sonia Lark regarding Eldred's concerns. Chief Marshall noted the Police Department will also continue to monitor the area. | <b>Pam Eldred</b>  |
| 8. Motion by Flores with support of Jarvis to close the regular session and open a public hearing session at 7:59 to take comments on the Village of Paw Paw proposed Capital Improvement Program i.e. Resolution 17-09. All members present voting yes, motion carried.  | <b>Public Hearing<br/>Village's Capital<br/>Improv Program</b> |
| 9. Moyer-Cale presented to the Council a final draft of Resolution 17-09 i.e. Village of Paw Paw Capital Improvement Program 2017-2022. The comprehensive plan meets  |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, March 13, 2017**

the criterion of the Redevelopment Ready Community program, along with the Infrastructure ~~Capital Capacity~~ Enhancement grant program. Moyer-Cale indicated the program was reviewed by staff and the Planning Commission. The program identifies ~~a prioritized list a said "wish list"~~ of Capital Improvements needed to be addressed between 2017-2022.—Adoption of the program does not hold the Council to the future expenses, but provides a plan to forecast and prioritize capital improvement.

**Moyer-Cale**

10. Let the record show no public comment was received.

11. Motion by Larcinese with support of Jarvis to recess the public hearing and re-enter regular session at 8:14. All members present voting yes, motion carried.

**Recess Public Hearing  
Res 17-09**

12. Motion by Flores with support of Rohr to approve and adopt Resolution 17-08 and authorize staff to submit the Recreation Passport Grant Application and committing the matching funds for said grant application. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, Flores and Jarvis, all voting yes, motion carried.

**New Business  
Res 17-08**

13. Motion by Rohr with support of Craddock to approve the request of staff and establish a public hearing to take place Monday, March 27, 2017 to hearing public comment regarding the proposed ICE/CDBD grant. All members present voting yes, motion carried.

**Est Public Hearing  
ICE/CDBG Grant**

14. A general discussion ensued regarding the possibility of Mayor Exchange. The City of Frankenmuth has inquired if the Village Council may be interested in a date. These exchanges usually take place in the month of May. The consensus of the Council was to review comments from staff and see possible dates.

**Mayor Exchange**

15. Motion by Jarvis with support of Rohr to approve and adopt Resolution 17-10 and authorize staff to submit the Michigan Department of Transportation Economic Development Fund, Category A Funding application. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, Flores and Jarvis, all voting yes, motion carried.

**Resolution 17-10  
MDOT A Grant**

16. No report

**Committee Reports  
Finance & Admin**

17. Flores reported the Department of Public Services committee met. Items discussed included; SRLF project update, Trailhead Park update and other departmental projects.

**DPS**

18. No report

**Master Plan Steering**

19. Plaszcak reported the Area Parks and Recreation Board met. Items discussed included; Maple Lake, new weed cutting boat and Natural Shoreline education opportunity coming in June.

**Parks & Recreation**



**Minutes, Paw Paw Village Council  
Regular Meeting, March 13, 2017**

20. No report

21. Larcinese report the Fire Board met. Items discussed included; replacement of truck 12-06 was completed and the new truck would be arriving soon, continued discussion of the future direction of the Fire Board. Looking into differences between Fire Authority versus Fire Board.

**Downtown Develop**

**Fire Board**

**Historical Board**

22. No report

23. No report.

**Housing Board**

24. Jarvis reported the Planning Commission met. Items discussed; Sign regulations

**Economic Develop**

25. Nielsen reported the Well Head Protection Committee met. Items discussed; tee shirt contest winners.

**Planning Commission**

**Wellhead Protection**

26. Craddock reported the Wine and Harvest Festival Committee met. Items discussed; appointment of new Board members. Nielsen asked if the Committee would be so kind and forward the names, to be included in the Village Council annual appointment list.

**Wine & Harvest**

27. Plaszcak reported of a meeting he and staff had with Paw Paw Township Supervisor, Donald Stull. Plaszcak and Nielsen both were very excited about the opportunity to meet with the new Supervisor and noted the meeting was very successful. Plaszcak noted it was agreed that both parties would continue trying to meet every other month.

**Council Comments**

**Plaszcak**

28. Larcinese wanted to note his disappointment to hear MDOT would not be ~~added~~ adding the South Kalamazoo/ I-94 bridge in Paw Paw to their construction list until after 2020. Larcinese also noted of his displeasure with the failing road condition of South Kalamazoo/M40. Larcinese encouraged Council members and public to contact their State Senator and State Representatives regarding the condition of South Kalamazoo/M40

**Larcinese**

29. Motion by Flores with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:14 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszcak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

