

**ADOPTED BY COUNCIL ON JULY 24, 2017  
RATES & FEE SCHEDULES PER RESOLUTION 17-14**

**AUTHORITY TO SET FEES**

**Chapter 2 - ADMINISTRATION**

ARTICLE V. - FINANCE

Sec. 2-231. - Fee schedule.

All fees required to be paid under this Code shall be adopted by resolution of the village council from time to time.

(Ord. No. 373, 10-11-1999)

**VARIOUS EXISTING AND ADOPTED FEES – CHANGES HI-LITED IN YELLOW AND EFFECTIVE 10-1-2017**

**Chapter 11 - EMERGENCY SERVICES**

ARTICLE I. - IN GENERAL

Sec. 11-38. - Schedule of fees.

The following is the schedule of fees for emergency response services and cost recovery:

OUIL/DUIL	\$300.00
Blood/urine draws	150.00
Vehicle inspections	50.00
False alarms (after fourth false alarm) (Village)	50.00
Videotapes	50.00
Personal background checks	35.00
Personnel rate (at time)	Actual regular or overtime rate
Vehicle and apparatus (at time)	Actual rate allowed by MDOT
Acquired, rented, contracted or otherwise engaged services and equipment	Actual rate
Administrative overhead	+ 10% of above costs
Benefits, health and employment costs	<b>+40%</b> of personnel rate

(Ord. No. 414)

## **Chapter 28 - SOLID WASTE**

### **ARTICLE I. - IN GENERAL**

(d) Registration fees. A registration fee **\$100.00** beginning April 1, 20**18**) shall be paid at the time an applicant submits a registration application and thereafter annually (April 1 of each year or portion of year the hauler conducts business within the village limits. The registration fee, as other fees, are subject to change by council resolution as the village council may determine appropriate and necessary from time to time. The village shall take appropriate actions to assure collection of the annual fees.

(Ord. No. 317, § IV, 8-8-1994; Ord. No. 413, § 6, 4-14-2008)

## **Chapter 18 - LAW ENFORCEMENT**

### **ARTICLE II. - MUNICIPAL CIVIL INFRACTIONS**

#### **DIVISION 2. - MUNICIPAL ORDINANCE VIOLATIONS BUREAU**

*Sec. 18-68.* - Schedule of civil fines established.  
modified

- (a) A schedule of civil fines payable to the municipal ordinance violations bureau for admissions of responsibility by persons served with municipal ordinance violation notices is hereby established by Charter and by ordinances of the village Code, including the zoning chapter set forth in Chapter 42. The fines for the classes of municipal civil infractions are as set forth in this section.
- (b) A copy of the schedule, as amended from time to time, shall be posted at the municipal ordinance violations bureau.
- (c) A separate offense shall be deemed committed each day or on which a violation or noncompliance occurs or continues, unless otherwise provided.
- (d) Continuation of a violation shall be determined if the second, **third or fourth** repeat offense is committed within one year of the date of the first offense.
- (e) Payment/nonpayment of any of the penalties and sanctions identified by this article within seven days (168 hours) or as specified in the citation shall increase by twice the amount of the original penalty. Continued nonpayment after an additional 168 hours shall constitute a misdemeanor authorizing the police department to obtain a warrant for arrest of the violating party.
- (f) The penalties and sanctions at time of adoption are as published in the schedule of fines of this section.
- (g) The fourth repeat offense as described in subsection (d) of this section is a misdemeanor punishable by a fine in which, in addition to court costs charged, shall not exceed \$500.00 or imprisonment of not more than 93 days, or both such fine and imprisonment, in the discretion of the court.
- (h) Costs subject to this section may be amended, from time to time, by resolution as the village council so determines.

Property Maintenance Violations of the village's property maintenance code	Offense			
	Burning leaves	1st Offense	2nd Offense	3rd Offense
	Grass/weeds - not mowing	\$75.00	\$100.00	\$150.00
	Snow removal	\$75.00	\$100.00	\$150.00
	Harboring of rodents or insects	\$75.00	\$100.00	\$150.00
	Accumulation of trash, debris, rubbish, materials, etc.	\$75.00 + actual costs of abating issue + 10% administration	\$100.00 + actual costs of abating issue + 10% administration	\$150.00 + actual costs of abating issue + 10% administration
	Accumulating or storing of unlicensed and inoperable vehicles and/or their parts in the open on the property			

Working without a permit	Building, Electrical and Mechanical	
	1st Offense	\$75.00
	2nd Offense	\$100.00
	3rd Offense	\$150.00
Yard Sale	Failure to get permit	\$10.00 each offense
Miscellaneous Traffic Citations	Handicap Parking Violation	\$75.00-Local/ \$125.00-State
	Failure to Display Permit	Same as below
	Parking in Clearview Parking Over Sidewalk Parking Wrong Side of Street	1st Offense \$75.00
	Parking on Front Lawn Parking in a Non-space Semitractor on Local Street/Alley	2nd Offense \$100.00
	Obstructing/Impeding Flow of Traffic	3rd Offense \$150.00

	Riding of Bikes and Skateboards on sidewalks in the downtown district	1st Offense \$20.00
		2nd Offense Confiscate/Par. Call
		3rd Offense Confiscate/Keep

The following may be cited as a municipal civil infraction or as an offense under the Uniform Traffic Code or Michigan Vehicle Code. Sworn officers of the village police department have discretion in citing offenders.

Offense	1st Offense	2nd Offense	3rd Offense
Parking too far from curb	\$25.00	\$50.00	\$75.00
Prohibited Parking (no signs necessary)			
a. In front of a drive	\$25.00	\$50.00	\$75.00
b. In an intersection	\$25.00	\$50.00	\$75.00
c. Within 15 feet of a fire hydrant	\$35.00	\$65.00	\$100.00
d. On or over a painted crosswalk	\$25.00	\$50.00	\$75.00
e. Within 20 feet of a painted crosswalk	\$25.00	\$50.00	\$75.00
f. Within 30 feet of a traffic sign or signal	\$25.00	\$50.00	\$75.00
g. Within 50 feet of railroad crossing	\$25.00	\$50.00	\$75.00
h. Double parking	\$25.00	\$50.00	\$75.00
i. On a bridge	\$25.00	\$50.00	\$75.00
j. Within 300 feet of an accident	\$25.00	\$50.00	\$75.00
k. Blocking an emergency exit	\$25.00	\$50.00	\$75.00
l. Blocking a fire escape	\$25.00	\$50.00	\$75.00
In any signed zone prohibiting or limiting parking	\$25.00	\$50.00	\$75.00
In any alley way	\$25.00	\$50.00	\$75.00
Parking for a prohibited purpose:	\$25.00	\$50.00	\$75.00
a. Displaying a vehicle for sale	\$25.00	\$50.00	\$75.00
b. Working or repairing a vehicle	\$25.00	\$50.00	\$75.00
c. Displaying or advertising	\$25.00	\$50.00	\$75.00
Loading zone violation	\$25.00	\$50.00	\$75.00
Bicycle parking violation	\$5.00	\$10.00	\$15.00

Abandoned vehicle (plus towing, storage and other actual costs) or vehicle without current tags and certification	\$25.00	\$50.00	\$75.00
Disabled/junk vehicles, failure to remove (plus towing, storage and other actual costs) or vehicle without current tags and certification	\$25.00	\$50.00	\$75.00
Parking in tow away zone	\$25.00	\$50.00	\$75.00
Parking overnight on/in restricted streets and lots	\$25.00	\$50.00	\$75.00
Parking in other prohibited zones	\$25.00	\$50.00	\$75.00
Between sidewalk and curb where driveway exists	\$25.00	\$50.00	\$75.00

Disturbing the Peace, Noise Ordinance Violations; Loud Music, Car Radios Noise—General Offenses	Violations of Ord. No. 94 – Noise.	1st Offense <b>\$100</b> 2nd Offense <b>\$200</b> 3rd Offense <b>\$300</b>
Violations of Village Code <b>of Ordinances</b> such as general and zoning regulations, and others covered in the Code and zoning chapter set forth in chapter 42, <b>or as set herein.</b>  Sworn police officers shall have the authority to determine whether offense may be cited as a municipal civil infraction (MCI).  <b>The Manager, Community Development Officer or others designated by the Village Council may cite such violations and</b> cite violations under the municipal civil infraction.	Examples of offenses which may be cited as MCI are as follows: (1) Unlawful standing or congregating (2) Urinating in public (3) Use of snowmobiles (4) Discharging firearm (5) Loitering curfew	In addition to any amount for restitution or actual costs assessed for repair of damages and the fine defined below:  1st Offense <b>\$100</b> 2nd Offense <b>\$150</b> 3rd Offense <b>\$200</b>

Miscellaneous Municipal Civil Infractions:		
Animals—General Offenses Dog and Cat Nuisances Other Animal Violations	Violations of Animal Ordinances	1st Offense \$50.00  2nd Offense \$100.00  3rd Offense \$150.00
Processing Fee Fee to place delinquent payments for municipal civil infractions as a lien against the property on the violator's property tax bill	Placement of delinquencies and nonpayment on property tax bill as a lien against the property	<b>\$50.00</b>

Itinerant / Temporary Business - Hawkers and Peddlers Permits - Amending XI, Chapter 111 to establish classifications, fees, penalties and sanctions.

Local of Requesting Party	Permit Limits and Fee	Offense/Violation
Local (49079 Zip Code) Local Charitable Organizations 501c3 or 501c6 Local Civic or Service Organizations	1—10 days/\$5.00/day 10—31 days total May be reduced or waived by <b>Manager or</b> Clerk for charitable and civic organizations	1st Offense \$50.00  2nd Offense \$75.00  3rd Offense \$100.00
Nonlocal (Non 49079 Zip Code) Door-to-Door Residential or Commercial Peddling Civic/Service/Charitable Organizations	1—5 days-\$25.00/person/day 6 or more days-\$25.00/day/person May be reduced by half by clerk	1st Offense <b>\$100</b>  2nd Offense <b>\$150</b>  3rd Offense <b>\$200</b>

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**PLANNING AND ZONING FEES**

**Applications – Planning Commission and Zoning Board of Appeals. Applications to the Village Council to Amend, Delete or Add Non-Zoning Ordinances.**

(Covers Manager, Clerk, & PC Consultant time as well as advertising and notices. Public Hearing fees eliminated and included with the proposed fee.)

<u>Type</u>	<b>Effective 10-1-2017</b>
Rezoning Applications/Changes in Use	<b>\$400</b>
Special Land Use Application	<b>\$500</b>
Variance Request Applications	<b>\$500</b>
Applications requiring Master Plan Amendments	<b>\$750</b>

**SITE PLAN REVIEW FEES**

(Covers Manager, Clerk, & PC Consultant time and advertising and notices)

Type  
Commercial, Office, Industrial, and Non-Residential uses  
Such as public buildings, churches and schools  
Multiple Family Developments and mobile home parks  
Planned Unit Development

**Effective 10-1-2017**

\$300 for first three hours of review to cover meetings Plus \$100/hour thereafter. Developments on more than 1 acre require a \$700 escrow amount paid with application and from which the \$100/hour fee after 3 hours is deducted. Excess returned at time of approval. After 10 hours of review time, additional escrow payment of \$500 is required for each 5-hour block of review time. Process stops if additional payment is not made.

Residential Single Lot Site Plan **\$300**

**CONSTRUCTION PLAN REVIEW**

(Covers Manager, DPS Director, engaged Engineering time)

Type  
Grading Plans for Residential  
Sanitary Sewer Plans for subdivisions

**Effective 10-1-2017**

Site Plan Review for Grading and Utilities  
\$300 for first 3 hours of review meetings plus \$100/ hour thereafter.

**SPECIAL MEETING REQUESTS**

(Covers stipends, Manager, Planning Consultant, Clerk, and advertising and noticing of non-regularly scheduled meetings.)

<u>Type</u>	<b>Effective 10-1-2017</b>
Planning Commission and Zoning Board of Appeals	<b>\$500</b>
Village Council	<b>\$500.</b>

**PUBLIC HEARINGS**

Zoning Board of Appeals	<b>Effective 10-1-2017</b>
They become part of the Application Request with fee included thereunder.	

**SIGN PERMIT**

<u>Type</u>	<b>Effective 10-1-2017</b>
Residential	\$0.00
All Others	\$100
Temporary Signs	<b>\$20</b>

**OCCUPANCY INSPECTIONS** Commercial (Residential Rental and Commercial Properties)  
(Goal to cover more of the Community Development Officer time.)

<u>Current</u>	<b>Effective 10-1-2017</b>
Once every three years or as requested by tenant or landlord.	
1 to 6 units	
First inspection	<b>\$75/unit (\$450 max)</b>
First re-inspection	\$0.00
Additional re-inspections      Discretionary	<b>\$75/unit up to the \$450 max</b>
More than 6 units	
First inspection	<b>\$75/unit (\$450 max)</b>
First re-inspection	\$0.00
Additional re-inspections      Discretionary	<b>\$75/unit up to the \$450 max</b>

**DEMOLITION PERMIT**

(Goal to cover more of the DPS Director and staff time inspecting sewer, water and electrical disconnections.)

**Effective 10-1-2017**  
 \$100 + actual cost of time and materials plus 10% administrations for disconnection of Utility services by DPS



**UTILITY FEES** (Suggested changes only)

Type

**Effective 10-1-2017**

NSF Check Fees

**\$30**

Utility Inspection Fees

**Eliminated, Included with Utility Plan Fees and Demolition Fee.**

**UTILITY RECONNECTION FEES** (Water, Sanitary Sewer and Electric)

(Goal to recover more of the DPS Director and staff time (DPS & VH) involved with shutting off and turning on repeated delinquent accounts.)

Type

**Effective 10-1-2017**

Reconnecting

Sewer, Water, Electric

\$75.00

**NEW UTILITY TAPS/SERVICE**

**Effective 10-1-2017**

\$400 plus actual cost of time and materials plus 10% administrations for disconnection of Utility services by DPS

**BUILDING PERMIT FEES** As per agreement with Associated Government Services (AGS).

(Goal: Recover costs associated with processing and accounting of permit transactions completed by Village Hall staff, auditors and accountants.)

**Effective 10-1-2017** - - **12% surcharge on all fees charged by AGS.**