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| 1. The regular Village Council meeting of Monday March 27, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>  |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, (Marcos Flores, excused) Nadine Jarvis, Mary McIntosh, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.   | <b>Members Present</b>   |
| 3. Motion by Jarvis with support of Rohr to approve the Agenda for Monday, March 27, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>  |
| 4. Motion by Rohr with support of Craddock to approve the minutes of the regular session meeting minutes of March 13, 2017. All members present voting yes, motion carried.  | <b>Approved Minutes</b>  |
| 5. Motion by Craddock with support of Rohr to approve accounts payable in the amount of \$536,498.41. All members present voting yes, motion carried. Next claims, McIntosh and Jarvis.  | <b>Accounts Payable</b>  |
| 6. Douglas Turnbull was in attendance to express his support of the Paw Paw Farmers Market. Turnbull thanked Jarvis for all her hard work putting together the Market last year and looked forward to the continued future of the Farmers Market.  | <b>Audience<br/>Participation<br/>Douglas Turnbull</b>                         |
| 7. Motion by Rohr with support from Craddock to close the regular session at 7:36 and enter into a public hearing to take comments regarding the Village of Paw Paw CDBG Infrastructure Capacity Enhancement Grant Application and Community Development Plan, Resolution 17-12. All members present voting yes, motion carried.   | <b>Public Hearing<br/>CDBG Infrastructure<br/>Capacity<br/>Enhancement App</b> |
| 8. Moyer-Cale provided an overview of the application along with Resolution 17-12. Moyer-Cale and Small have been working on the grant together. The improvement project which will include replacement of various control valves, replacement of air header, air laterals, cyclone towers and blowers at the Village of Paw Paw Wastewater Treatment Plant. Small indicated the improvements would be helpful to the residents/customers of the system along with reduction in operating and maintenance expensive to the system. | <b>Moyer-Cale</b>  |
| 9. Douglas Turnbull commented and asked for a copy of the resolution and thanked the Council for the opportunity to speak.   |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

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| 10. Motion by Larcinese with support of Rohr to close the public hearing at 7:53 and reconvene regular session. All members present voting yes, motion carried.   |  |
| 11. Motion by Rohr with support of Larcinese to close the regular session at 7:54 and reconvene the public hearing to take comments regarding Village of Paw Paw Capital Improvement Plan Resolution 17-09. All members present voting yes, motion carried.   | <b>Reconvene Public Hearing Res 17-09</b>              |
| 12. Moyer-Cale provided an overview of the comments received from the last meeting. Moyer-Cale again expressed the amounts included in the Capital Improvement Plan are not adopted amounts, but more of a look into what expenses are and subject to change. Council would not be adopting the approval of the projects in the plan, but would be considering the adoption of the overall plan for calendar years 2017-2022. Nielsen noted the Resolution was amended to include the Council concerns of financial limitations with the State of Michigan. | <b>Moyer-Cale</b>                                      |
| 13. Douglas Turnbull commented and asked for a copy of the resolution and thanked the Council for the opportunity to speak.   |  |
| 14. Motion by Larcinese with support of Craddock to close the public hearing 7:58 and reconvene regular session. All members present voting yes, motion carried.  |  |
| 15. Motion by Larcinese with support of Rohr to approve the Uniform Video Service Local Franchise Agreement with Comcast, with fees set at 5% and for a period of ten years, and to authorize the appropriate Village officials to execute the agreement on behalf of the Village of Paw Paw. All members present voting yes, motion carried.   | <b>New Business<br/>Comcast Fran Agreement Renewal</b> |
| 16. It was the Consensus of the Council to hold the action item until further review of the prior Water Reliability Plan to see if the new Asset Management Plan is needed.   | <b>Asset Management Plan, Water system</b>             |
| 17. Motion by Larcinese with support of Craddock to approve and accept Resolution 17-09 Community Development Plan. All members present voting yes, motion carried.   | <b>Ongoing Business<br/>Res 17-09</b>                  |
| 18. Motion by Rohr with support of Larcinese to approve and accept Resolution 17-11 Capital Improvement Plan. All members present voting yes, motion carried.   | <b>Res 17-11</b>                                       |
| 19. Motion by Larcinese with support of McIntosh to approve and accept Resolution 17-12 CDBG ICE Grant application and allow staff to submit the application on behalf of the Village of Paw Paw. Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, McIntosh and Jarvis, all voting yes, motion carried.  | <b>Res 17-12</b>                                       |
| 20. Motion by Rohr with support of Craddock to approve and accept the Village Presidents recommendation of the 2017-2018 annual appointment list attached in the Village Council agenda dated Monday, March 27, 2017. All members present voting  | <b>2017-2018<br/>Appointment list</b>                  |

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

yes, motion carried.

- 21. It was the consensus of the Council to approve the recommendation from staff and proceed with the scheduling of Mayor's Exchange with the City of Frankenmuth for some time in the month of July. Nielsen noting more information to follow with dates and times.
- 22. Motion by McIntosh with support of Jarvis to establish a public hearing on April 10, 2017 to take comments on a proposed amendment to the Village of Paw Paw Code of Ordinance creating a Farmers Market Board. All members present voting yes, motion carried.
- 23. Motion by McIntosh with support of Jarvis to approve and accept the recommendation of the Department of Public Service Committee to begin development of infrastructure identified in the recommendation for the Revitalization PUD District and authorize staff to begin implementing the infrastructure improvements. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, McIntosh and Jarvis, all voting yes, motion carried.
- 24. Rohr reported the Finance and Administration Committee met. Items discussed include; CIP plan, Department updates and Budget topics.
- 25. No report
- 26. No report
- 27. No report.
- 28. Plaszcak reported the Downtown Development Authority met. Items discussed included; grant approved for Tap House 120, appointments list and updates on projects
- 29. No report
- 30. No report
- 31. No report.
- 32. No report
- 33. No report.
- 34. No report.

**Mayor Exchange**

**Farmers Market Discussion**

**PUD Infrastructure Development**

**Committee Reports Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

35. No report.

**Wine & Harvest**

36. McIntosh noted she was glad to be back and looked forward to continuing working on the Department of Public Services recommendation on some ordinance amendments.

**Council Comments  
McIntosh**

37. Motion by Flores with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:24 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczyk

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, April 10, 2017**

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| 1. The regular Village Council meeting of Monday April 10, 2017 convened at 7:31 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>   |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock and Mary McIntosh (Marcos Flores, Nadine Jarvis, and Donne Rohr excused). Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small.                    | <b>Members Present</b>  |
| 3. Motion by Larcinese with support of Craddock to approve the Agenda for Monday, April 10, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>   |
| 4. Motion by McIntosh with support of Larcinese to approve the regular session meeting minutes of March 27, 2017 with corrections to items number 16 and 37. All members present voting yes, motion carried.   | <b>Approved Minutes</b>   |
| 5. Motion by Larcinese with support of Plaszczyk to approve accounts payable in the amount of \$200,096.68. All members present voting yes, motion carried. Next claims, Jarvis and McIntosh.  | <b>Accounts Payable</b>   |
| 6. Douglas Turnbull was in attendance to express that Village ordinances should be more readily accessible and to inquire by what process a citizen can suggest an ordinance amendment, particularly in regard to beekeeping regulations. It was determined that Manager Nielsen would follow up with Mr. Turnbull about his concerns after the meeting. | <b>Audience<br/>Participation<br/>Douglas Turnbull</b>            |
| 7. Judge Dufon gave an update to council about Van Buren County courts including the cross training of judges, technological improvements, and the public safety millage to fund courthouse expansion. Judge Dufon answered questions from council and received their comments.  | <b>Presentations &amp;<br/>Guests, Judge Jeffrey<br/>J. Dufon</b> |
| 8. Motion by Larcinese with support from McIntosh to close the regular session at 8:12 and enter into a public hearing to take comments regarding Village Ordinance 456 establishing a Farmers Market Board. All members present voting yes, motion carried.   | <b>Public Hearing<br/>Farmers Market<br/>Board Ordinance 456</b>  |
| 9. Hannah Borton addressed the council about the Farmer Market's preliminary budget and spoke in support of the market. She commented that she believed requiring insurance from vendors would discourage vendor participation.  | <b>Comment by Hannah<br/>Borton</b>                               |
| 10. Douglas Turnbull spoke in support of the market and mentioned some of the discussions the potential board members had about administering the market including the budget and insurance requirements.  | <b>Comment by Douglas<br/>Turnbull</b>                            |

**Minutes, Paw Paw Village Council  
Regular Meeting, April 10, 2017**

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| 11. Motion by Larcinese with support of <b>Craddock</b> to close the public hearing at 8:24 and reconvene regular session. All members present voting yes, motion carried.   | <b>Reconvene Regular Session</b>                 |
| 12. Discussion was held regarding the proposed Farmer's Market ordinance. It was the consensus of council to have Manager Nielsen modify the draft ordinance to reflect changes discussed including the means by which the council will approve the board's decisions and the number of board members and revisions to the insurance requirements. | <b>Farmer's Market</b>                           |
| 13. No report  | <b>Committee Reports<br/>Finance &amp; Admin</b> |
| 14. No report  | <b>DPS</b>                                       |
| 15. No report  | <b>Master Plan Steering</b>                      |
| 16. No report – April meeting was cancelled.   | <b>Parks &amp; Recreation</b>                    |
| 17. No report  | <b>Downtown Develop</b>                          |
| 18. Larcinese reported that the Fire Board is considering extending the current agreement for one year while more research on fire boards and fire authorities can be done.  | <b>Fire Board</b>                                |
| 19. Plaszczak reported that the Corkers have cancelled their season for 2017. The Historical Commission is working on a historic walking tour of Paw Paw.  | <b>Historical Board</b>                          |
| 20. No report  | <b>Housing Board</b>                             |
| 21. No report  | <b>Economic Develop</b>                          |
| 22. No report  | <b>Planning Commission</b>                       |
| 23. No report  | <b>Wellhead Protection</b>                       |
| 24. No report  | <b>Wine &amp; Harvest</b>                        |
| 25. McIntosh emphasized the need for more development in Paw Paw, particularly housing development because people are leaving the village due to lack of adequate housing. She encouraged the economic development committee to meet in the near future to discuss housing concerns and plan for future development.                               | <b>Council Comments<br/>McIntosh</b>             |
| 26. McIntosh also congratulated Manager Nielsen on his recent award from the Chamber of Commerce.  |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, April 10, 2017**

27. Manager Nielsen noted that both the DPS Committee and Finance & Administration committee will meet prior to the next council meeting.

**Manager's Comments**

28. Motion by Larcinese with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:08 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper